



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

AGENDA

Property and Community Services Committee Meeting 6 July 2021

NOTICE IS HEREBY GIVEN that a Meeting of Property and Community Services Committee will be convened on:

Date: Tuesday, 6 July 2021

Time: 1:00pm

**Location: Council Chamber
101 Guyton Street
Whanganui**

**Kym Fell
Chief Executive**

Property and Community Services Committee**Membership**

Cr Helen Craig (Chair), James Barron (Deputy Chair),
Mayor Hamish McDouall, Crs Charlie Anderson, Philippa Baker-Hogan,
Josh Chandulal-Mackay, Brent Crossan, Jenny Duncan, Kate Joblin, Hadleigh Reid,
Alan Taylor, Rob Vinsen, Graeme Young.
Whanganui Rural Community Board Appointee: Sandra Falkner

Terms of Reference

The Property and Community Committee has been delegated the following responsibilities by the Council:

To monitor acquisition or sale or lease of properties owned by the Council or any endowment properties

- To discuss and make recommendations to Council on:
 - Cultural facilities, activity and events
 - Parks, sporting and recreational activities and facilities
 - Customer service related matters

- To monitor the progress and implementation of key strategic projects including:
 - Town Centre Regeneration
 - Castlecliff Rejuvenation
 - Port Revitalisation Project

Items of business not on the agenda which cannot be delayed

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the Chairperson. The meeting must resolve to deal with the item and the Chairperson must explain at the meeting, when it is open to the public, the reason why the item is on the agenda and the reason why the discussion of the item cannot be delayed until a subsequent meeting. Refer to Standing Order 9.11

Note: nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA with regard to consultation and decision-making.

Discussion of minor matters not on the agenda

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion. Refer to Standing Order 9.12

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1 OPENING PRAYER / KARAKIA

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Elected Members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING HELD ON 6 APRIL 2021

Author: Shaona Raj - Democracy Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. **Minutes of the Property and Community Services Committee Meeting held on 6 April 2021**

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the minutes of the Property and Community Services Committee Meeting held on 6 April 2021 are confirmed as a true and correct record.

**MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 6 APRIL 2021 AT 1:00PM**

PRESENT: Mayor Hamish McDouall, Deputy Mayor Jenny Duncan, Cr Josh Chandulal-Mackay, Cr Kate Joblin, Cr Hadleigh Reid, Cr Alan Taylor, Cr Rob Vinsen, Cr Graeme Young, Cr Brent Crossan, Whanganui Rural Community Board Member Sandra Falkner

APOLOGIES: Cr Helen Craig, Cr James Barron, Cr Charlie Anderson, Cr Philippa Baker-Hogan

IN ATTENDANCE: Kym Fell (Chief Executive), Leighton Toy (General Manager Property), Lance Kennedy (Chief Operating Officer), Rob Boyd (Senior Property Officer), Tim Easton (Strategic Lead Business, Whanganui and Partners), Greg Hoobin (Building Control Manager), Warrick Zander (Compliance Operations Manager), Marianne Cavanagh (Group Manager – Customer Experience), Graeme Paulger (Senior Property Analyst), Hayley Fitzgerald (Democracy Support Officer), Shaona Raj (Democracy Support Officer)

1 OPENING PRAYER / KARAKIA

Cr Reid read the Prayer.

1.1 APPOINTMENT OF CHAIRPERSON

Committee Resolution PCSC/2021/6

Moved: Mayor Hamish McDouall

Seconded: Cr Alan Taylor

That the Property and Community Services Committee appoints Cr Jenny Duncan as its acting chairperson for the duration of this meeting.

CARRIED

2 APOLOGIES

Apology

Committee Resolution PCSC/2021/7

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

That the Property and Community Services Committee accepts the apologies of Crs Helen Craig, James Barron, Charlie Anderson and Phillippa Baker-Hogan and grants leave of absence for this meeting.

CARRIED

3 DECLARATIONS OF INTEREST

There were no new declarations of interest.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE PROPERTY AND COMMUNITY SERVICES COMMITTEE MEETING HELD ON 23 FEBRUARY 2021

Author: Shaona Raj - Democracy Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Committee Resolution PCSC/2021/8

Moved: Cr Rob Vinsen

Seconded: Mayor Hamish McDouall

That the minutes of the Property and Community Services Committee Meeting held on 23 February 2021 are confirmed as a true and correct record.

