



Compliance Schedule Details: SS 11 – Laboratory Fume Cupboards

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name:

Site Address:

Existing Compliance Schedule Number(s): (if applicable)

.....

.....

Building Name:

Installation provider: (if known)

.....

Risk / Purpose group:

Fire Hazard Category:

Total Occupant Load:

SPECIFIED SYSTEM DESCRIPTION (address those items that apply)

Specified systems: Existing New Modified Removed

Type: Ducted fume cupboard for laboratory use

Location Plan for specified systems and records is attached: YES NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			

If needed continue the list on another sheet of paper

STANDARDS (address those items that apply)

Specifically, designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

Performance / installation:

- AS/NZS 2243:2005 Safety in laboratories. Part 1: Planning and operational aspects.
- AS/NZS 2243:1997 Safety in laboratories. Part 1: Safety in laboratories - General
- AS/NZS 2243.8:2014 Safety in laboratories. Part 8: Fume cupboards.
- AS/NZS 2243:2006 Safety in laboratories. Part 8: Fume cupboards.
- AS/NZS 2243:2001 Safety in laboratories. Part 8: Fume cupboards.
- NZS 7203:1992 Safety in laboratories - Fume cupboards
- NZS 7203:1987 Safety in laboratories - Fume cupboards
- Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
- Other:.....

Inspections:

- AS/NZS 2243.8:2014 - Section 5
- Other:
- Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)

Maintenance:

- AS/NZS 2243.8:2014 – Section 5
- Other:
- Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)

Continue on the next page

INSPECTIONS, MAINTENANCE AND REPORTING (address those items that apply) (address those items that apply)	
Minimum inspection and maintenance procedures:	Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/ document to ensure safe and suitable system operation.
Inspection frequency and responsibility:	Depending on the type of installation and its performance standard/document: <ul style="list-style-type: none"> <input type="checkbox"/> Specifically, designed solutions: by IQP only <input type="checkbox"/> Standard /other document: <ul style="list-style-type: none"> <input type="checkbox"/> Weekly by owner or representative <input type="checkbox"/> Six-Monthly by IQP only <input type="checkbox"/> Annually by IQP only
Reporting:	The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include: <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. • Form 12A provided annually by the IQP