

**APPLICATION NUMBER**

**036/ON/008/2023**

**IN THE MATTER**

of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by **Whanganui District Council** for an On-licence pursuant to section 100 of the Sale and Supply of Alcohol Act 2012, in respect of the premises situated at 2 Pukenu Drive, Whanganui and known as the "Whanganui War Memorial Centre".

**BEFORE THE WHANGANUI DISTRICT LICENSING COMMITTEE**

The application for a new On-Licence was advertised in the Whanganui Midweek on the 15 and 22 November 2023; together with statutory signage on the building. No objections were received and no s. 103 reports noted any opposition.

Therefore the matter is considered by the Whanganui District Licensing Commissioner on the papers contained in the full file provided by the secretary in accordance with the provisions of s.202 (1) and 191(2) of the Sale and Supply of Alcohol Act 2012.

**Commissioner: Stuart Hylton**

**RESERVED DECISION OF THE WHANGANUI DISTRICT LICENSING COMMITTEE**

***Application***

(1) The application was made on the 7 November 2023 on the prescribed form. The application seeks to establish a new function centre style license for the Whanganui War Memorial Hall situated at 2 Pukenu Drive, Whanganui. The licence will be held by the Whanganui District Council. Previously the venue has existed on special licences for the numerous events held at the venue and this licence will be Council's third of this nature complementing the Opera House and Cooks Gardens events centre. The general nature of the business will be that of a Function Centre Style On-licence where alcohol will be sold to people attending functions/events on the premises. The activity is 'medium' risk.

(2) The premises at 2 Pukenu Drive, Whanganui is seeking to be 'supervised' which is suitable given its type of premises. The principle entrance is that off Watt Street. The area to be licenced is the whole premises involving two floors.

(3) The applicant is a Council i.e body corporate under s. 12(1) of the Local Government Act 2002.

(4) The premise will be known as the 'Whanganui War Memorial Centre' and is seeking to be 'supervised' which is suitable for the type of licence. The applicant provided evidence of evacuation planning compliance and a Certificate of Compliance in relation to Building and Planning.

(5) The complete file that the District Licensing Committee received included –

- The application
- Certificate of incorporation
- Floor plan
- A s. 100(f) RMA/ Building Act compliance letter from Council
- Letter from applicant's landlord agreeing to the application to be licensed.
- Letter from landlord representative as having the necessary evacuation scheme
- Copy of public notice on the building
- Host Responsibility Policy
- Copy of supporting letter from landlord
- Full menu
- Public Advert wording
- Reports from Police, Medical Officer of Health and Inspector

***Decision Making***

(6) In considering this application for On-Licence the District licensing Committee (here in after referred to as the 'Committee') had regard to the criteria specified under s. 105 of the Act.

**(7) the object of this Act:**

Whilst this is a new licence, the War Memorial Hall has been licensed before under "on licence" specials. The risk rating for this application is medium. The principal aspect of the licence will be the sale and supply of alcohol for large scale events. The applicant provided a Host Responsibility Policy that shows how alcohol will be sold

in a responsible manner under the licence. If followed this should ensure the object of the Act continues to be complied with. The applicant has the initial first year to show that they can operate the licence in accordance with the Act and the licence conditions. Sale of alcohol should be minimal at the premises.

**(8) the suitability of the applicant:**

The applicant, Whanganui District Council, is a local authority with a reputation to uphold. They have also applied for other On-licences associated with entertainment venues they own. Previous to this the Council had only applied for and were granted special licences for special events. There are no records of any non-compliance. Five certified managers are named on the licence application. This is seen as suitable.

(9) The inspector and reporting agencies do not challenge suitability of the applicant and neither do I.

**(10) any relevant local alcohol policy:**

The application accords with the Whanganui LAP.

**(11) the days on which and the hours during which the applicant proposes to sell alcohol:**

The applicant has applied for the following days and hours –

- **Monday to Sunday, 12.00 midday to 12.00 midnight,**

**(12) the design and layout of any proposed premises:**

The application included floor plans dated 7 November 2023 that shows the area to be licensed. The floor plan shows the area to be licensed which is the entire premises (internal - two levels). The whole of the licensed premise is to be designated 'supervised' which is supported by the inspector.

**(13) whether the applicant is engaged in, or proposes on the premises to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods:**

Function Centre.

**(14) whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, to more than a minor extent, by the effects of the issue of the licence:**

Within the agency reports there are no concerns about the possible reduction in amenity and good order from any licence issue. The War Memorial Hall is within the Central Business District and zoned for such events.

The licensed premise has been licensed before and the sale of alcohol should be managed through function centre events. The type of licence and operation should ensure the amenity and good order of the locality are not effected by more than a minor extent.

**(15) whether (in its opinion) the amenity and good order of the locality are already so badly affected by the effects of the issue of existing licences that—**

**(i) they would be unlikely to be reduced further (or would be likely to be reduced further to only a minor extent) by the effects of the issue of the licence; but**

**(ii) it is nevertheless desirable not to issue any further licences:**

No concerns raised.

**(16) whether the applicant has appropriate systems, staff, and training to comply with the law:**

If the host responsibility policy is followed the licence holder should have no problems with compliance. The applicant appears to be taking their licensing responsibilities seriously which should assist the premise to be run in a compliant manner.

**Reporting Agencies**

(17) The following reports were received under section 103 of the Act.

(18) **Police** – Report received on 23 November 2023, offering no opposition.

(19) **Medical Officer of Health** - Report received on 21 November 2023, offering no opposition.

**(20) Licensing Inspector**

Full report dated 16 January 2023. The inspector provided a comprehensive report into the application, has met the applicant and concluded that the application is complete, appears to meet the criteria for a new on-licence and therefore has no opposition to the application.

**Committees Decision and Reason**

(21) Based on the evidence provided to me within the complete file, lack of opposition from the relevant agencies, my assessment above, I conclude that the application meets the s. 105 criteria under the Act to be granted an On-licence for the premise situated at 2 Pukenuamu Drivet, Whanganui and known as the "Whanganui War Memorial Centre".

(22) Accordingly the application is **approved** for issue for one year subject to the following conditions and payment of any outstanding fees, if any.

(23) The licence will be subject to the conditions outlined in the inspectors report apart from suggested condition (l) which should be removed as a condition but referenced within the licence.

### 3 Decision

Accordingly the application is **Approved** for issue from this date.

**Dated at Whanganui District this 17 January 2024.**

**Signed**



**Stuart Hylton**  
**Chairman**  
**Whanganui District Licensing Committee**