CARRIED

5 REPORTS TO COMMITTEE

5.1 REGULATORY & PLANNING GROUP ACTIVITY REPORT - 1 DECEMBER 2020 - 28 FEBRUARY 2021

Author: Hamish Lampp - Group Manager - Regulatory & Planning

Authoriser: Lance Kennedy - Chief Operating Officer

Discussion

Group Manager Regulatory and Planning Hamish Lampp spoke. He described current business as very busy, particularly in the areas of building consents and subdivisions, and explained plans to recruit 3 additional staff. The number of consents were generally quite high for this period and for this period last year. Councillors asked how the planning team were performing in granting consents and how performance was measured Staff aim to respond within 12 days of receipt, and response times were affected by the capacity and experience level of staff. It was also noted that there were two added contractors but they are at full capacity. Generally, Councils throughout

the country are busy but are unable to employ contractors to assist, pointing to a positive perception of Whanganui as a good council to work with.

He also mentioned the Kingsgate Hotel additional off-licence application had been approved shortly after the last Committee meeting and officers were not planning to appeal the decision.

Councillors were informed Compliance Operations Manager Warrick Zander had resigned and plans were underway to recruit his replacement.

One councillor expressed concerns about a longtailed bat survey derailing Plan Change 58 (a plan change intending to rezone an area in outer Castlecliff from rural to residential). It was explained if bats were found, then mitigation measures would be taken and the plan change would not be negatively affected. The longtailed bat survey was undertaken after discussions with locals and iwi. It was determined to be prudent to carry out a survey so if questioned, it could be proven that the bat population was considered.

One councillor requested further information following public inquires about a rural subdivision at No 2 Line in Fordell. Mr Lampp explained it was a G.J. Gardner subdivision with approximately 20 properties. The area is zoned Rural General and each section is required to be 1ha minimum-everything has to be contained on site-majority rural district is zoned Rural General (80%).

Another councillor asked about progress on the Bunnings development. The resource consent was issued one year ago and Bunnings had not yet returned to Council staff with a building consent application.

One councillor asked about progress on efforts to replace parking meters. The item went to the Tenders Board but was withdrawn; Mr Lampp, Mr Zander and one Councillor would discuss next steps.

Councillors thanked Mr Lampp, Mr Zander and their teams for their work.

Committee Resolution PCSC/2021/9

Moved: Mayor Hamish McDouall

Seconded: Cr Graeme Young

That the Property and Community Services Committee receive the report – Regulatory & Planning Group Activity Report - 1 December 2020 - 28 February 2021.

CARRIED

5.2 NAME ALTERATION - ROYAL WANGANUI OPERA HOUSE

Author: Marianne Cavanagh - Group Manager - Customer Experience

Authoriser: Lance Kennedy - Chief Operating Officer

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Group Manager – Customer Experience Marianne Cavanagh spoke.

She explained the Ministry of Culture and Heritage advised changing the name would not result in losing the 'Royal' title as it was deemed to be a mere spelling correction. She also mentioned

Cr Craig requested feedback from Friends of the Opera House before making a decision on the name change. The Friends of the Opera House were largely supportive, with a minority who had concerns about mispronunciation and a preference for the former spelling.

She also noted the name change was cost-neutral, and that the opera house was being repainted at present so it was a good time to replace the signage.

Committee Resolution PCSC/2021/10

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

That the Property and Community Service Committee recommends that Council alter the name of the Royal Wanganui Opera House to Royal Whanganui Opera House.

CARRIED

5.3 CUSTOMER EXPERIENCE GROUP - ACTIVITY REPORT

Author: Marianne Cavanagh - Group Manager - Customer Experience

Authoriser: Lance Kennedy - Chief Operating Officer

Discussion

Group Manager – Customer Experience, Marianne Cavanagh, presented.

