



WHANGANUI DISTRICT COUNCIL

Te Kaunihera a Rohe o Whanganui

AGENDA

Property and Community Services Committee Meeting 11 August 2020

NOTICE IS HEREBY GIVEN that a Meeting of Property and Community Services Committee will be convened on:

Date: Tuesday, 11 August 2020

Time: 1.00pm

**Location: Council Chamber
101 Guyton Street
Whanganui**

**Kym Fell
Chief Executive**

Property and Community Services Committee**Membership**

Cr Helen Craig (Chair), James Barron (Deputy Chair),
Mayor Hamish McDouall, Crs Charlie Anderson, Philippa Baker-Hogan,
Josh Chandulal-Mackay, Brent Crossan, Jenny Duncan, Kate Joblin, Hadleigh Reid,
Alan Taylor, Rob Vinsen, Graeme Young.
Whanganui Rural Community Board Appointee: Sandra Falkner

Terms of Reference

The Property and Community Committee has been delegated the following responsibilities by the Council:

To monitor acquisition or sale or lease of properties owned by the Council or any endowment properties

- To discuss and make recommendations to Council on:
 - Cultural facilities, activity and events
 - Parks, sporting and recreational activities and facilities
 - Customer service related matters
- To monitor the progress and implementation of key strategic projects including:
 - Town Centre Regeneration
 - Castlecliff Rejuvenation
 - Port Revitalisation Project

Items of business not on the agenda which cannot be delayed

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the Chairperson. The meeting must resolve to deal with the item and the Chairperson must explain at the meeting, when it is open to the public, the reason why the item is on the agenda and the reason why the discussion of the item cannot be delayed until a subsequent meeting. Refer to Standing Order 9.11

Note: nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA with regard to consultation and decision-making.

Discussion of minor matters not on the agenda

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion. Refer to Standing Order 9.12

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1 OPENING PRAYER / KARAKIA

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Elected Members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

4 MOTION TO EXCLUDE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5.1	Public Excluded Minutes of the Property and Community Services Committee Meeting held on 30 June 2020			Refer to the previous public excluded reasons in the agenda for this meeting	
6.1	Sport Whanganui presentation - Splash Centre	s7(2)(a), s7(2)(c)(ii), s7(2)(d)	Privacy, Public Interest, Health or Safety of members of the public	The presentation relates to an incident at a Council owned facility, and the details need to remain confidential because there is a Health & Safety and coroner's inquiry underway.	Not to be released.
6.2	Actions Arising - Confidential			Refer to the previous public excluded reasons in the agenda for this meeting.	

That John Unsworth and Danny Jonas be permitted to remain at this meeting, after the public has been excluded for Item 6.1: Sport Whanganui presentation – Splash Centre, because of their knowledge of Splash Centre operations. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because John Unsworth is Chair of Sport Whanganui and Danny Jonas is Chief Executive of Sport Whanganui.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING HELD ON 30 JUNE 2020

Author: Karyn Turner - Senior Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Minutes of the Property and Community Services Committee Meeting held on 30 June 2020

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the minutes of the Property and Community Services Committee Meeting held on 30 June 2020 are confirmed as a true and correct record.

The agenda for this meeting can be viewed at:

<https://www.whanganui.govt.nz/files/assets/public/agendas-amp-minutes/property-and-community-services-committee-30-june-2020-agenda.pdf>



WHANGANUI
DISTRICT COUNCIL
Te Kaunihera a Rohe o Whanganui

MINUTES

Property and Community Services Committee Meeting 30 June 2020

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**MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 30 JUNE 2020 AT 1.00PM**

PRESENT: Cr Helen Craig (Chair), Cr James Barron, Cr Charlie Anderson, Cr Philippa Baker-Hogan, Cr Josh Chandulal-Mackay, Cr Jenny Duncan, Cr Kate Joblin, Mayor Hamish McDouall, Cr Hadleigh Reid, Cr Alan Taylor, Cr Rob Vinsen, Cr Graeme Young, Cr Brent Crossan.

APOLOGIES: Nil

IN ATTENDANCE: Sandra Falkner (WRCB Member), Kym Fell (Chief Executive), Leighton Toy (General Manager Property), Michael Homan (Property Operations Manager), Wendy Bainbridge (Senior Parks Manager), Ellen Young (Contractor, Planning Team), Rosemary Fletcher (Projects Director), Jo Jonas (Operations Team Leader, Venues & Event), Phil McBride (Ports Manager), Anna Palamountain (Democracy Advisor), Karyn Turner (Senior Governance Services Officer).

1 OPENING PRAYER / KARAKIA

Cr Craig read the Council Prayer.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST

Cr Anderson declared an interest in Item 5.2 – Property Group Activity Report.

PUBLIC ENGAGEMENT FORUM

- Unwanted Cats in Whanganui

Kerri Thomas addressed the Committee and said the Council's proposed three-cat limit per household would be largely ineffective on the burgeoning population of unwanted cats in Whanganui. This problem would be even worse if it was not for a band of 'crazy cat ladies' like herself that fed, trapped, desexed and either released or rehomed the cats.

Ms Thomas said on the road to South Beach past Whanganui Airport, over a period of six years, she had trapped and desexed over 200 cats, the majority at her expense; most can be rehomed. Approximately three years ago she had approached the Auckland Humane Society who now paid 50% of the cost for desexing although this Society did have specific criteria for unwanted cats. There were colonies of cats all over town including Central City, the North Mole and Whanganui East.

Ms Thomas said a female cat could start breeding at four months, have three to four litters per year which meant a colony of cats behind a shop could number 150 in one year. She said the problem was far bigger than most people realised.

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Ms Thomas requested the Council consider providing more cat traps, and funding to desex the cats once they are caught, perhaps in partnership with the SPCA. Different options were available once the cats were caught; if old and sick they would be euthanised, if friendly kittens, they would be desexed and rehomed. Unless something like this was done the unwanted cat population would continue to explode.

Ms Thomas responded to questions.

Mayor McDouall said the Council's bylaw was relevant to Keeping of Animals, Poultry and Bees. It did not capture the issue of stray or feral cats. This was a regional council responsibility and he suggested perhaps a conversation with Horizons Regional Council was needed.

There was agreement with the Chair that the Committee await a report from Council staff in response to Ms Thomas' submission.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING HELD ON 4 JUNE 2020

Author: Karyn Turner - Senior Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Committee Resolution 2020/12

Moved: Cr Josh Chandulal-Mackay

Seconded: Mayor Hamish McDouall

That the Minutes of the Property and Community Services Committee Meeting held on 4 June 2020 are confirmed as a true and correct record.

CARRIED

Cr Baker-Hogan abstained from voting.

5 REPORTS TO COMMITTEE

5.1 STEP UP DURIE HILL PRESENTATION - SUE MORGAN

Author: Michael Homan - Property Operations Manager

Authoriser: Leighton Toy - General Manager Property

Discussion

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The Chair welcomed Sue Morgan and Donald Trott representing Step Up Durie Hill.

Ms Morgan provided background information on Step Up Durie Hill. At a 2017 residents' meeting the beautification of the Durie Hill tower area was very much on residents' minds. Stage 1 of the beautification, planting of seven gardens, had been implemented and now the section at 9 Blyth Street was available adjacent to Council-owned land that surrounds and services the popular Durie Hill Elevator and Durie Hill tower attractions. Step Up Durie Hill requested the Council to purchase this land and in return Step Up Durie would design and implement a planting plan, install tables and chairs and maintain the area. Developing and beautifying this section would offer something special to the many tourist buses, school buses and rest home residents' buses that visit this area.

There was a possibility the area had some Maori history and research into that was being undertaken. Ms Morgan said Step Up Durie Hill had spoken with the current owner who believed the plans were good use of this land and Step Up Durie Hill believed development of the site with more ideas for the future would build social and economic benefits for Whanganui as a whole.

Ms Morgan responded to questions. There was a definite possibility of erecting a structure for shelter in the future but currently Step Up Durie Hill wanted to keep it simple and work with the Council on this going forward.

Cr Craig sought advice from Leighton Toy (Property Manager) and Michael Homan (Property Operations Manager).

Mr Toy said from a process perspective, if the Council was to obtain the land for parks and reserves it would need to be valued but firstly would require a Council resolution. Speaking on behalf of the Senior Parks Manager, Mr Homan said this piece of land fitted in with the rest of the reserve and although its final use had not been discussed, it would have multiple uses.. It was available now and if sold the Council would not get this opportunity again. Mr Homan said it was the decision for Council to make, not Council officers.

In discussion, Cr Joblin said while mindful that purchasing this section could 'open the door' for similar requests from other suburbs, she believed it imperative that this piece of land be added to the existing Council reserve to provide some sort of amenity in the elevator/tower area.

There was agreement with Cr Craig's request that a report be provided on possibilities of purchase of this piece of land. Mr Toy said a report would provide options and would also look at the Council's Parks and Open Spaces Strategy. It was agreed that a report be provided direct to the Council's meeting scheduled for 4 August 2020.

Committee Resolution 2020/13

Moved: Cr Helen Craig

Seconded: Cr Kate Joblin

That the Property and Community Services Committee receive the report – Step Up Durie Hill Presentation – Sue Morgan and the presenters are thanked.

CARRIED

Committee Resolution 2020/14

Moved: Cr Helen Craig

Seconded: Cr Kate Joblin

That an options report be brought back to the Council Meeting held 4 August 2020 regarding the acquisition of 9 Blyth Street, Whanganui.

CARRIED

5.2 PROPERTY GROUP - ACTIVITY REPORT

Author: Jennifer Gaskin - EA to GM Finance, GM Property & Legal Counsel

Michael Homan - Property Operations Manager

Authoriser: Leighton Toy - General Manager Property

Discussion

Property Group officers Michael Homan (Property Operations Manager), Wendy Bainbridge (Senior Parks Manager), Phil McBride (Manager – Ports), Ellen Young (Contractor), Rosemary Fletcher (Projects Director), Jo Jonas (Operations Team Leader) provided summaries of their respective parts to the Property Group Activity Report and responded to questions.

Officers highlighted the following matters:

- Commercial lessees – COVID-19 Rebate. Overwhelming majority of lessees were appreciative of Council's offer and pro-active approach.
- Commercial Portfolio – 8 Bryce Street – new commercial ground lease (Harbour Endowment) transfer of improvements (Castlecliff Hall) to Tuahere Marae to allow better access to external funding for maintenance; improvements revert to Council if lease terminated; 5 Taupo Quay (surrender of lease – two buildings have reverted to Council, identified for demolition and removal)
- Licence to Occupy – 14 Wilkie Street (Wembley Park – Central Football Club, New LTO \$0)
- Upokongaro War Memorial Hall (consultation with community had commenced to understand possibilities for future use if the hall was restored).
- Matipo Park Update (bridge, legal accessway and Kiwirail level crossing).
- Sport and Recreation Advisory Group meeting held 26 June 2020 – Focus of meeting was to determine validity of projects and review the Council's Sport and Recreation Strategy Implementation Plan to enable incorporation into the 2021/31 draft Long-Term Plan budget.
- Wembley Park Development (Sport Whanganui is working with Whanganui Football Hub. A strong indication of community benefit of the development of the park exists.
- Upokongaro Cycleway Bridge – Emmetts Civil Construction back on site – hopeful of bridge opening in Spring.

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- Airport Operational Issues (Post-COVID-19 aircraft movements were rapidly increasing – expected to get back to 5,000 movements per month). Resulting from CAA recommendations, the new Airport Safety Officer would start at the airport at end of July 2020.
- Majestic Square project – Due to COVID-19 with its current and inevitable future financial down-turn, the Town Centre Regeneration Steering Group has decided to put this project on hold for now.
- Pound – Running to budget, no major issues identified. The cages and pens will be Whanganui designed and built. Animal Management Officers working with contractor and project team to ensure the detail of kennels was appropriate to the new legislative compliance requirements.
- Whanganui Venues and Events took a knock with COVID-19, however in last two weeks there were signs that events were picking up again.

Committee Resolution 2020/15

Moved: Cr Helen Craig

Seconded: Cr Jenny Duncan

That the Property and Community Services Committee receive the report – Property Group - Activity Report.

CARRIED**5.3 WORK PROGRAMME - PROPERTY AND COMMUNITY COMMITTEE****Author:** Jennifer Gaskin - EA to GM Finance, GM Property & Legal Counsel**Authoriser:** Leighton Toy - General Manager Property**Committee Resolution 2020/16**

Moved: Cr Kate Joblin

Seconded: Cr Jenny Duncan

That the Property and Community Services Committee receive the report – Work Programme - Property and Community Committee.

CARRIED

5.4 ACTIONS ARISING - JUNE 2020

Author: Karyn Turner - Senior Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Committee Resolution 2020/17

Moved: Cr Jenny Duncan

Seconded: Cr Helen Craig

That the Property and Community Services Committee receive the report – Actions Arising - June 2020.

CARRIED

6 MOTION TO EXCLUDE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Committee Resolution 2020/18

Moved: Cr Helen Craig

Seconded: Cr James Barron

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

CARRIED

Note

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ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
7.1	Confidential Minutes of the Property and Community Services Committee Meeting held on 4 June 2020			Refer to the previous public excluded reasons in the agenda for this meeting.	
8.1	Actions Arising - Confidential	s7(2)(h)	Commercial Activities		

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The Meeting closed at 3.11pm.

The minutes of this meeting were confirmed at the Property and Community Services Committee Meeting held on 11 August 2020.

CHAIRPERSON

9 REPORTS TO COMMITTEE

9.1 ANNUAL PENSIONER HOUSING SATISFACTION SURVEY

Author: Michael Homan - Property Operations Manager

Graeme Paulger - Senior Property Analyst

Authoriser: Leighton Toy - General Manager Property

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Annual Pensioner Housing Satisfaction Survey.

