

**Application number:** 036/SOL/050/2025

**IN THE MATTER** of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER** of an application by **Gonville School Whanganui** for a special-licence pursuant to section 138 of the Act on the occasion of a 'Quiz Night Fundraiser'.

**BEFORE THE WHANGANUI DISTRICT LICENSING COMMITTEE**

Chairperson  
Mr Stuart Hylton



**DECISION**

**1. Introduction**

This is an application by **Alana Archibald** for a special licence in regard to an event to be held at the **Gonville School Whanganui**, 60 Gonville Avenue, Whanganui. The nature of the event for which the licence is sought relates to a 'Quiz Night Fundraiser'.

The date and hours sought are the

- **Friday, 12<sup>th</sup> September 2025, between the hours of 5:30pm and 11:45pm.**

**2. Application**

The application was received on the 12 August 2025. The application included a floor plan and flyer.

The application was not advertised and no objection or notice of desire to be heard has been received under section 141 of the Act. Accordingly, we deal with the matter on the papers in accordance with section 202(1).

In considering the application for special licence the committee had regard to the following criteria under section 142 of the Act:

*(a) the object of this Act:*

*(b) the nature of the particular event for which the licence is sought and, in particular,—*

*(i) whether the applicant is engaged in, or proposes at the event to engage in, the sale of goods other than alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which goods; and*

*(ii) whether the applicant is engaged in, or proposes at the event to engage in, the provision of services other than those directly related to the sale of alcohol, low-alcohol refreshments, non-alcoholic refreshments, and food, and if so, which services:*

*(c) the suitability of the applicant:*

*(d) any relevant local alcohol policy:*

*(e) whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*

*(f) the days on which and the hours during which the applicant proposes to sell alcohol:*

*(g) the design and layout of the premises concerned:*

*(h) whether the applicant has appropriate systems, staff and training to comply with the law:*

*(i) any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*

*(j) any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*

*(k) the applicant's proposals relating to—*

- *(i) the sale and supply of non-alcoholic drinks and food; and*
- *(ii) the sale and supply of low-alcohol drinks; and*
- *(iii) the provision of help with or information about alternative forms of transport from the premises:*

*(l) any matters dealt with in any report from the Police, the Medical Officer of Health, or an inspector made under [section 141](#).*

### 3. Reporting Agencies

The following reports were received under section 141 of the Act.

**Police Report** – No opposition within report dated 18 August 2025.

**Medical Officer of Health** – No opposition within report received on 20 August 2025.

**Licensing Inspector Report** – Full report provided by the inspector including assessment of application against section 142 criteria. The Inspector concludes that the application is complete and will likely meet the criteria of the Act. Draft conditions are also offered by the inspector.

The inspector also noted the following pertinent points in their report –

- The applicant is a school who are running the event as a fundraiser. The school has run these types of events before without apparent issues.
- The applicant estimates that the event may attract up to 100 people (small event) where attendance is likely those 18 years of age and over and is advertised as an event for those aged eighteen (18) years and older. The licensed period is significant and includes an auction, speeches and a catered meal. Attendance at this event requires the pre-purchasing of an entry ticket where casual attendance is not possible.
- No concerns raised with suitability.
- The area to be licensed is the school's hall. The licence should not reduce amenity and good order of the locality.
- The requested hours are reasonable for the activity being undertaken.
- The premise layout is satisfactory for the event in the school and appears functional and fit for purpose. A marked-up floor plan was included.
- The Applicant requests an exemption under Section 213(2) to appoint Sarah Hylton to be the responsible person to manage the conduct of the sale and supply of alcohol pursuant to the licence. This is supported. Other 'PTA' members will be on hand to assist with bar duties and responsibilities.
- A '**supervised**' designation is supported.
- Both the Police and MOH have no opposition to the application.

### 4. Decision

Accordingly, the application for Special Licence is **Approved** for issue subject to the conditions outlined in the inspectors report and a s. 213(2) waiver.

**DATED** at Whanganui this 23<sup>rd</sup> day of August 2025.



**Secretary**  
**Whanganui District Licensing Committee**

