

APPLICATION No.

036/SOL/032/2026

IN THE MATTER

of the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER

of an application by **Rochelle Howard** for a special-licence pursuant to section 138 of the Act on the occasion of a 'Quiz Fundraising Event'.

BEFORE THE WHANGANUI DISTRICT LICENSING COMMITTEE

Commissioner
Mr S G Hylton



DECISION

1. Introduction

This is an application by **Rochelle Howard** for a special licence (Class 3) in regard to an event to be held at the Whanganui Girls College Hall, 21 Jones Street, Whanganui. The nature of the event for which the licence is sought is a quiz night fundraiser. The purpose of the event is to fundraise for a group of students traveling to Fiji.

The event will likely attract up to 100 people (small event) with an age range from 40 to 70 years old.

The date and hours sought are –

- **Saturday, 23rd May 2026, 6.00pm to 11.00pm,**

2. Application

The application was received on the 26 April 2026 and included a site/floor plan and letter of permission from School to use the hall and flyer.

The application was not advertised and no objection or notice of desire to be heard has been received under section 141 of the Act. Accordingly, we deal with the matter on the papers in accordance with section 202(1).

In considering the application for special licence the committee had regard to the following criteria under section 142 of the Act:

(a) *the object of this Act:*

(b) *the nature of the particular event for which the licence is sought and, in particular, –*

(i) *whether the applicant is engaged in, or proposes at the event to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods; and*

(ii) *whether the applicant is engaged in, or proposes at the event to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:*

(c) *the suitability of the applicant:*

(d) *any relevant local alcohol policy:*

(e) *whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*

(f) *the days on which and the hours during which the applicant proposes to sell alcohol:*

(g) *the design and layout of the premises concerned:*

(h) *whether the applicant has appropriate systems, staff and training to comply with the law:*

(i) *any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*

(j) *any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*

(k) *the applicant's proposals relating to—*

- (i) *the sale and supply of non-alcoholic drinks and food; and*
- (ii) *the sale and supply of low-alcohol drinks; and*
- (iii) *the provision of help with or information about alternative forms of transport from the premises:*

(l) any matters dealt with in any report from the Police, the Medical Officer of Health, or an inspector made under [section 141](#).

3. Reporting Agencies

The following reports were received under section 141 of the Act.

Police Report – No opposition within report received on 6 May 2026.

Medical Officer of Health – No opposition within report received on 4 May 2026.

Licensing Inspector Report – Full report provided by the inspector including assessment of application against section 142 criteria. The Inspector concludes that the application is complete and will likely meet the criteria of the Act. Draft conditions are also offered by the inspector.

The complete file including inspectors report noted the following pertinent points–

- The applicant Rochelle Howard has previously run similar events with no known issues or concerns raised. This level of experience is considered appropriate for the nature and scale of the event. An alcohol management plan is submitted with the application.
- Suitability is not challenged.
- The area to be licensed is shown on the floor plan with the application and is the entire delineated area being the main Girls College School Hall and is to be designated as **“Supervised”**.
- The hours appear reasonable for the event being undertaken.
- Rochelle Howard is nominated as manager for the event with a s.213(2) waiver. This is supported.
- Both the Police and MOH have no opposition to the application.

4. Decision

The application for Special Licence is **Approved** for issue subject to the conditions outlined in the inspector’s report.

DATED at Whanganui this 8th day of May 2026.



Secretary
Whanganui District Licensing Committee