Executive Summary

Council Staff undertake an annual survey of pensioner housing tenants. The survey covers a number of topics and 2 of the results are included in the key performance indicators (KPIs) associated with the Annual report. 258 survey sets were distributed and responses were closed off on 26 July so that the key results could be captured. At the close off date 147 responses had been received.

Key information

At this stage only the questions that relate to the KPIs have been fully captured. The key one of these is the overall level of satisfaction with pensioner housing.

141 of the 147 respondents answered this question and of these 92.91% were either Very Satisfied or Satisfied with pensioner housing. The full details are shown in the following table

Overall, how satisfied are you with your housing?	Total	%	Cumm %
Very Satisfied	65	46.10	
Satisfied	66	46.81	92.91
Neither satisfied nor dissatisfied	4	2.84	
Dissatisfied	4	2.84	
Very dissatisfied	2	1.42	
Not Answered	* 6		
	141	100	

* Not Included in percentages

A report showing all results will be produced for the next committee meeting.

9.2 PORT PROJECT UPDATE – AUGUST 2020

Author: Rosemary Fletcher - Projects Director

Authoriser: Leighton Toy - General Manager Property

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Port Project Update – August 2020.

Executive Summary

The purpose of this report is to update the Property and Community Services Committee on the progress of the Port Project.

Key information

Background

Port Project Overview

The Whanganui Port Revitalisation Project (Port Project) is a collaborative partnership of four Provincial Growth Fund (PGF) applicants and Whanganui Iwi (Nga Tangata Tiaki o Whanganui Trust, Whanganui Land Settlement Trust and Tupoho) operating under a values based governance model founded on the legal status of the Whanganui River as Te Awa Tupua.

The four applicants, Whanganui District Council, Horizons Regional Council, Q-West Boat Builders and Whanganui District Employment Training Trust (encompassing Te Ara Mahi) have had formal Government approval of PGF co-funding by way of a combination of grants, equity funding and loans.

The Port Project

- Secures the Port as a community asset for the next 50 years and beyond.
- Creates wellbeing and prosperity for the community, particularly through Te Awa Tupua framework.
- Saves 125 existing jobs in the marine, engineering and coastal freight sectors
- Creates exponential economic and recreational opportunities beyond the initial investment partnerships.
- Replaces and repairs 400 metres of wharves and builds on-shore infrastructure supporting a wide range of commercial activities.
- Supports and enables growth and diversity of NZ's only true coastal freight service, creating 15 – 25 new jobs.
- Enables the location of an established clam fishing venture with new factory facilities, creating 25 new jobs.

- Builds a World Class Marine Precinct, housing new (commercial) vessel construction, vessel servicing, maintenance and refit, directly employing 200 (160 new) highly skilled workers.
- Creates one of NZ's very few environmentally responsible vessel servicing and maintenance operations.
- Repairs and replaces (man-made and natural) lower river structures ensuring stabilisation and storm protection of the completed port asset.
- Provides specialist training, retraining and upskilling for all port activities and users through Te Ara Mahi program - located at the Port.

Future Employment

The total number of people employed within the project during the initial 3 years (directly and through contractors) will exceed 250 (mainly new) jobs due to the size and nature of the works. The Marine Precinct, Coastal Shipping, Fisheries and direct support businesses will generate more than 500 new jobs by year ten.

Funding

The Whanganui District Council's application for matched funding from the Provisional Growth Fund was successful with the announcement being made on 2 July 2020. The 3 other interdependent applications made by Horizons Regional Council, Q-West and Te Ari Mahi were also successful.

Port Project funding approved

Project Owner	Project	Owner funding	PGF funding	PGF funding type
Whanganui District Council	Port infrastructure	\$12.3M	\$12.5M	Equity shareholding
Horizons Regional Council	North and South moles	\$7.5M	\$7.5M	Grant
Q-West	Marine precinct	\$5.25M	\$5.25M	Loan
Te Ara Mahi (WDETT)	Training		\$1.5M	Grant

The PGF funding for the Whanganui District Council port infrastructure works will be provided by way of an equity shareholding, whereby the Crown will acquire an interest in the a Special Purpose Vehicle (SPV). Council will create the SPV which will be a Council Controlled Organisation.

Project Structure

Governance

The Port Project is operating under the following initial Governance members and will seek to add appropriately qualified interested members of the community over time.

- Mayor Whanganui District Council
- Chair Horizons Regional Council
- Chair Nga Tangata Tiaki o Whanganui
- Chair Whanganui Land Settlement Trust
- (Non-voting - Ministers representative – Mr Martyn Dunne)

Steering Group

- CE Whanganui District Council
- CE Horizons Regional Council

- CE Nga Tangata Tiaki o Whanganui
- (Non-voting - Provincial Development Unit representative – Ms Catriona McKay)

Project Director

- Hayden Turoa – appointed as interim Project Director (role currently advertised)

Development Agreement

Council has entered into a Development Agreement with Q-West Properties as the basis of understanding for delivery of each party's respective components of the Port Revitalisation Project and in line with the undertakings given to MBIE in their applications for PGF monies.

Whanganui District Council is relocating Whanganui Port operations to the newly created Port Office at western end of the Port area adjacent to #1 wharf.

Q-West has undertaken to relocate their boat building business to the main Port Area. The new build will be located on Site 1 of the attached plan. Whanganui District Council will enter into three long-term leases with Q-West Properties for the sites (1-3) shown on the attached diagram.

The leases will each include the improvements that remain on site at the time of signing. Site 1 improvements; the property currently at 507 Heads Road which was the Harbour Board Building and the former Golden Bay Cement Silos. Site 2 improvements; the current Port Operations Office or Old Harbour Masters Building. Whanganui District Council has undertaken to deconstruct the Red Shed located on Site 2. Site 3 improvements; part of the Victory Shed (western 2/3).

Whanganui District Council, upon completion of the development of the hardstand area will enter into a Hardstand Operations Agreement with Q-West Properties to manage the berths at #2 and #3 wharves and the operation of the vessel hoist that Q-West will purchase to enable the removal of boats from the water to dry dock. The initial term of the agreement will be 10 years. Council has agreed to specific design specifications within the agreement, in their delivery of the wharf infrastructure and dredging undertakings.

Combined Partner Programme Summary

Tranche One - undertaken over the first three months commencing at announcement 2 July, consisting of:

- Clearing the port construction areas, undertaking building repair work, work commencing to repair to the degraded section of the #3 Wharf.
- Stockpiling by Horizons of harvested armour rock.
- Q-West procurement and manufacturing process commencing for a new 300 tonne Vessel Hoist
- Te Ari Mahi to be operating from 507 Heads Road property (Q-West leased)

Tranche Two - will occur in the following six month period, consisting of:

- Q-West demolition work on existing unused concrete silos
- Q-West construct 3000 m2 new vessel manufacturing buildings and hardstand area.
- Council construction commencing on #2 & #3 wharves.
- Council new lift runway, wash-down bay and hardstand area construction.

- Horizons repair and build of the North Mole and Revetment & South Spit Interface Wall and Tanae Groyne.

Tranche Three (from 2021) - concludes with:

- Dredging operations completed.
- Horizons construction of further lower river infrastructure works at the South Mole. South Spit Groyne construction and extension to the Tanae Groyne.

Whanganui District Council – Port Works

A regular summary report is being developed to ensure that Council remains current regarding finance, programme progress, health, safety and risks. This report will be produced in August and maintained throughout the project.

A summary update is provided for this paper:

Finance

Council has \$12.3m carried over in the annual plan and PGF funding of another \$12.5m. The budgeted cost of the project which was developed for the PGF application in 2016 is currently being updated by quantity surveyors to reflect 2020/21 cost. It is likely that a value engineering exercise will be required to ensure core wharf infrastructure is prioritised for delivery.

Programme Progress

We are currently in Tranche One of the project delivery undertakings. A summary of these undertakings is included below:

Council Tranche 1 works

Task – Tranche 1 – end of Aug 2020	% Complete	Comment
507 Heads Road	60%	Notice period existing tenant
Waitahinga Quarry – Consent Preparation	90%	Affected party consultation underway
Waitahinga Quarry EOI – commercial operator	25%	To go to market when consultation completed and consent application lodged
#3 Wharf repair design	50%	Design being peer reviewed and consulted with stakeholders
Deconstruct Red Shed	25%	Contract awarded
Remove weigh station and replace in Port Operations area	70%	New weigh station on order and location determined by Port Operations
Construct Security Port Operations	25%	Consultation and design underway ready for purchase and installation
Port Office rood replacement	25%	Contract awarded with preparation works now completed ready for roofing
Port Office painting	75%	Work awarded and nearing completion
Site 1 Drainage	25%	Design nearing completion ready to go to market
Consent Preparation – WDC applications	15%	Various specialists engaged to complete consent applications across construction and dredging works.

Health and Safety

NIL incidents have occurred in the Port Project works

Risks

Communication is a high risk. A dedicated resource is required to reframe the project for the public and to combine the partner's efforts along with the Te Awa Tupua values into a coherent and consistent story.

Delayed announcement has put pressure on immediate programme however this will resolve itself in Tranche 2 of the work.

Finance, with budget set in 2016 there will be inevitable rise in cost and the need to value engineer to achieve our Council commitments.

9.3 WORK PROGRAMME - PROPERTY AND COMMUNITY COMMITTEE

Author: Jennifer Gaskin - EA to GM Finance, GM Property & Legal Counsel

Authoriser: Bryan Nicholson - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Work Programme - Property and Community Committee.

Executive Summary

The purpose of this report is to present the Committee's work programme for noting.

The work programme will be on every agenda to ensure that the key issues covered in the Committee Terms of Reference will be covered and to enable forward planning.

Key information

The scheduled 2020 meeting dates for the Property and Community Committee are:

- 18 February
- 4 June
- 30 June
- 11 August
- 22 September
- 3 November

Reporting programme for the Property and Community Committee

Items	2020 meetings					
	18 Feb	4 June	30 June	11 Aug	22 Sept	3 Nov
OPERATIONS Group Activity Report						
OPERATIONS ITEMS						
• Alcohol Licensing Update		✓		✓		✓
• Animal Management Update		✓		✓		✓
• Building Control Update		✓		✓		✓
• Compliance Update		✓		✓		✓
• Corporate Update		✓		✓		✓

Items	2020 meetings					
	18 Feb	4 June	30 June	11 Aug	22 Sept	3 Nov
• Council Funding - Whanganui Regional Museum		✓		✓		✓
• Customer Services matters		✓		✓		✓
• District Library Update		✓		✓		✓
• Environmental Health Update		✓		✓		✓
• Freedom Camping review – April (notes workshop positive)		✓				✓
• GlassWorks Update		✓		✓		✓
• Parking Update		✓		✓		✓
• Sarjeant Gallery - Project Update						✓
• Whanganui Regional Museum Update		✓		✓		✓
Items	2020 meetings					
	18 Feb	4 June	30 June	11 Aug	22 Sept	3 Nov
PROPERTY Group Activity Report						
PROPERTY ITEMS						
• Airport Update (PM)	✓		✓		✓	
• Energy Management Update (MH)	✓		✓		✓	
• Parks & Reserves General Update (MH) (cost comparison before and after)	✓		✓		✓	
• Pensioner Housing Update (MH) (workshop on policy review)	✓		✓		✓	
• Port – Group Update (PM)	✓		✓		✓	
• Projects Update (RF)	✓		✓		✓	
• Property General Update (MH)	✓		✓		✓	
• Sport & Recreation Update (MH)	✓		✓		✓	
• Town Centre Regeneration Update (EY)	✓		✓		✓	
• Upokongaro Bridge Update (LT)					✓	
• Venues & Events Update (JJ)	✓		✓		✓	

Items	2020 meetings					
	18 Feb	4 June	30 June	11 Aug	22 Sept	3 Nov
AD HOC REPORTS						
AD HOC REPORTS						
• Port – Projects Update (RF)				✓		✓
• Earthquake Prone Building - 6 monthly					✓	
• GlassWorks Review report – 3 year		✓				
• Whanganui Heritage Restoration Update					✓	

9.4 OPERATIONS GROUP ACTIVITY REPORT 1 MARCH TO 1 JULY 2020

Author: Eva Osborne - Executive Assistant

Samantha Solesbury - Administrative Assistant – Compliance & Building

Authoriser: Bryan Nicholson - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Operations Group Activity Report 1 March to 1 July 2020.

Executive Summary

The purpose of this report is to provide the Council with an update on the Corporate, Customer Services, Building, Regulatory, Compliance, Planning, Communications, Community Arts, District Library, Whanganui Regional Museum, Sarjeant Gallery and New Zealand Glassworks that form part of the Operations Group, for the period 1 March 2020 to 1 July 2020

1. Building Control

PERIOD: MARCH - JUNE

ACTION	2019	2020
Number of building consents issued (incl Clause 2 exemptions)	347	321
Building consents processed in less than 20 days	100%	80.4%
Average days	8.1 days	<20 = 9.4 days >20 = 28.88 days
Value of building consents	\$23,738,625.22	\$24,438,343.63
Revenue received	\$345,598.81	\$369,562.84
Code Compliance Certificates issued	226	150
Code Compliance Certificates (CCC) processed in less than 20 days	100%	88.7%

PERIOD REVIEW:

Of the **321** building consents issued for this period **63** went over the statutory 20 days.

There were **349** consents processed for the period with **48%** requiring RFI's (which totalled **1118** questions). There are now **170** consent applications which require further re-assessment.

There were **1032** inspections carried out (excluding swimming pool barrier inspections) with only **57.1%** passing. This will now require a further **443** recheck inspections which will also need to be allowed for within inspection timeframes.