Business Improvements Lead Jay Paterson gave a presentation on the Antenno app and described how it works. The Antenno app is used by a number of Councils throughout the country and can be set to a desired location. It can be used for emergency management, COVID-19 alerts, and notifying users of road closures and water shutdowns. Uptake can be monitored easily and staff can see engagement statistics on posts. Antenno is funded from leftover funds from subscribing to Snap Sense Solve, so there is no extra cost to Council. A full communications plan is in place and it will be rolled out in May 2021.

One councillor asked whether Antenno could be linked to payment functions for Council services, to which it was answered that was not possible. Another asked if it could be used for consultation; the app can be used for updating users on chosen consultation processes. Some councillors felt it was a good idea for Council to be innovative and branch out into other forms of communication for residents that do not use printed media.

Committee Resolution PCSC/2021/11

Moved: Cr Kate Joblin

Seconded: Mayor Hamish McDouall

That the Property and Community Services Committee receive the report – Customer Experience Group - Activity Report.

CARRIED

5.4 COMMUNITY ARTS UPDATE - APRIL 2021

Author: Marianne Cavanagh - Group Manager - Customer Experience

Authoriser: Lance Kennedy - Chief Operating Officer

Committee Recommendation

Moved: Cr Kate Joblin

Seconded: Cr Hadleigh Reid

That the Property and Community Services Committee receive the report – Community Arts Update - April 2021.

5.5 ENERGY COSTS UPDATE

Author: Graeme Paulger - Senior Property Analyst

Authoriser: Leighton Toy - General Manager Property

Discussion:

Senior Property Analyst Graeme Paulger presented.

The report broke down energy usage by activity area. The wastewater plant was the largest user of electricity, gas and overall energy; followed by the town's water supply and roading (i.e. streetlights).

Councillors discussed the reasons for reporting a breakdown on energy usage. One felt it was necessary to track energy usage to determine how to make savings in emissions, particularly after the Council had declared a climate change emergency.

Councillors requested a regular report on the subject.

Committee Resolution PCSC/2021/12

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

That the Property and Community Services Committee receive the report – Energy Costs update.

CARRIED

5.6 TE PUWAHA - (WHANGANUI PORT REVITALISATION PROJECT)

Author: Rosemary Fletcher - Projects Director

Authoriser: Lance Kennedy - Chief Operating Officer

Discussion:

Chief Operating Officer Lance Kennedy presented.

The presenter described progress as positive. Highlights included: recruitment of a project director was underway, the tender for planning services had gone out, and community consultation sessions had started.

One councillor asked about whether there was consultation beyond Castlecliff. Consultation activity will take place throughout Whanganui.

Another councillor expressed concerns about the environmental impact of the Waitahinga quarry and where the rock would come from. The source of the rock had not been confirmed by Horizons. He requested further information about the impact of transporting rock on the road and how any road damage would be paid for. There would need to be a specific rating mechanism to address road damage. The roading manager was at the first community meeting to gauge current road use. One councillor acknowledged the possibility that the road would need to be replaced when works were completed.

One councillor asked whether any Te Puwaha board members apart from the Mayor were on Council. The Mayor answered he was the only Councillor on the board.

Councillors asked for details around the special purpose vehicle to be set up to transfer and run the port and how it differed from the Te Puwaha board. The Te Puwaha board receive reports and advocate for port project. The specific purpose of the special purpose vehicle is to manage the harbour endowment portfolio and deals with the operational arm of port/port assets.

Committee Resolution PCSC/2021/13

Moved: Cr Hadleigh Reid

Seconded: Deputy Mayor Jenny Duncan

That the Property and Community Services Committee receive the report – Te Puwaha - (Whanganui Port Revitalisation Project).

CARRIED

5.7 WORK PROGRAMME - PROPERTY AND COMMUNITY SERVICES COMMITTEE - FEBRUARY 2021

Author: Hannah Bailey - Executive Assistant

Authoriser: Lance Kennedy - Chief Operating Officer

Committee Resolution PCSC/2021/14

Moved: Cr Alan Taylor

Seconded: Cr Josh Chandulal-Mackay

That the Property and Community Services Committee receive the report – Work Programme - Property and Community Services Committee - February 2021.

CARRIED

6 MOTION TO EXCLUDE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Committee Resolution PCSC/2021/15

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf (page 49 of the agenda).

