

**Return application to:**

Roading Compliance Officer  
 Whanganui District Council  
 PO Box 637, 179 St Hill Street  
 Whanganui 4540  
 Ph: (06) 349 0001 Fax: (06) 349 0538



## Approved Vehicle Crossing Installer - Application Form

Name in Full:			
Company/ Business:			
Address:			
Telephone:	(    )	Fax:	(    )

**I/ We hereby apply for acceptance by the Whanganui District Council as an Approved Vehicle Crossing Installer (Approved Installer) for the following types of vehicle crossings:**

1. Urban Concrete Crossings
2. Rural Sealed Crossings
3. Rural Un-sealed Crossings

This application will be for a three (3) year period.

**Attached is a certificate from my insurance/ broker detailing cover and how it will be maintained over the period of this application, 3 years.**

Insurance/ Broker name:			
Address:			
Telephone:	(    )	Email:	

**The Site Traffic Management Supervisor that will submit Traffic Management Plans for approval is:**

Individuals Name:			
STMS Identification No:			
Company/ Business:			

**The Traffic Controller that will establish, maintain and dis-establish traffic management on-site is:**

Individuals Name:			
TC Identification No:			
Company/ Business:			

**Relevant Company/ Business experience with respect to installing vehicle crossings is:**  
*(not applicable if re-applying)*

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**Relevant Company/ Business experience with respect to similar work within the road reserve is:**  
*(not applicable if re-applying)*

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**Relevant Company/ Business experience with respect to concrete placing type work is:**  
*(not applicable if re-applying)*

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**The nominated individual who will be responsible for and completing the work ensuring construction is managed in a competent and efficient manner to meet the required standards is:**

Name:

Qualifications by Examination		Granted By	Date Granted	
Membership of Professional Institutions and Technical Organisations			Date Admitted	
Qualification by Training <u>not</u> Included above (apprenticeships, courses etc)	Organised/ Supervised By	From	To	
Refresher Courses not included above	Organised/ Supervised By	From	To	
Experience		From	To	

A copy of the following are included with this application:

- 1. Company Health & Safety Policy
- 2. Hazard Management Plans relevant to Vehicle Crossing Installation
- 3. Accident Reporting Procedures

**DECLARATION**

I hereby affirm that all details supplied are accurate and true, I have read, understood and shall ensure compliance with the requirements of this application, the Responsibilities of Approved Vehicle Crossing Installers and related documentation.

Signed:

Please print name:

Date:



## Whanganui District Council Approved Vehicle Crossing Installer Health & Safety Agreement

1. To comply with the Health and Safety in Employment Act 1992, its Amendments and Regulations, all persons who wish to become an Approved Vehicle Crossing Installer, must provide the following:

A Health & Safety Management Plan which includes:

- A Safety Policy
- Hazard Management Plans
- Accident Reporting Procedures

2. All work that Installers carry out is subject to the provisions of the Health & Safety in Employment Act, its Amendments and Regulations, and in particular Installers must:

- Comply with all Regulation, Enactments, Codes of Practice (approved or voluntary) apply to the Trade or Profession within which they operate.
- Advise the WDC of any and all hazardous procedures, plant, equipment, machinery or substances which are brought into the workplace.
- Ensure that all staff are fully trained in the work they will undertake, or are closely supervised by someone who is.
- Notify the WDC of any accident which harmed or may have harmed any person in the place of work, in addition to being recorded and notified as required under Section 25 of the Health & Safety in Employment Act 1992.
- Ensure that the appropriate Personal Protective Equipment is provided for, accessible to, and being used by any person on the worksite.

3. Before commencing any work on Whanganui District Council sites, all Installers must ensure that they and their employees, and any subcontractors and their employees, are conversant with:

- All Emergency Procedures
- Safety Rules and Procedures
- Identified Hazards and their controls

4. Whanganui District Council retains the right to inspect the operation/ installation at any time, to ensure all safety procedures and rules are being followed, or to undertake an audit of the Installers Health and Safety System.

<b>Installers Name:</b>		<b>Contact Ph:</b>	
<b>Installers Signature:</b>		<b>Contact Fax:</b>	

<b>For WDC Name:</b>		<b>Contact Ph:</b>	
<b>For WDC Signature:</b>		<b>Contact Fax:</b>	