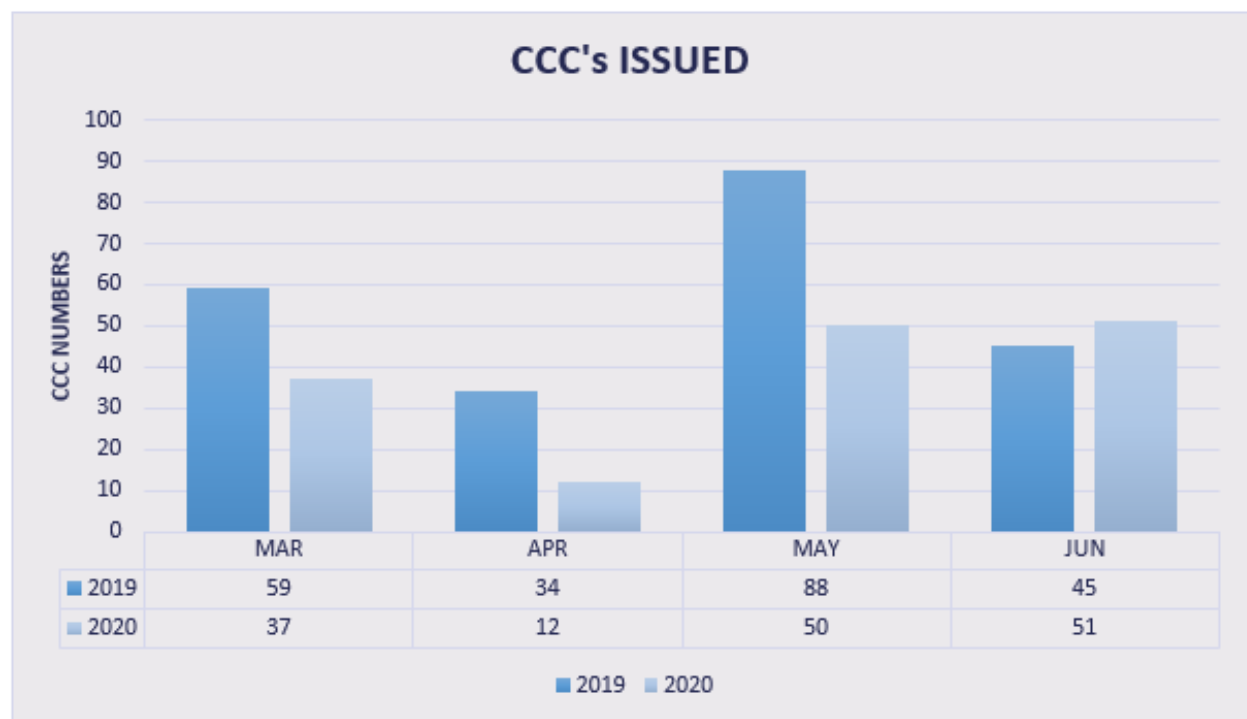
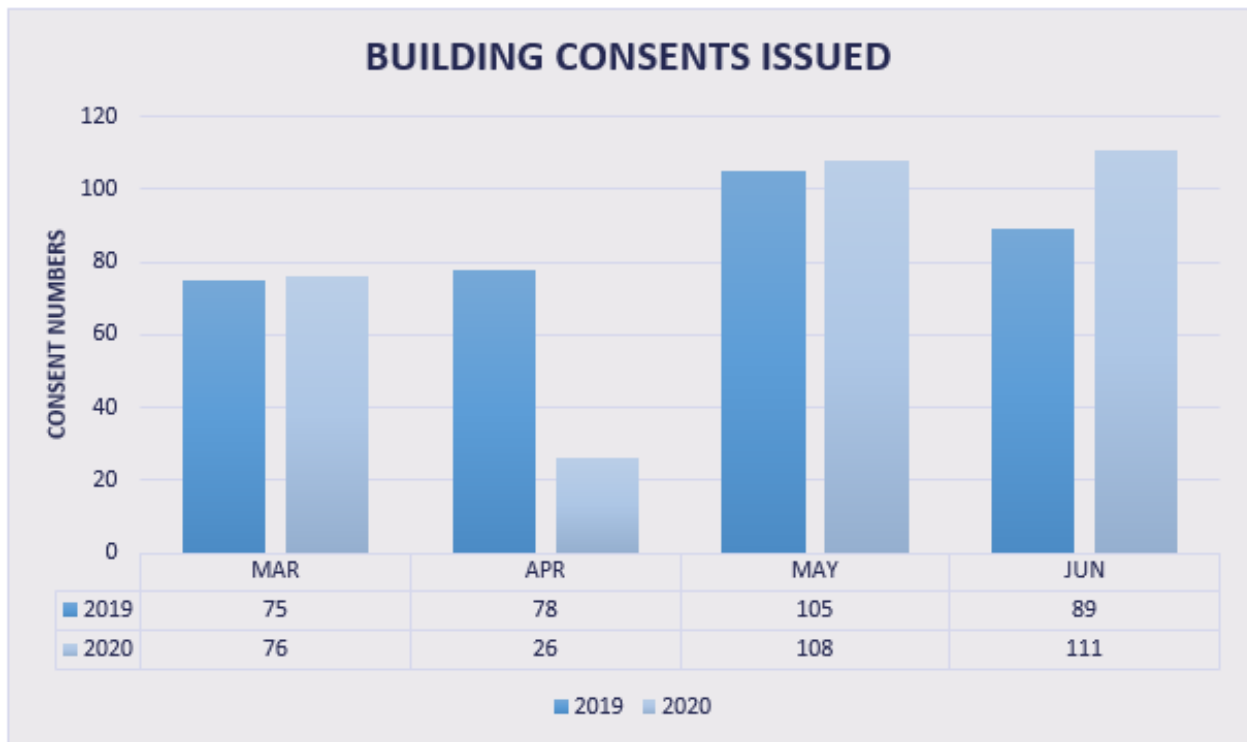
- The dollar value for projects in this period was higher than the corresponding period in 2019 which equates to an increase of **2.9%**.
- The revenue received for projects in this period was higher than the corresponding period in 2019 which equates to an increase of **6.9%**.
- There were **47** new residential dwellings approved in this period that had a combined estimated value of **\$16,751,508.35**

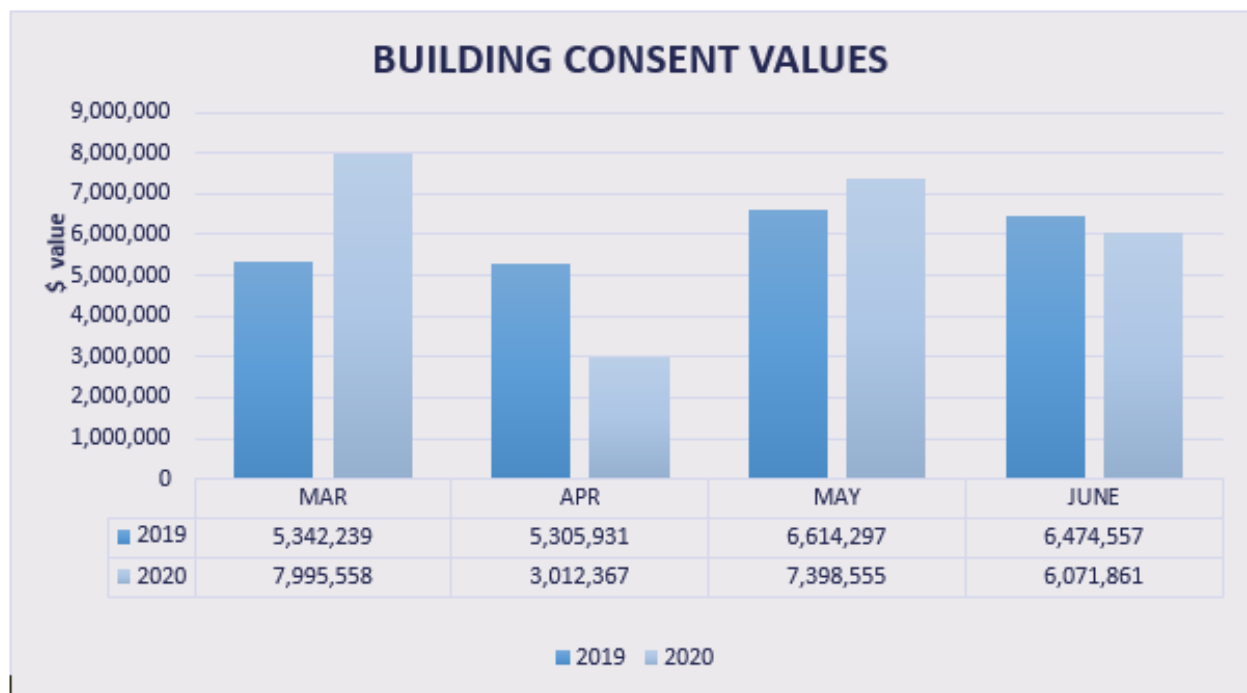
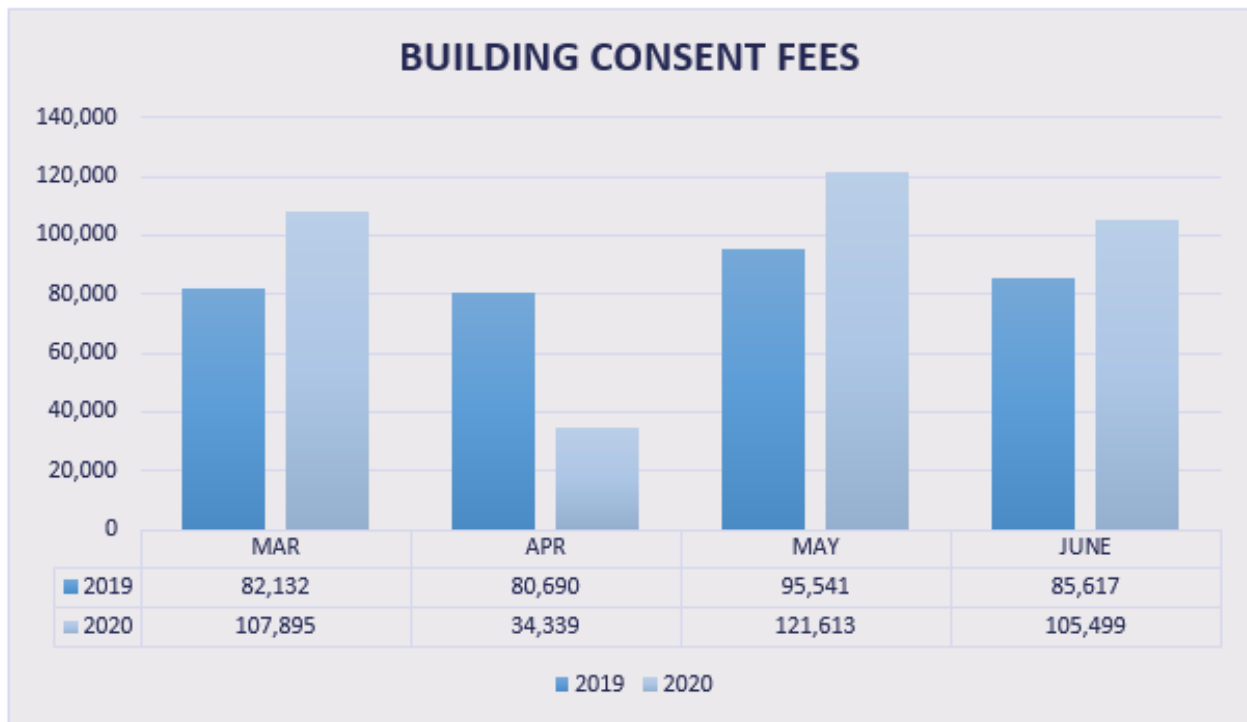
Compliance with statutory 20 day requirements for building consent and CCC applications did not reach **100%** for the month. Staff had limited access to WDC systems during the March - May period due to Covid-19 restrictions.

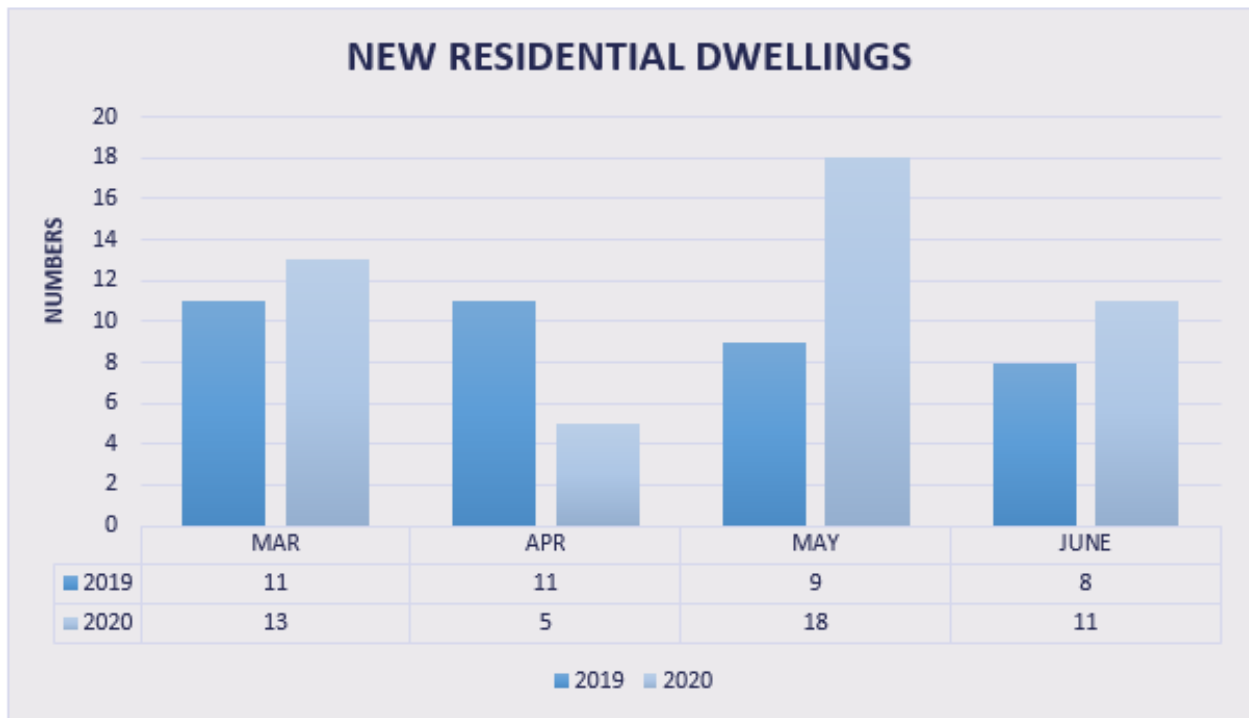
There were **150** CCC applications for projects in this period which were assessed and issued with 17 applications exceeding the 20 day statutory timeframe requirements.