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
7.1	Public Excluded Minutes of the Property and Community Services Committee Meeting held on 11 August 2020			Refer to the previous public excluded reasons in the agenda for this meeting.	
8.1	Commercially Confidential Development Discussion	s7(2)(b)(ii), s7(2)(h), s7(2)(i)	Commercial Position, Commercial Activities, Negotiations	A discussion with Elected Members regarding commercially confidential development opportunities.	

Committee Resolution PCSC/2021/16

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

That Peter Oskam be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of Whanganui's rural community. This knowledge, which will be of assistance to the matter to be discussed, is relevant to the matter because of his role on the Whanganui Rural Community Board.

CARRIED

The meeting reopened to the public at 2.57pm.

The meeting closed at 2.58pm.

The minutes of this meeting were confirmed at the Property and Community Services Committee Meeting held on 6 July 2021.

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CHAIRPERSON

5 REPORTS TO COMMITTEE

5.1 SARJEANT GALLERY REDEVELOPMENT PROJECT UPDATE

Author: Eva Osborne - Executive Assistant
Gaye Batty - Project Director - Sarjeant Gallery Redevelopment Project

Authoriser: Kym Fell - Chief Executive
Lance Kennedy - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Sarjeant Gallery Redevelopment Project Update.

Executive Summary

Current works update for the Sarjeant Gallery Redevelopment Project.

Key information

Current Works Update

Existing building

On the roof of the Sarjeant Gallery building, core drilling for the pre-stressed steel bars that will create a virtual cage within the double brick cavity walls is 90% complete and insertion of the steel bars is underway. Once vertically inserted, the bars will be held in tension by a new concrete capping beam at roof level and the concrete foundations at the basement level.

Inside the building excavation and construction of the ground beams and new concrete foundations is slow and steady, frustrated by the fragile condition and variable depths of the existing foundations in the east wing and under the central dome. Insertion of sheet piling to support the walls and existing foundations is nearing completion in the east and in progress under the dome (see figure 1).



Figure 1. East wing where sheet piles have been installed to support the existing foundations.

The structural engineer has instructed that work is paused in the south wing until more strengthening works are completed in the other quadrants and work in the north wing (facing the mountain), will commence with installation of drains for the underground services which will link to the new extension.

The west wing where sheet piling was not required, is making good progress and the ground beams and floors are being poured in sections. Reinforcing is being tied and boxing placed against the old walls ahead of pouring concrete. (See figure 2). This will increase the width and strength of the walls in the basement.



Figure 2. West wing where workers are tying reinforcing against the existing old basement walls before concrete is poured, with some of the new concrete walls visible to the right.

Pataka – new extension wing

The construction of the underground basement is progressing well with ground beams nearing completion and pouring of the basement floors, walls and columns at 50% at time of writing. See figure 3.

Construction of steel frames/formwork that will support the next floor level is underway. The suspended flooring system uses pre-stressed concrete ribs which are built off-site, permanent formwork and a concrete topping, which is poured in-situ. It is a lightweight, economical alternative to timber floors.



Figure 3. Construction of the three story extension wing in progress showing basement construction and the start of installation of formwork for the next level floor.

New eastern driveway.

The new access driveway which will run from Pukenu Drive down the basement of the new wing is under construction. The area has at some time in the past been used for dumping resulting in the formation of soft spots so ground remediation has been necessary before the final roadway can be formed. A car park for the band room is part of the new driveway works and needs to be completed before the excavation and construction of the wider part of the driveway can commence.

Sequencing of works is being closely monitored as it needs to tie in with the formation of the last part of the basement wall. It is also an area of interest for archaeology and cultural monitors have been in attendance as required during April to June. Military items and early settler artefacts have been uncovered but no items of cultural significance have been found to date.

Programme

There is no change to the current programme completion date which is March/April 2023 for both stages of the redevelopment. Any potential for delays would be due to the extent and complexity of temporary works for the existing building and necessary location and design changes for underground services, storm water drains and the HVAC compound requiring amended consent approvals. Updates will continue to be provided over the coming months.

COVID-19

The site continues to operate at level 1. To date there have been short term supply issues with steel sheet piling in the existing building, now resolved, and in-fill material needed for backfilling of the sub-soil drainpipes. Substitute alternatives are currently being tested.

