

Emergency Committee

Reports to:	Council
Chairperson:	Mayor Tripe
Deputy Chairperson:	Deputy Mayor Cr Craig
Membership:	Cr Joblin – Chairperson – Strategy & Policy Committee Cr Duncan – Chairperson – Operations & Performance Committee Crs Chandulal-Mackay & Vinsen – Co-Chairpersons – Projects & Grants Committee
Meeting frequency:	As required
Quorum:	Three members.
ELT Lead:	Chief Executive

Purpose:

The Emergency Committee is to determine matters within the authority of Council, Council committees or other decision-making bodies (except the Risk & Assurance Committee) where an urgent decision is required and a full meeting of Council cannot be convened in time for any reason.

The Committee is to be convened only in a situation that the person calling the meeting considers to be an emergency.

The Emergency Committee has the following Terms of Reference and is delegated the following powers:

To exercise all the powers, responsibilities and duties of the Council, Council committees or subcommittees (excluding the Audit & Risk Committee) except for those that:

1. Have been delegated to staff; and
2. Cannot be delegated pursuant to clause 32, Schedule 7 of the Local Government Act 2020, or under any other legislation.

Note:

- *An Emergency Committee meeting can be called by the Chief Executive or Mayor if a Council meeting cannot be convened, on providing at least 24 hours' notice.*
- *Emergency Committee agendas and minutes will be circulated to all Councillors.*
- *For clarity, Councillors who are not members of the Emergency Committee may attend an Emergency Committee meeting, but cannot participate in voting.*