There were **107** LIM's issued in this period.

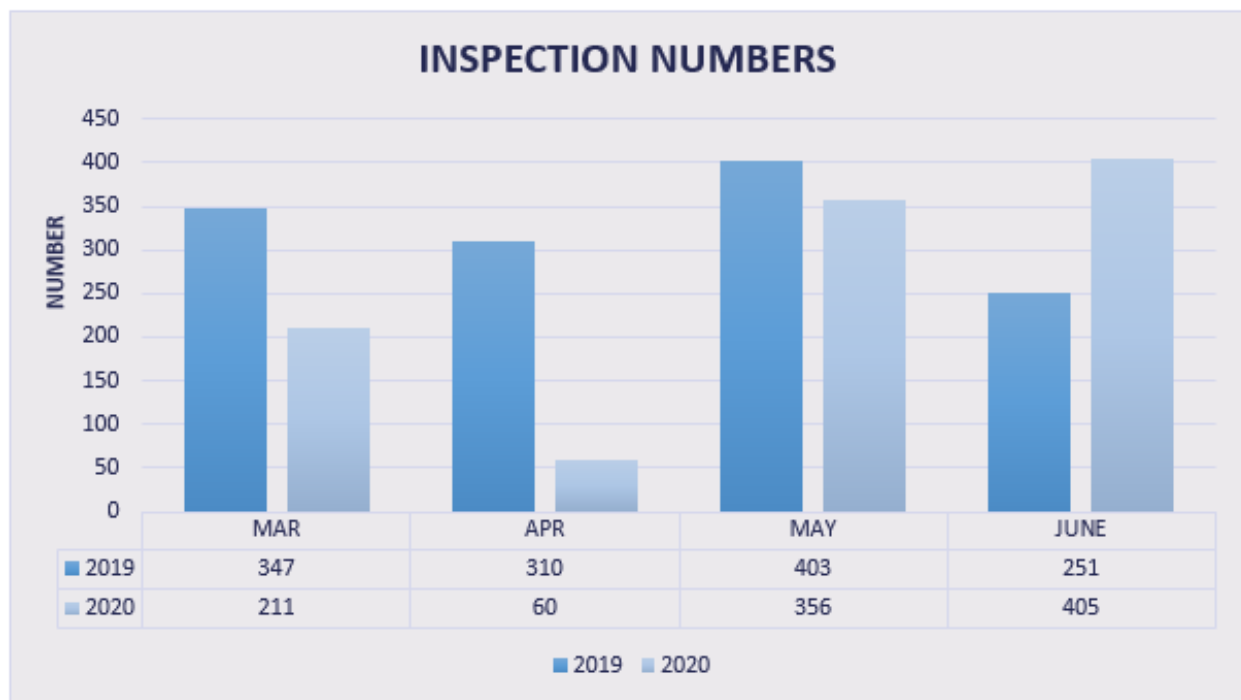
BUILDING CONSENT STATISTICS

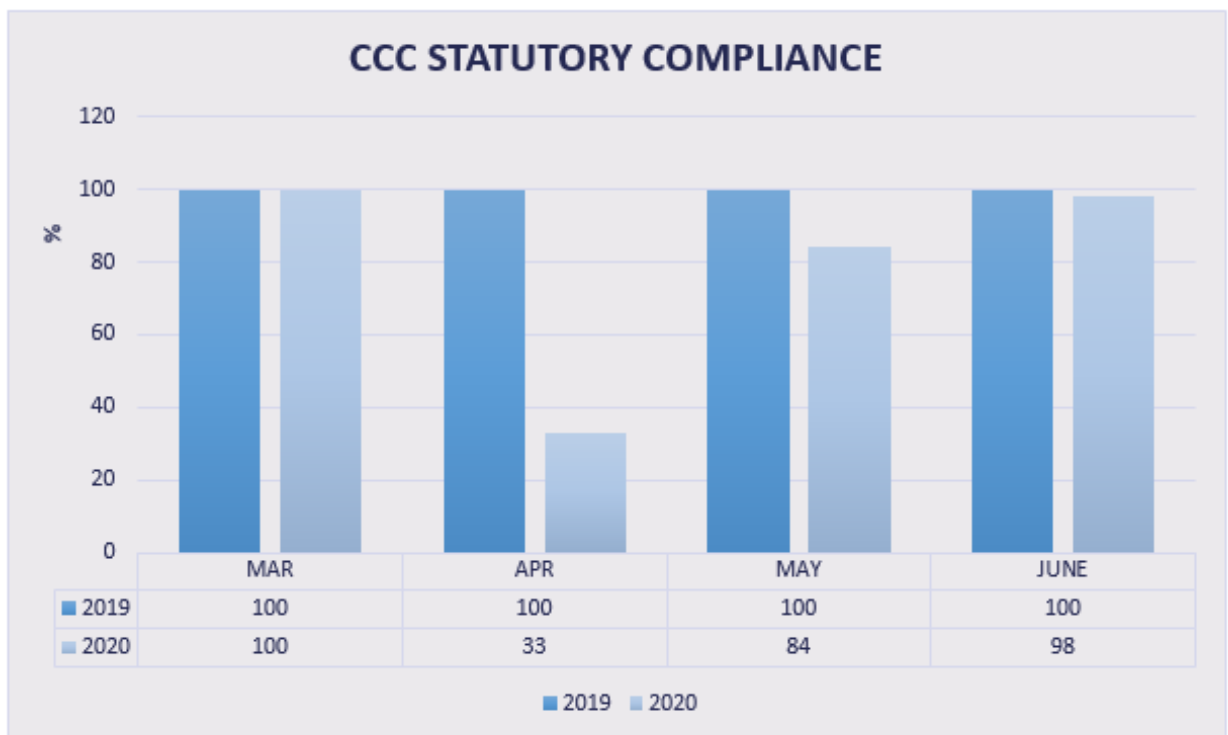
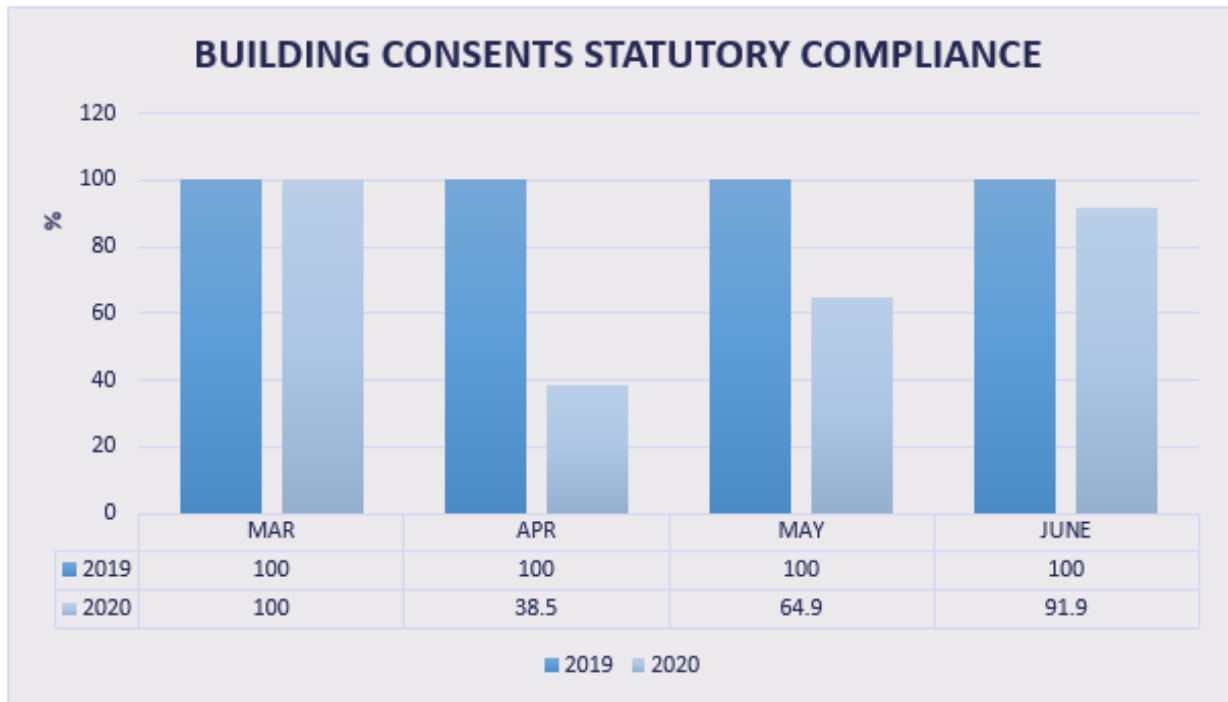