5.2 CUSTOMER EXPERIENCE GROUP - ACTIVITY REPORT

Author: Marianne Cavanagh - Group Manager - Customer Experience

Greg Anderson - Director Sarjeant Gallery

Pete Gray - Manager Libraries & Community

Jo Jonas - Operations Team Leader, Venues & Events

Roanna Dunn - Customer Experience Project Officer

Scott Redding - NZ Glassworks Manager

Authoriser: Lance Kennedy - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Customer Experience Group - Activity Report.

Executive Summary

The purpose of this report is to provide the Council with an update on the Customer Services, Venue and Events, District Library, Whanganui Regional Museum, Sarjeant Gallery and New Zealand Glassworks that form part of the Customer Experience Group, for the period 1 March – 31 May 2021.

Key information

1. Customer Services

Customer satisfaction

Customers' satisfaction with their experience at Council continued to be high with 90% of customers rating their experience positively, with 81% of those customers rating it as very positive.

Customer Request Management

Over 4280 customer requests were processed through the Customer Request Management system in this period. Around 30% were regarding dogs; Around 11% were Property File Scan requests (470) an increase from 234 request for the previous quarter. Around 10% were regarding Parks and Open spaces with 143 requests about Illegal Rubbish dumping. Around 7% were regarding roading issues, primarily footpath issues.

Customer requests from other methods – how our customers are interacting with us

- 657 requests by email
- 49 requests by website/Facebook
- 169 requests by Snap, Send, Solve

- 20 requests by Antenno (new service). Currently there are over 308 devices registered for Antenno.

Telephone calls

The total phone calls received through the contact centre was 12,660. We answered 10,584 of these calls with an average speed of answer 40 seconds. We experience a peak in calls between 12-2pm daily and have recently recruited two additional part time Customer Services staff over these busy times to help us meet customer demand and improve our service delivery and speed of answer.

Customer Payments

During this period there was a total of 3,604 payments customer payments made. Of these, 23% (830) were made online. During this period parking tickets were the most common reason for online payments. Over the counter payments were mainly for services such as Applications for Alcohol Licensing, parking tickets and LIMs. We continue to promote the use of online services.

Digitisation Project

Approximately 13 years ago Council embarked on a digitisation project to scan the 17,809 Property Files held. To date 74% of these files have been scanned. We offer free electronic property files to customers. The current customer demand for this service is approximately 15-20 requests per day. Currently approximately 25% are online requests. The digitisation team work on daily requests and scanning the remaining 26% of unscanned files.

2. Venue and Events

The War Memorial Centre was closed for a week to allow for the installation of the Matt Pine Cones. The cones were put into storage over 17 years ago due to an upgrade at the WMC and were not reinstated. An official Cones Opening was held with the artist and his family present.

The War Memorial Centre has been booked steadily with workshops and seminars for Horizons Regional Council and also Horizons River Management Community Consultation, Fonterra and Council's own Collaborative Culture sessions, as well as the ever popular Operatunity show, Tennessee Waltz.

Training sessions at Cooks Gardens continue with the changes from Athletics to Whanganui Rugby as well as a popular televised Sky Sport game of League for the U20's.

Regular bookings for the Whanganui Memory Clinic as well as the WDC Wellness Programme and Whanganui & Partners.

The Royal Whanganui Opera House has undergone a full transformation with a new coat of paint and is looking very smart. The new "H" to the Whanganui has also been added.

The Opera House has been very busy with shows such as the local Sound Canvas, Bill Bailey Comedian entertained to a full house and Sharyn Underwood School of Dance proved to be very popular again to young and old – and was Sharyn's celebration of 50 years of teaching here in Whanganui. Following this we then hosted the Whanganui Competitions over a week as well as being very popular for two Film Crews and a Music Video. Whanganui High School

also held their school production of Mamma Mia, which was a crowd pleaser – wonderful local talent all on show at our very own beautiful Theatre.

Sol3Mio also entertained to an almost full auditorium as well as a local wedding being held on stage. It has been a very busy three months at the Opera House.