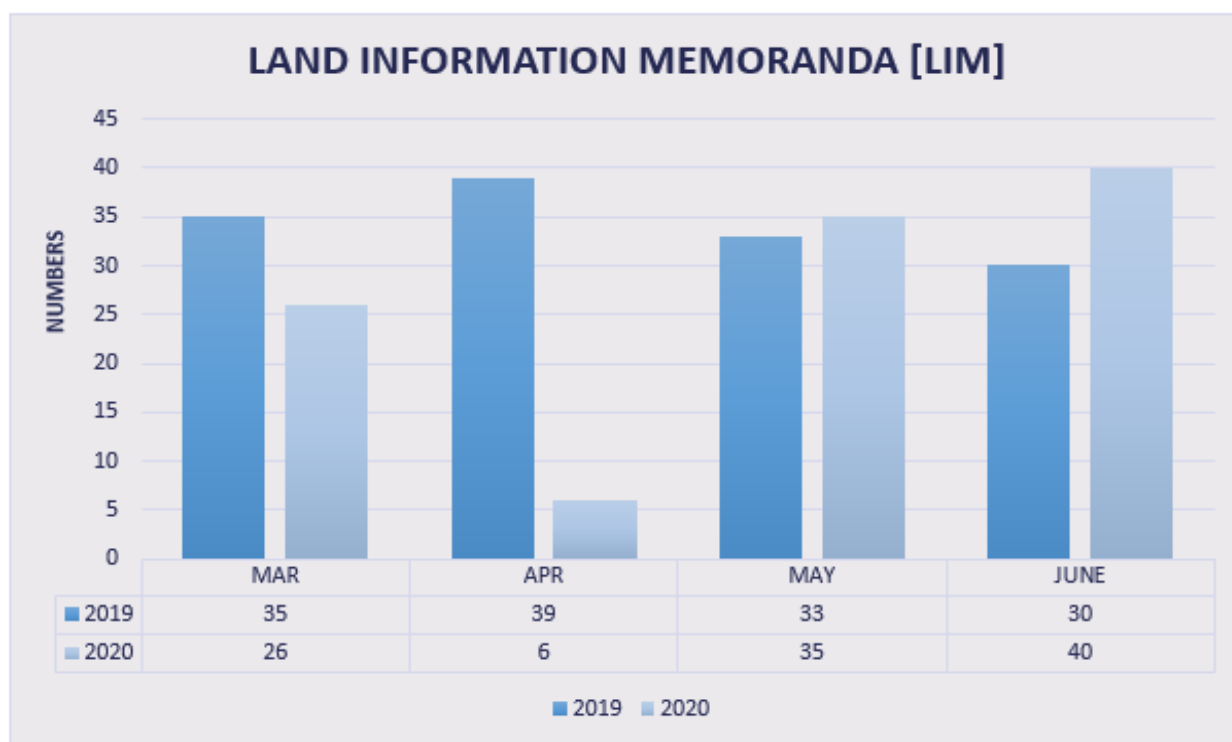




2020 TOTAL: 1 MAR – 30 JUN = 47





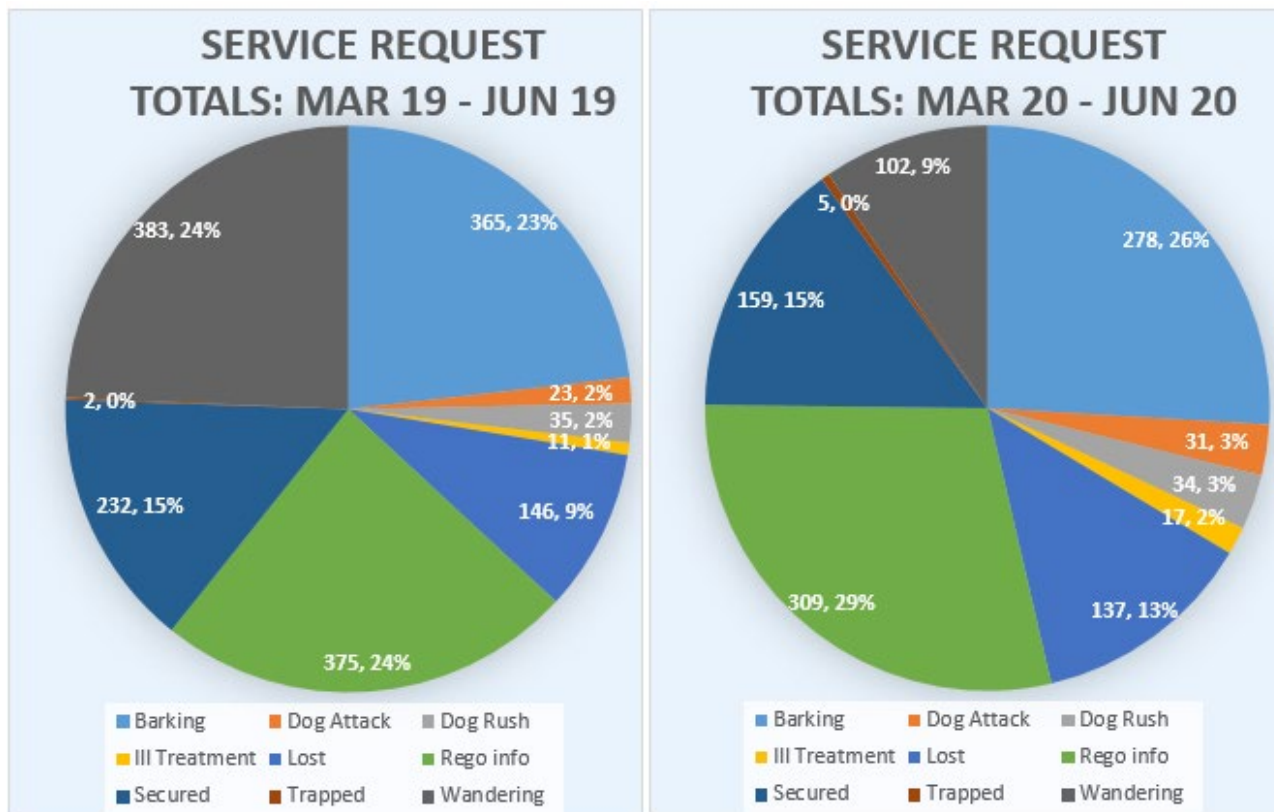


2. Compliance

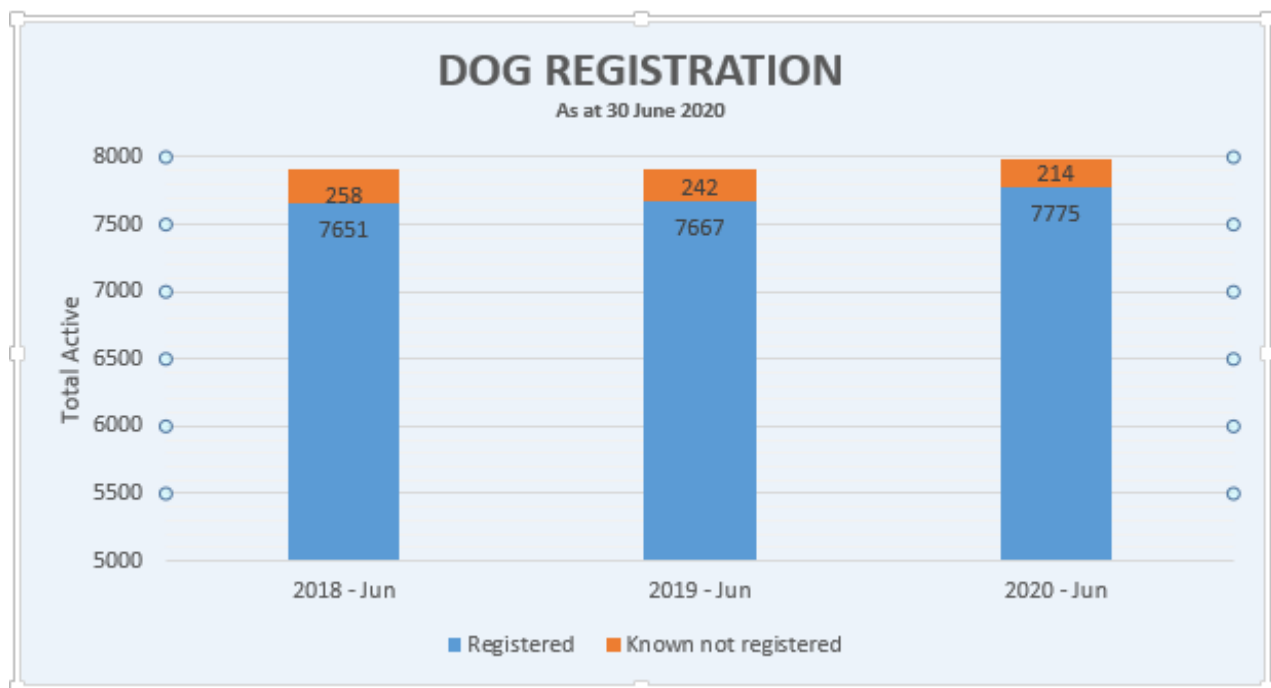
The Compliance team were operating reasonably consistent with previous periods until Covid19 closure. During level three and four, essential staff remained to respond to priority animal control incidents, pound management and conduct regulated water sampling. Some remaining staff provided assistance with EOC operations, compliance administration and phone cover.

Reductions were seen in typically high animal related non-compliance such as wandering and barking dogs presumably due to owners being at home but there was a slight increase in dog attacks as more dogs were out being walked and inadvertently interacting with other dogs. Applications for licences had a significant drop especially special licences as there were no events taking place during lockdown. The parking activity was the most significantly impacted for two reasons one- Parking services was not an essential service and therefore did not operate during lockdown and two- a significant reduction in vehicle movement in the CBD caused a sharp decline in meter revenue. Thankfully however this activity is supported by a healthy special fund which has alleviated the impact of such a shortfall in revenue.

Animal Management



- Service request totals this period have shown decreases in the following areas: Barking, Dog Rushing, Lost and Wandering dogs.
- A review of the CRM request categorisation has now been completed and will provide clearer, simplified information on customer requests for service moving forward.

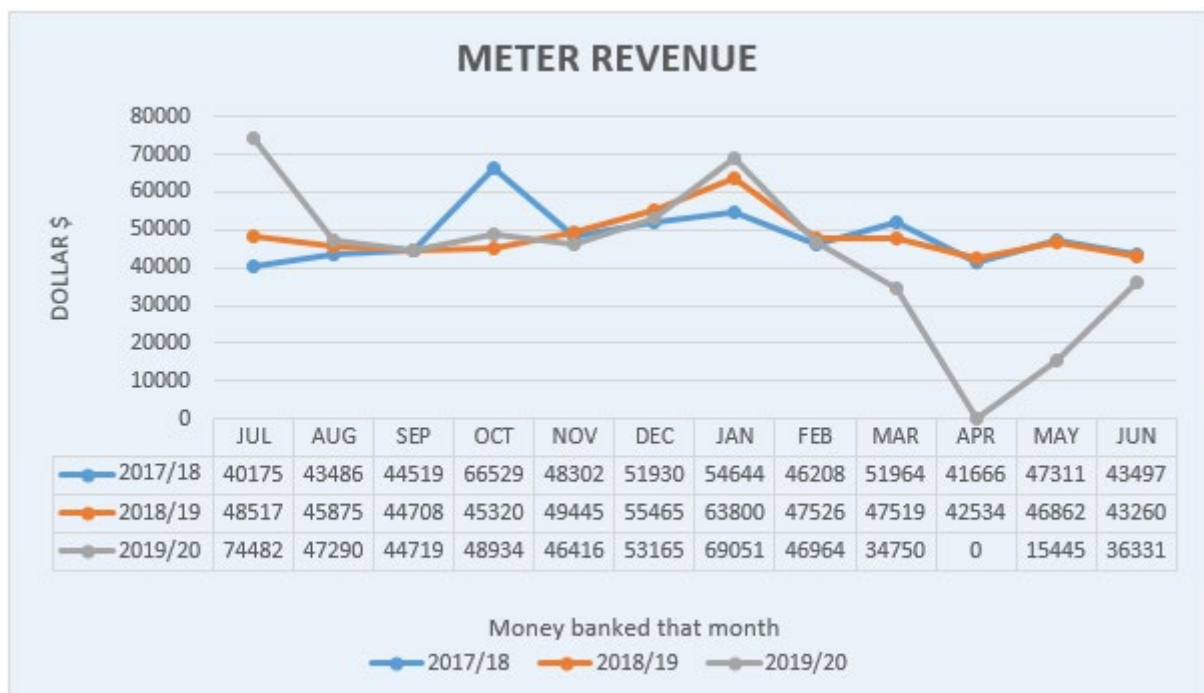


- As of 30 June 2020 97.3% of all known dogs were registered.
- Covid19 has had little impact on dog registration as this is required at the start of the financial year each year and the compliance process typically finishes up around March.
- Dog numbers in Whanganui continue to remain steady with a higher degree of registration compliance.

Parking

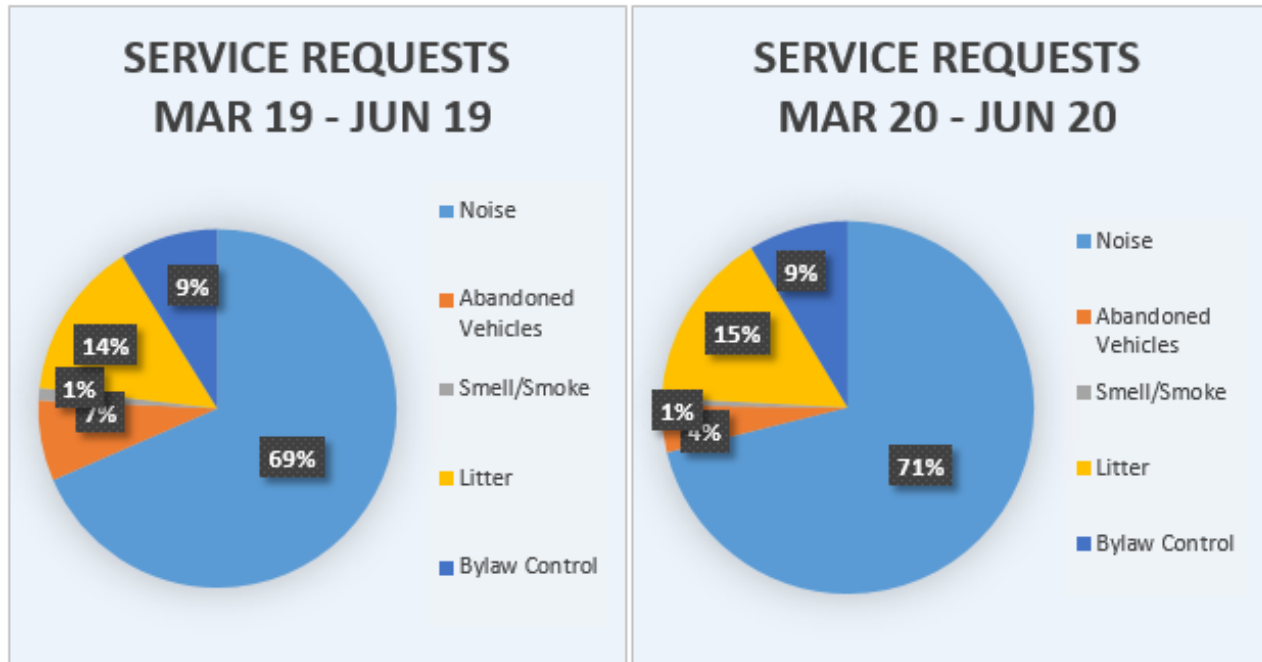


- Infringements were not issued during lockdown and warnings were handed out for the first week back.

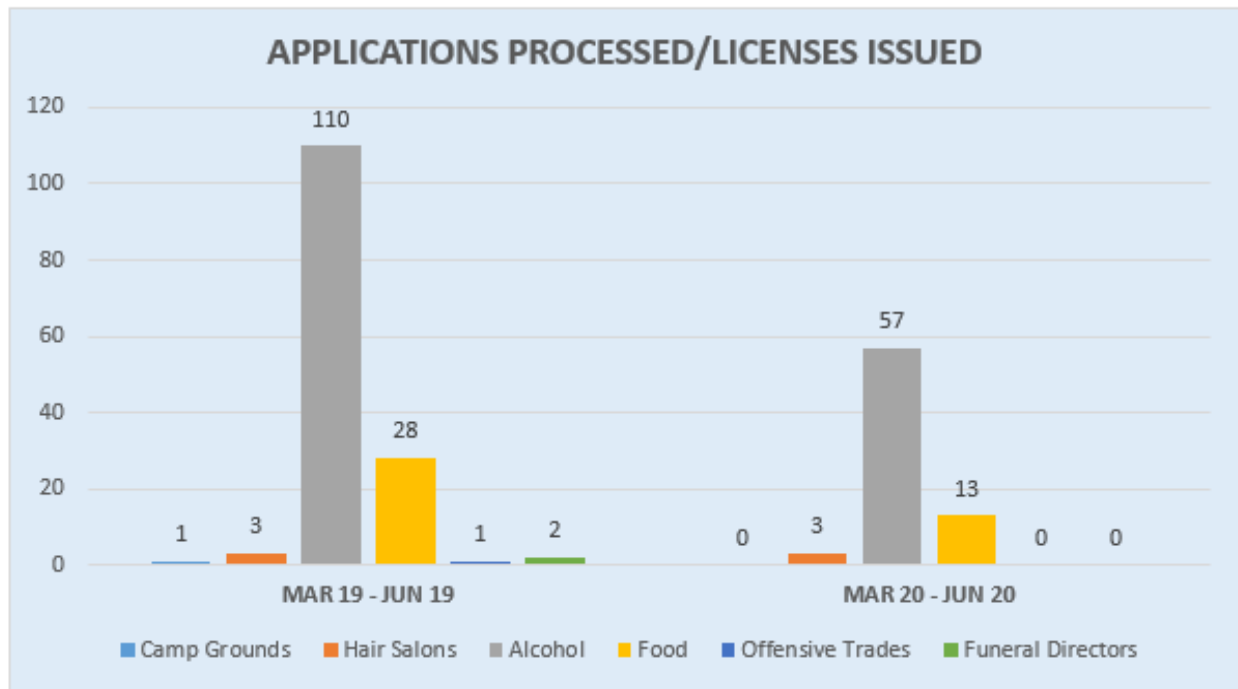


- Meter revenue had a sharp decline due to the lack of vehicle movements during lockdown and no Staff patrolling for compliance.
- This shortfall has been remedied using the parking activity special fund.

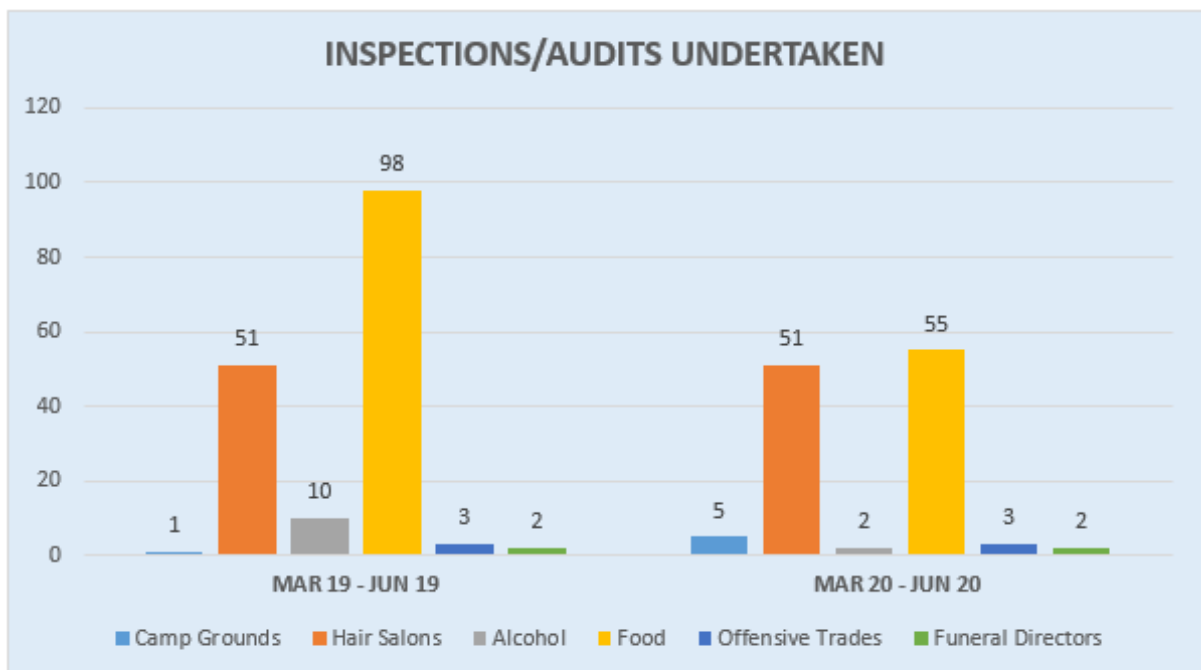
Environmental Health



- Service requests remained steady throughout this period but our response was limited during lockdown. Noise complaints continued to be responded to by Council's contracted service provider however other requests for service listed in the table were not considered a priority so were only recorded and not attended.
- The backlog of attendance to requests for service during this period has since been cleared.



- A significant decrease in alcohol licensing applications during this period. This is mainly due to the reduction in special licence applications from a lack of events during lockdown.

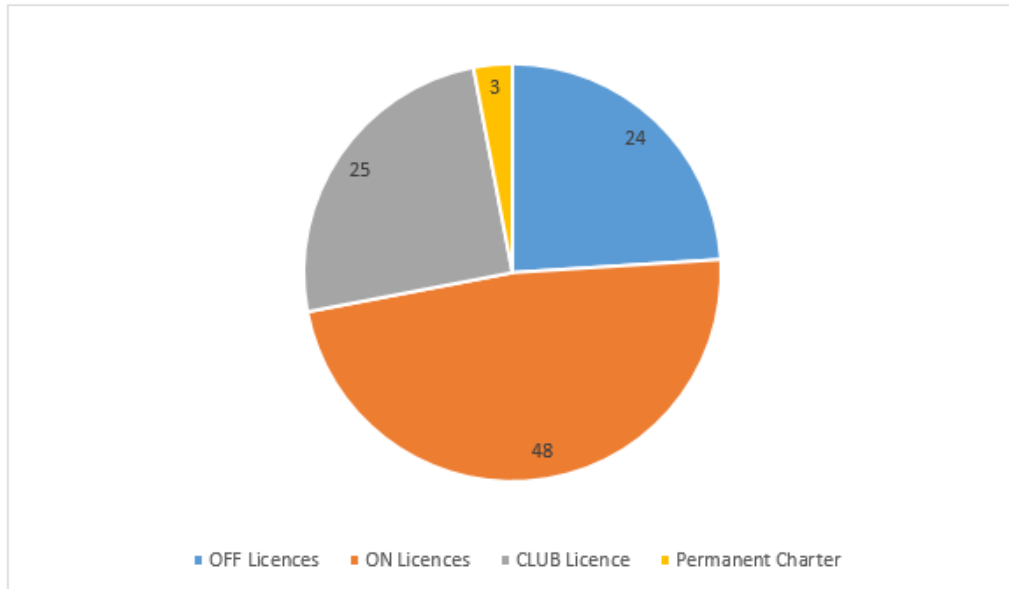


- MPI provided guidance on how to conduct and continue food application verifications remotely during lockdown which allowed for a slight continuation of service during this period.
- Hair Salon inspections were conducted in bulk during June and the team managed to inspect 100% of the premises in Whanganui.

The following information is provided as an annual summary of the alcohol licensing activity for the 2019/20 period to date (30 June 2020).

|

Current Alcohol Licensed Premises in Whanganui.



- The total number of premises in Whanganui remains steady.
- The total number of current OFF Licenced premises are broken down as follows-
 - Bottle Stores- 10
 - Cellar Doors- 2
 - Club (Grandfathered)- 2
 - Grocery Stores- 6
 - Supermarkets- 4
 - **Total-** **24**

Alcohol Applications Received – 1 March – 30 June 2020

ALCOHOL APPLICATIONS RECEIVED	ON Licence New	0
	ON Licence Renewal	2
	OFF Licence New	0
	OFF Licence Renewal	2
	CLUB Licence New	1
	CLUB Licence Renewal	1
	BYO Licence New	-
	BYO Licence Renewal	-
	Temporary Authority	2
	Special Licence	5
	Manager Certificate New	15
	Manager Certificate Renewal	29
	TOTAL	57

- One application was set for a Hearing during this period. It was postponed due to Covid19 and subsequently took place on 15 June 2020. A decision is due in July.

3. District Library

Libraries were closed from 24 March to 13 May 2020, and re-opened with restrictions on access because of the requirements for contact tracing in place between 14 May and 8 June.

- In response to the Covid-19 lockdown, additional resources were applied to eBooks, eAudio and the Kanopy streaming service, all of which saw significant increases in uptake; the weekly story-time was delivered over Facebook, as were a number of other events and activities; loan periods for items already out were extended; and overdue charges were suspended through to the end of June.
- As a further consequence of the lockdown, refurbishment of the Davis Library shelving to extend its useful life was deferred into the current financial year; and since the fit-out could not be completed, the launch of the mobile library vans has been moved to the first quarter of 2020/21.
- As a result of being closed for 51 days, with a further 26 days of restricted access, visitation and issue numbers, which had been tracking positively into March, have taken a hit. Annual issues to the end of June were 12% down overall, though digital issues were 47% up on the previous year. Annual visits were 18% down, Internet on Demand sessions were 22% down.
- Use of the self-issue machines has continued to climb. In June 66% of items were self-issued.
- Visitation and issue numbers now seem to be getting back to pre-lockdown levels.
- We are investigating the possibility of a local self-service library in Aramoho. If it proves viable, we will be opening before Christmas 2020.

4. Whanganui Regional Museum

Lockdown

- March 2020 started with a bang, with the completion of research projects by Earlham College (Illinois, USA) students, a successful *Seaweed* programme, good early autumn visitation figures and completion of a round of reports and grant applications.
- During the Lockdown period, the Archivist managed weekly Museum publication in the *Whanganui Chronicle* and maintained a digital research service, limited only by having no access to collections; and the Acting Director had access to the Museum and did regular and wide-ranging checks on the internal building, environmental monitoring and security systems.

Visitation

- Pre Covid-19, visitation was running at around 105% of the KPI of 60,000 and looked set to exceed that number by 30 June 2020. The subsequent lockdown put paid to that.
- The final 2019-2020 yearly visitation figure was 51,000. Current visitor numbers indicate that the Museum is on track to meet its visitor target in the current year.
- There is a notable prevalence of New Zealand tourists visiting Whanganui, many for the first time, many in the retired age group. Whanganui tourism appears to be benefitting from domestic tourism because of overseas travel restrictions.

Reopening

- During Covid Level 2, staff returned gradually and, with social distancing, travel monitoring and appropriate hygiene measures installed, the galleries became accessible to visitors from 18 May. The Davis Theatre became available for hire and our regular and much treasured hire clients returned to their regular meeting rounds.
- From Monday 15 June, Archives Research Services resumed normal hours, as did Collection Research Services.
- Education and Public programmes also resumed. Bookings took some time to get going, but by late June, all classes were intensely busy. The Museum will be restarting gallery tours soon and, as always, will be very involved in the cultural and environmental life of Whanganui.

Exhibitions

- *Here Come the Brides* ran for four extra weeks in the Samuel Drew Gallery, still attracting an appreciative audience.
- *Teeth, Talons & Taxidermy*, originally scheduled to open mid-May, opened on 4 July in the Samuel Drew Gallery. It features some rare creatures, such as the Tasmanian tiger, an extinct marsupial, a very rare snow leopard from Asia and wombat scat. This exhibition was designed primarily for children, but adults too are thrilled with it.
- The exhibition programme has been reorganised and realigned for the current financial and events year. The planned Olympic show has been put back to July 2021 and the Spider show has been rescheduled to November 2021.
- The long-running *Family Treasures* project strengthens links between home, school and community and offers an exciting opportunity for students in years 7-10 to contribute to a Museum exhibition scheduled for October 2020 to April 2021.

- A Māori-themed exhibition is in planning for June 2021.

Public programmes

- June was filled with planning for the Puanga 2020 season with a winter school holidays activities week, including *Celebrating Puanga Night at the Museum*, booked out at an early stage.
- A week of animal craft activities was also designed for the holiday break.
- Organisation for the Museum's Spring Lecture Series in September and October is finalised, as is the annual Samuel Drew Lecture in mid November.

Education

- The Museum has welcomed schools back into the Museum but also provided a range of other approaches to education programme delivery. Many programmes were available remotely using video-meetings. Others were provided in schools or outdoor locations such as school gardens, local parks or a bush reserve. In addition, a wide range of resources is now available in digital formats.
- The Education & Life-Long Learning Team kept in close touch with local teachers and Ministry of Education staffers and provided an outstanding Covid distance service.

5. Sarjeant Gallery Te Whare o Rehua Whanganui

Closed from 21 March to 14 May due to COVID-19 Lockdown the Gallery had until that point seen a healthy increase in its usage, which, at the end of February 2020 stood at 45,482 vs 38,577 for the previous year – an increase of 17.9%.

For the period 1 March 2020 to 23 July 2020 saw 13,364 users of the Gallery. This comprised:

- International visitors: 363
- National visitors: 2,240
- Local visitors: 3,034
- i-SITE Gallery visitors:
- Website: 7,709

Brief highlights for this period include:

- **From the Shop:** While being closed for a significant time during this reporting period, staff worked remotely with Facebook and Instagram posts and completing requests from suppliers and making the most of the lockdown to complete stocktakes and update their details. Online sales rose buoyed by the Prime Minister who wore jewellery items sold in the Sarjeant's shop
- **Exhibitions:** Over the last five months the gallery has hosted six new exhibitions. Two of these exhibitions had just started in the last reporting period. They were the *2020 pattillo Whanganui Arts Review* and the inaugural pattillo project which was by Dr Kathryn Wightman, titled *Digital Parent*. The latter received Creative NZ funding and went on to be a finalist in the esteemed Australian *Fuse Glass Prize*
- As the Gallery schedules exhibitions and events programme 12-18 months in advance, lockdown forced us to place everything on hold and to rethink how the programme would look like given the uncertainty of being able to resume normal operation and the possibility of not being able to move around the country, i.e. to collect loaned artworks for future exhibitions. As a result, we decided the best path forward was to develop

three collection-based exhibitions which would allow us to be flexible if we should move into lockdown again. *What it is not* – features abstract works from the collection curated by Jennifer Taylor Moore; *Together Alone* – features works from the collection that explore human connections in a post-lockdown world co-curated by Jennifer Taylor Moore and Greg Donson; *Lighting the Fire* – features ceramic works from the collection by Whanganui potters and was co-curated by Jennifer Taylor Moore, Greg Donson and Raewyne Johnson

- The other major show for our Winter season was a suite of over 50 photographs by Sara McIntyre, titled *Observations of a Rural Nurse*, the images are her observations of Kakahi and the sparsely populated King Country. This show was developed as a companion exhibition of the book of the same name and has proven to be hugely popular. The book itself has sold out and is on a second print run. It may represent an opportunity as a touring exhibition.
- **Tylee residency:** Matthew McIntyre Wilson is the current Tylee Resident until September following on from Laurence Aberhart, whose stay had to be reduced because of the government imposed lockdown
- **Education:** was effectively put into hibernation for the duration of lockdown and even when children returned to school at Level 2 schools were not in a position to be able to bring children to the gallery, this has effectively meant that both Terms 1 and 2 have very low numbers. In March prior to lockdown we had 9 school groups visit the gallery comprising 301 students. April – May, lockdown and Level 2 – no school visits. June – 2 schools visiting with 206 students in total. July – 6 schools visiting with 133 students. So for the reporting period we have had 640 students participate in the education programme.
- **By the numbers:** 4 Talks attended by 130 people; no events during this period; and 1 Opening attended by 146 people
- **Key publicity and events:** This period was marked by COVID 19 which saw Sarjeant on the Quay closed 21 March – 14 May and 14 significant events cancelled.
- During that time and in order to maintain engagement with our public, staff changed the look of the Gallery's website and upgraded several pages to contain more information and content – specifically as it pertained to the *pattillo Whanganui Arts Review 2020*
- Staff began the *Lockdown Blog* - a new web page full of new original content created during the lockdown and specifically relating to that situation. The Lockdown Blog included artist and curator interviews, art activities for kids and articles by staff about items from the collection, pieces from personal collections, news items, features and relevant announcements for the arts community and those interested in the progress of the Sarjeant Redevelopment Project.
- Social media played a major role in our outreach during this period. The Relationships Officer was posting to Facebook approximately three times a day and coordinating with our Assistant Curator who was running the Instagram page. Such posts contained not only arts information, but also relevant updates from Council and government
- 4 Newsletters during this period to inform our Friend and supporters of what was happening at the gallery and with the redevelopment
- **Collections:** This resource continues to receive attention internationally. The Sarjeant received a request from UNESCO's Paris office to use one of our collection items as an example in a publication they are producing to provide guidance to institutions launching online collections and catalogues, using our item as a good example of meeting web accessibility standards.