Venue Bookings: March - May

	Estimates	Bookings	No. of Events	Days Hired
War Memorial Centre	26	23	26	27
Royal Wanganui Opera House	11	22	16	57
Cooks Gardens Event Centre	7	20	26	17
Total	44	65	68	101

3. Awards

Work is underway gathering information for our entry into the Keep New Zealand Beautiful Awards – in the Most Beautiful Small City category. Entries close on 4 August and finalists will be announced on 13 August.

We have submitted an entry for the War Memorial Centre in the New Zealand Events Association awards for Best Venue 2021. This award is for an event venue that delivered an exceptional event – for this award we have submitted for the Masters Games 2021. Finalists will be announced in mid-July.

Whanganui won the runner up award for Best Local Government Project at the Sister Cities New Zealand 40th anniversary conference held in April at Te Papa, Wellington. This award recognised the creative ways we had maintained our strong relationship with Nagaizumi-Cho during the Covid-19 pandemic.

4. International Relations update

Due to the still current Covid-19 pandemic our work within the international relations activity has been relatively low level. We have still endeavoured to keep our relationships strong however and have undertaken the following:

- Formal tea ceremony with Nagaizumi-Cho Mayor Osamu and other officials.
- Supported the establishment of an online programme between students from Rutherford Junior High and students from Nagaizumi-cho.
- Supported “Kia ora New Zealand” – a virtual experience allowing residents of Nagaizumi-Cho to ‘visit’ Whanganui. Residents also had the opportunity to sample New Zealand food

and beverages during a celebrated “Eat and Feel New Zealand week” where local restaurants served Kiwi dishes to patrons in their restaurant.

- Ongoing communication with Toowoomba about a Junior Women’s Soccer Tour visit to Whanganui. This has been delayed due to the travel restrictions however it is hoped that this can occur in 2022.
- Lijiang has a new Mayor - Mme. Pu Hong and a congratulatory letter was sent from Mayor McDouall.

5. District Library

Aramoho

- Aramoho Library opened on 2 July 2021 in the former school dentist block. The library is operated in partnership with Pasifika Vision Forum Trust and staffed by volunteers.



New Zealand Libraries Partnership Programme

- Staff employed through the NZLPP continued to deliver and develop programmes, including participation in TechWeek and ongoing delivery of the *Better Digital*

Futures for Seniors programme. A further programme aimed at seniors and looking specifically at a range of mobile device apps will be commencing shortly

LinkedIn Learning

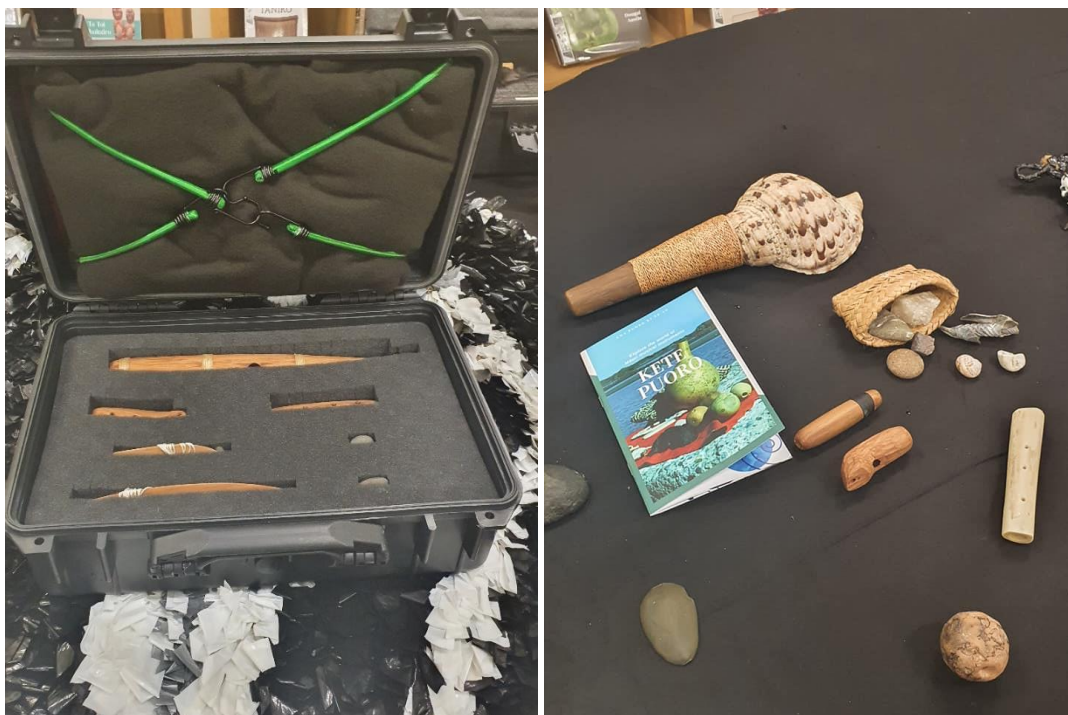
- Library members now have free access to LinkedIn Learning through the link on the Library's *What we offer > Digital video, books and magazines* page: <https://www.linkedin.com/learning-login/go/whanganui>. As with the other online services, they will need to log in with their library card number and PIN.
- *LinkedIn Learning* is an online library of over 16,000 video-based courses covering various business, technology and creative skills. It used to be known as *Lynda.com*. It is for anyone who wants to learn or update business, technology and creative skills to achieve personal or professional goals. This could include people who are working, people who are looking for work, people who wish to change their career, etc. Courses are taught by industry experts.