- The entire Edith Collier Trust archive has been photographed and staff have begun planning for an exhibition about Edith Collier when the Gallery reopens at Queen's Park and we have confirmed the art historian/curator Jill Trevelyan to work on this and the book on Edith Collier funded by The Edith Collier Trust
- Since the last report we have responded to 22 enquiries about the collection. Some of these enquiries required detailed research by the curatorial team as well as photography or digitising of Gallery records.
- Number of items in the Collection catalogued to best practice standards is 3,460
- Thanks to a major grant from the Stout Trust, Treatment on the frame for *Flight into Egypt* is now complete and the frame has been returned to Sarjeant on the Quay, stored within its purpose-built crate – ready to be reunited with its canvas once the Gallery reopens at Pukenua Queen's Park. Work will soon begin on the frame for Edward Burne-Jones's *Fountain of Youth*

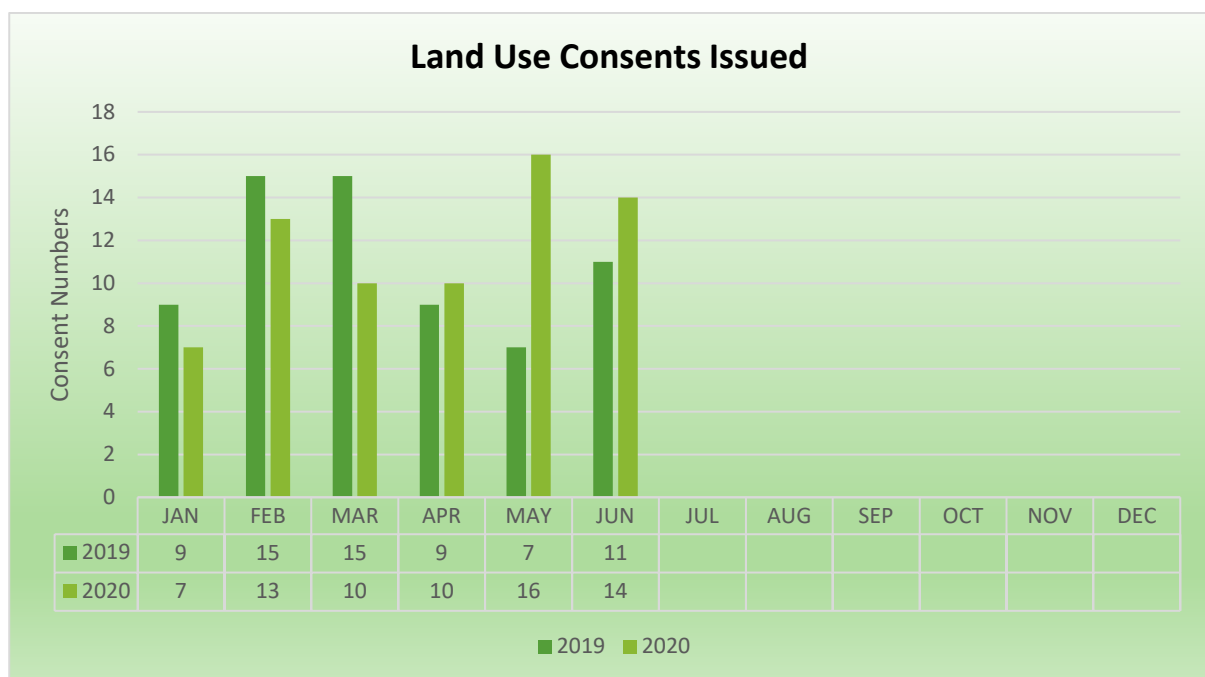
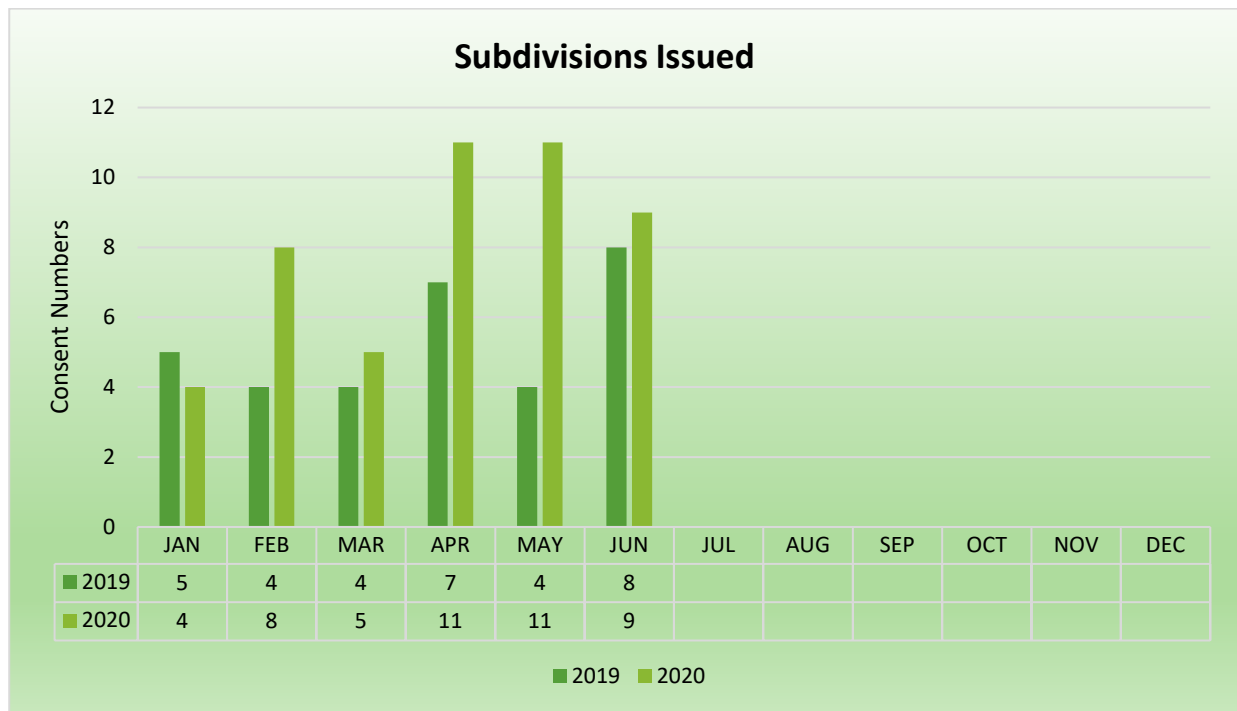
6. New Zealand Glassworks

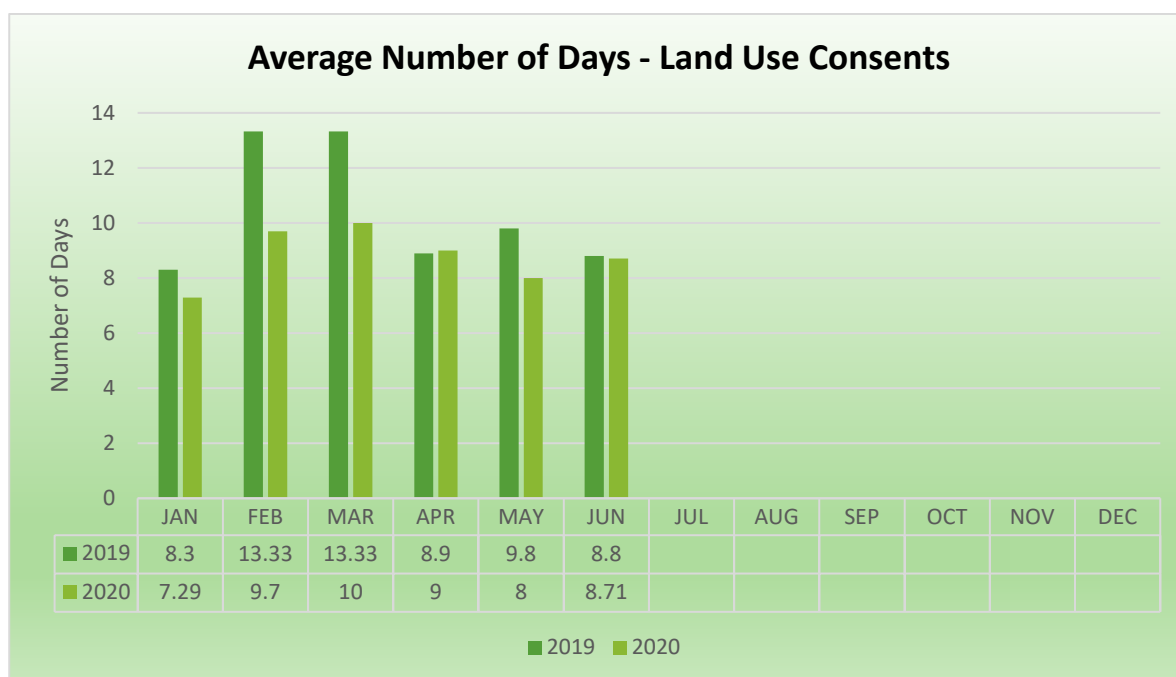
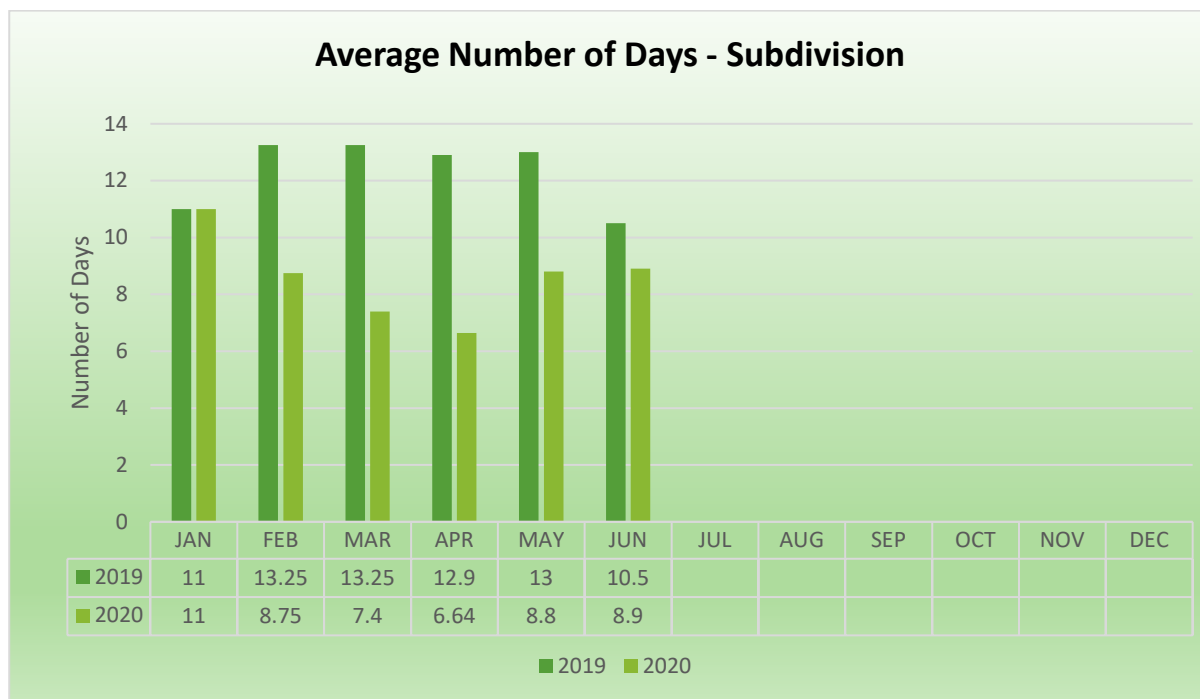
- NZG closed hiring and the facility during the lockdown. Detailed Covid-19 safety plans and procedures were put in place and all NZG staff worked remotely throughout Lvl 4. Additional resources were applied to all NZG's social media pages, website and updating and documenting all processes for the operation of NZG. Social media numbers grew 152% during Lvl 4/3 and ensured NZG continued to inspire, promote and support NZ glass. The NZG website doubled products available through its online store and has seen a steady growth in online sales to date. At Lvl 3 staff returned to NZG part-time – facilitating online sales, maintenance and a full clean of the facility.
- The main furnace was rebuilt during Lvl 3 due to the crucible breaking – this was originally scheduled for September. The upgrading of the glory holes and the furnace have been delayed due to Covid-19 and will commence in the new financial year.
- Hiring of the facility commenced at Lvl 2 – NZG saw high numbers of bookings for the months of May, June and July by professional artists.
- All beginner glass blowing workshops are fully booked for 2020 – after doubling the amount from the previous year. NZG released additional workshops for the month of September, which sold out within a day.
- Income has improved compared to earlier months post Covid-19 lockdown, although overall gallery sales for the financial year were impacted by the lockdown. Both visitor numbers and gallery sales have grown post lockdown and NZG has recently facilitated the sale of four major works valued over \$5000.00 each, making June and July two of the largest sale months post Covid-19. The outlook is looking very positive for continued gallery sales over the winter months ahead.
- The start of the NZG Glass residency has been rescheduled from July to September due to the lockdown and the reworking of the NZG yearly timetable. NZG's first glass residency artist was selected – Te Rongo Kirkwood. Kirkwood has been working in glass for 15 years and regularly exhibits within New Zealand and Internationally. She is a three-time finalist in the prestigious Ranamok Glass Awards, her work is held in public and private collections internationally. During the month long residency Kirkwood will be creating a series of blown glass pieces inspired by the gourd form. Kirkwood said "The residency provides the opportunity to evolve and express traditional Maori symbolism into a new contemporary language through blown work." In addition to the residency Kirkwood will also present a

public and UCOL artist talk, a two day glass workshop for the public and an exhibition of her residency in January 2021.

7. **Planning**

ACTIVITY	2020	2019
Applications returned (s88) - all	0	0
Resource consents issued – subdivision	36	23
Resource consent issued – land use	50	42
Time extension (s37) – subdivision	1	3
Time extension (s37) – land	1	6
Issue days – subdivision	7.9	12.4
Issue days – land use	8.9	10.2
Processed within statutory timeframe	96.5%	100%
Notified Resource consent	0	0
223 Certification		
224 Certification		
Building Consent processing	156	147
Customer surveys completed	11	4

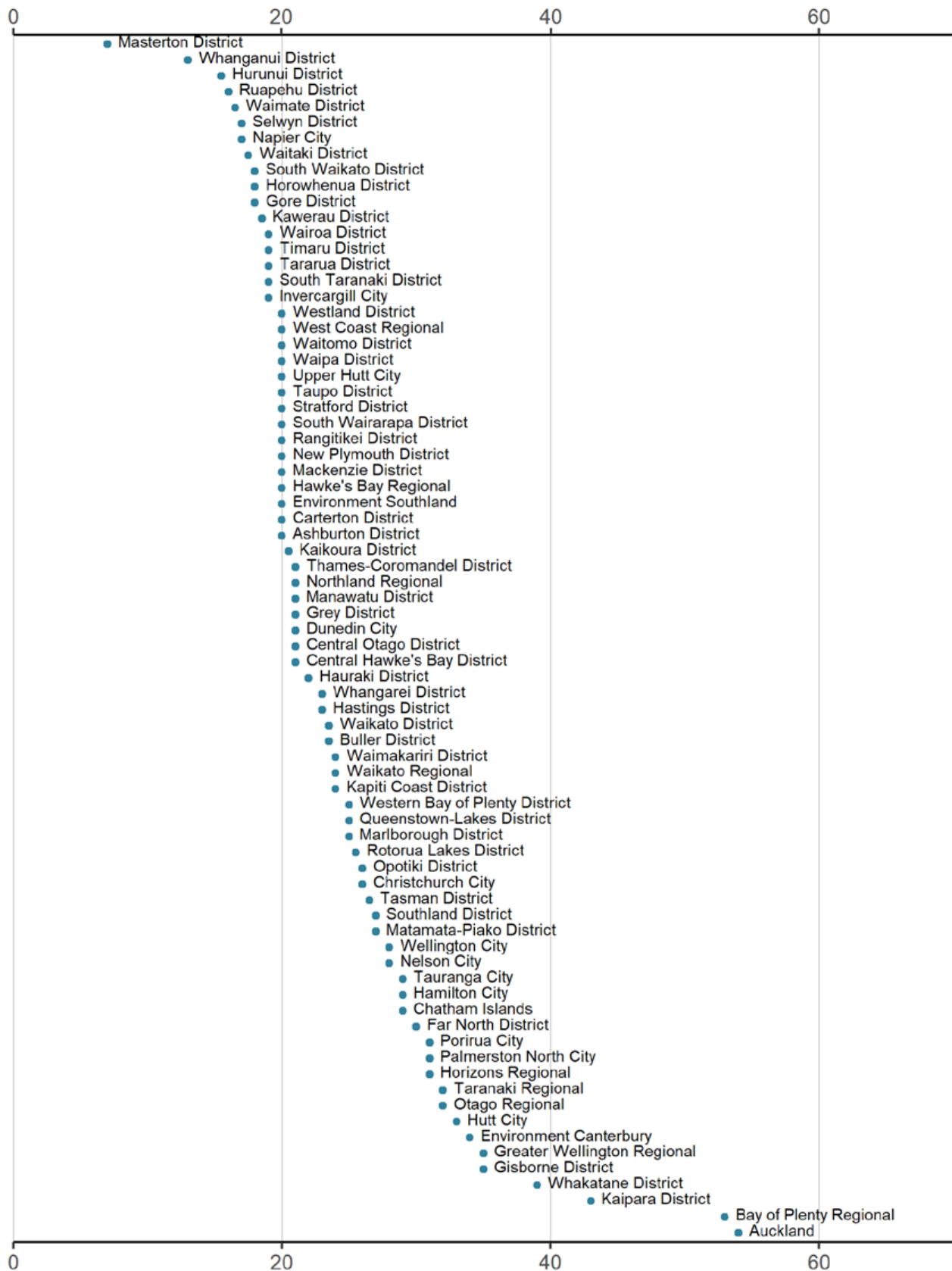




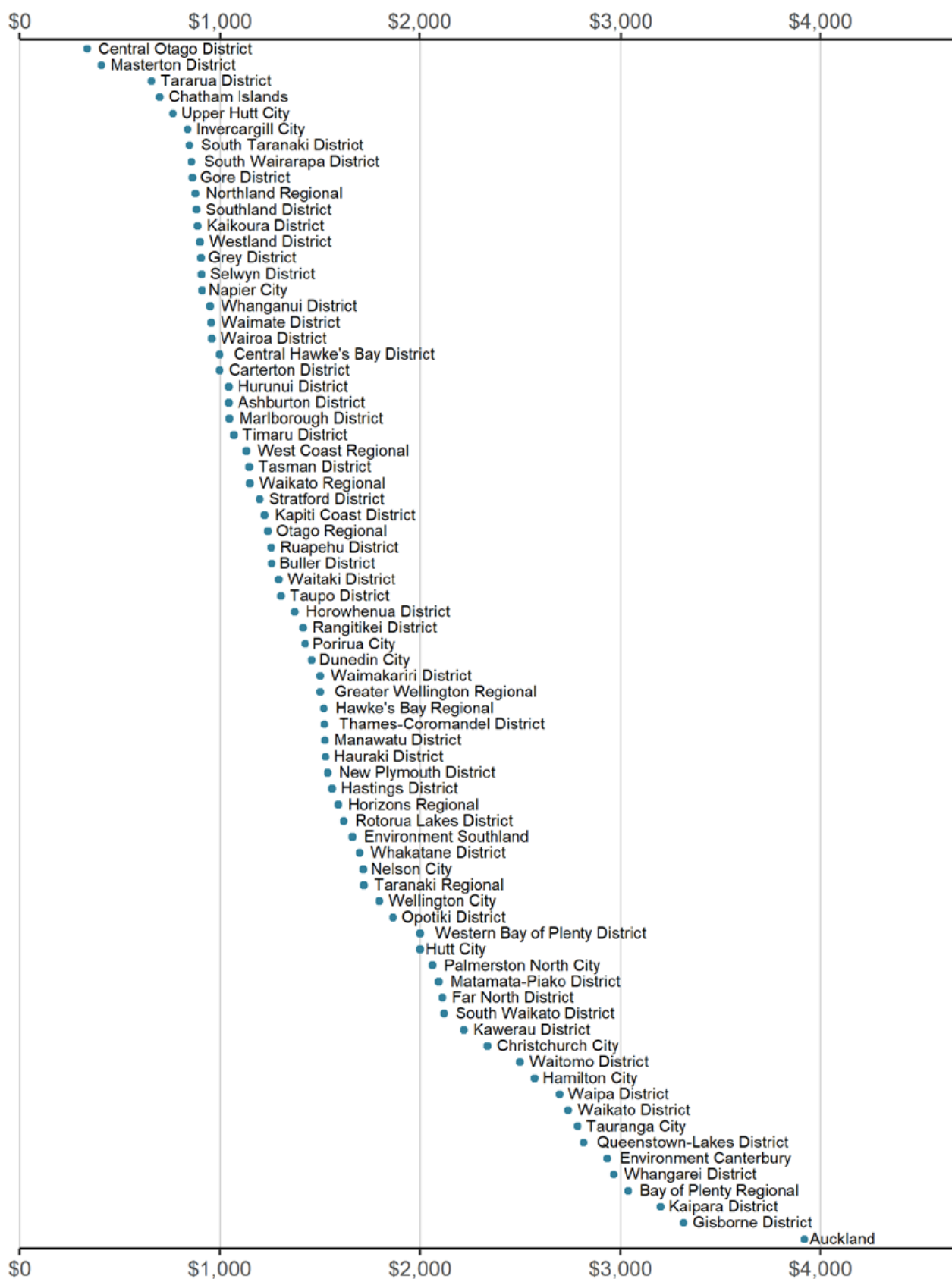
Ministry for the Environment RMA Trends Report April 2020

In April the Ministry of the Environment issued a report highlighting patterns and trends in implementation of the RMA by local authorities over the last five years - *Trends in Resource Management Act implementation - National Monitoring System 2014/15 to 2018/19*.

Below is a graph depicting the median number of working days for the processing of a non-notified resource consent application by all councils for the period 2018/19. The graph shows that Council's median processing time was the second most expedient in the country.



Below is a graph from the report depicting the median application fee for a non-notified resource consent application by all councils in 2018/19.



Planning Staffing Levels

The overall Planning unit is currently operating at a 50% resourcing level. There are two vacancies in the Planning Team - Team Leader and Planner. An external contractor is engaged to assist with processing consent applications until such time as the vacancies are filled. This is cost-neutral to Council as all processing costs are on-charged to the applicant.

There are two vacancies in the Policy Team – Senior Policy Planner and Policy Planner. Advertising for both positions has been undertaken on numerous occasions and will continue to be undertaken until all roles are filled. An external contractor continues to assist with progressing priority strategic planning projects, including the review of the Industrial Zone provisions of the District Plan (as part of the rolling review). Within the period Plan Change 54 - Springvale Structure Plan was adopted, with principal support from external contractor WSP.

8. Corporate and Customer Services**Telephone calls**

Total phone calls received through contact centre was 29,079. The contact centre continued to operate 24 hours, 7 days a week throughout the Covid-19 lockdown period. There was an increase in the daily volume of calls over this period as the contact centre was also the first point of contact for welfare calls for the EOC.

Customer satisfaction

Customers' satisfaction with their experience at Council continued to be high with 95% of customers rating their experience as very positive or positive.

Receipt analysis

During this period there were 4576 payments made online and via the cashiers. Of these, 23% (1075) were made online. These were mainly dog registrations in June. Rates payments were the most common payments made via the cashiers. This shows that there continues to be a steady increase in the use of on-line services.

Corporate

An entry into the Keep New Zealand Beautiful Awards for the Most Beautiful Large Town is underway. Entries close on 5 August and winners will be announced at the Beautiful Awards Gala Dinner on 29 October 2020.

International Relations

Collaboration with Rutherford Junior High is underway to have regular Zoom conversations with our sister city Nagaizumi-Cho and students.

9. Community Arts**Community Arts Coordinator**

Anique Jayasinghe was contracted in late May as Community Art Coordinator. This 12-month, fixed-term role leads two key goals of the Arts & Culture Strategic Plan:

- Access and Engagement for All
- Connected Creative Communities

Along with the Strategic Lead Creative Industries and Arts, the two specialist arts roles ensure commitment to all five goals in the Arts & Culture Strategic Plan.

Creative Communities

A Creative Communities assessment panel meeting in May distributed \$22,934 directly to local community art events and activities ranging from a collaborative art exhibition inspired by correspondence to free puppet performances for schoolchildren.

Public Art

A partnership between Whanganui & Partners Public Art Fund, Horizons Regional Council and WDC's Infrastructure and Communications Teams saw the successful launch on 4 July of an artwork by Castlecliff artist Claire Bell, for the Manuka Street bus shelter. The event was attended by 110 people with dignitaries arriving on a double decker bus.

Behind-the-scenes work in this area included a June meeting of the Public Art Steering Group, the first with Anique Jayasinghe as Chairperson in her role as Community Arts Coordinator. In addition, substantial work is underway establishing an up-to-date maintenance plan for the WDC public art portfolio, which includes a range of sculptures and memorials around the city.

Council Chamber Stained Glass Windows

Two new iterations of this ongoing project are currently underway by artists Greg Hall and Julie Grieg. The first Taylor-Watt window, sponsored by Councillor Alan Taylor, will launch in October as part of Whanganui Heritage Month. The second, Women's Suffragette Window, sponsored by the National Council of Women Whanganui is anticipated to launch in November.

9.5 ACTIONS ARISING - JUNE 2020

Author: Karyn Turner - Senior Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Actions Arising - June 2020.

Nº	Meeting	Item Title	Resolution	Officer	Action Note	% Complete
1	Property and Community Services Committee 18-Feb-20	Notice of Motion - Velodrome Project	That the report and recommendations are provided to the Council no later than 23 June 2020.	Kym Fell	The project is running approximately 4-6 weeks behind schedule due to the impact of COVID-19. The independent report is due first week of August 2020.	80%