Digital resources

- Following an RFP process, the lower North Island eBook consortium *ePukapuka* has renewed its agreement with Overdrive for two years with a significantly reduced platform fee. The resources are shared across a partnership of twenty territorial authority library services. The consortium owns, or has access to, more than 15,000 titles, with shared advantage collections (purchased by individual libraries) taking that total to nearly 33,000.
- The library has migrated its eMagazine service from RB Digital and library members can now also access a range of over 3,000 magazines from Overdrive using the Libby eBook app – up from the 26 magazines previously available.
- Council has added an historic rates records database to its website as an online resource. The database is intended as a record of early residents and their properties in Whanganui, as well as documenting the city's growth as an urban settlement since the mid-19th century. The transcription of the original records was undertaken by a team of volunteers led by Council Archivist Simon Bloor. Further rate books will be added to the database as the project progresses.

Taonga Puoro

- A collection of Māori musical instruments was gifted to the Alexander Library Te Rerenga Mai o te Kāuru by Awa Puoro ki te Ao in May 2021. The collection is part of the lending collection and is available to borrow in the same way.



Statistics

- Comparison of annual issues and visits with previous years is complicated by the lockdown periods – May 2021 would be 509% up on May 2020. However a monthly comparison shows the May 2021 visitation of 27,863 across all venues is 7% down on May 2019, with an increase at Gonville but declines at other venues. The Davis Library accounts for two thirds of all visits and almost three quarters of all issues; and digital issues now comprise one eighth of issues.
- It is notable that wireless internet sessions sit around the same level as two years ago, but desktop sessions are around 30% down. This may still be impacted by the reduction in public access PCs necessitated to maintain distancing within the library and a modest increase in available machines is planned in 2021-22. The machines themselves are recycled from Council IT's ongoing replacement programme.

6. Whanganui Regional Museum

From 1 March to 31 May visitors to the Museum showed considerable improvement on this time last year, with the exception of international visitors because of closed borders. There were 19,713 in total (11,419 local, 3,611 national and 81 international). Digital visitors continued to increase: there were 4,600 to the website and 7,513 through social media.

Profile building

- The new director Dr Bronwyn Labrum appeared prominently in local newspapers and she began a monthly column in the River City Press. This focuses on larger museum issues and is also designed to take readers behind the scenes. It complements the weekly column in the Chronicle which is research and collection based. She has appeared on Awa FM and in Stuff.
- The museum supported the city's bid to be a UNESCO City of Design, meeting the panel and providing a museum tour.
- The museum's twitter account has been reactivated by the Director.

External funding and commercial activities

- The museum received \$25,000 from the Whanganui River Enhancement Trust and \$2,000 from National Services Te Paerangi to produce a catalogue for our forthcoming Awa Tupu exhibition. Development is well underway with an iwi curator and iwi designer.
- The museum has also been awarded \$9,000 from the Whanganui Community Foundation towards the repatriation of a significant taonga from Te Papa.
- The shop has been reorganized and its turnover continues to grow. We have plans to have e commerce.

Collection

- As well as the work with Te Papa above, a delegation from the Heretaunga Tamatea Settlement Trust met museum staff and conducted research on taonga from two whareniui that the museum holds.
- A moving ceremony was held associated with the Kawana Paepae mere which has been entrusted into the museum's care on loan.
- Significant new acquisitions include a framed early hand-drawn map of Field's track, a rare 19th century child's fashionable dress, and significant early 20th century photographs of Whanganui city.
- The museum hosted a post-graduate student intern, Henry Buckenham, from the Victoria University Museum and Heritage Studies programme for three weeks. He worked hard in collections and exhibitions and was a very friendly and valuable addition to the team.

Exhibitions

- In order to bring out more of the collections, the museum instituted the 'Outfit of the Month' bringing out more of the fashion collection and encouraging visitors to the second floor. Three garments have been highlighted so far. It has been very enthusiastically received.



OUTFIT OF THE MONTH

Rosalie Gwilliam's dress

In 1979, Rosalie Gwilliam designed, made and wore this dress at a conference in the USA. Whanganui born and bred, Rosalie was an award-winning fashion designer from the 1960s to 1990, an award-winning photographer from the 1990s to 2014 as well as an inspiring teacher and a pilot.

The floral halter neck dress is made of a synthetic knit fabric. Each flower has small blue metallic coloured beads and sequins, individually hand-sewn in its centre. The beads are also used to embellish the bust. The neck ties are made of braided dress fabric. The dress is accompanied by a shawl made of a square of the knit fabric, diagonally folded and edged with a black fringe.

Born in 1938, Rosalie Gwilliam (Thomson nee Burbush), according to her mother, had been sewing since her legs were long enough to reach the treadle of a sewing machine. Rosalie entered her first national fashion design competition in 1963, winning third prize in the Gown of the Year competition. She continued to enter fashion competitions such as the Benson and Hedges, the Sydney Royal Easter Show and the Smokefree Fashion Design Awards until the end of the 1990s. She was placed in many of the competitions. Her gowns were often years ahead of the fashions of the times and she would spend hundreds of hours embellishing them with beads and sequins.

Rosalie's attitude to life and her art was never conservative. According to Rosalie, *Life is too short to waste time, I'm always on the go and I love it. I only drop from sheer exhaustion.*

Rosalie died in 2014 leaving a collection of her gowns and photographs to the Museum.

Rosalie Thomson (later Gwilliam) in 1962

Whanganui Regional Museum Collection, Rosalie Thomson Collection ref: 2015.302 and 2016.1.100

- The team have also prepared small 'rapid response' changing exhibits to link the collections and museum research to current events and issues. The first displays have included objects relating to Easter and International Museums Day and Puanga.

Education

- Seaweek was a huge success with education programmes at Castlecliff, a small display in the museum, a Chronicle column and social media posts.
- Puanga programmes have also been fully subscribed with some sessions being taught in the wider region.

Public programmes

- The museum's participation in the La Fiesta programme concluded with a very successful lecture on 1970s fashion.
- The museum hosted a series of well-attended seminars organized with Massey University as part of the W H Oliver Humanities Research Academy 2021 programme.
- An increased number of paid for tours are being booked through our website with Moa tours.

Recruitment

- More funding has enabled recruitment of a Marketing and Communications Co-ordinator, who will be announced at the beginning of July. This will enable further profile building and engagement with our many communities.

7. Sarjeant Gallery Te Whare o Rehua Whanganui

The period 1 March to 31 May 2021 saw 18,422 users of the Gallery. This comprised:

- International visitors: 39
- National visitors: 4,305
- Local visitors: 5,464
- i-SITE Gallery visitors: 2,340
- Website: 6,274

Brief highlights for this period include:

- From the Shop: Shop sales have been steady and the ability to purchase tickets to Gallery events and workshops online is proving to be popular.
- During the 2021 Pattillo Whanganui Arts Review 25 sales were made.
- The installation of the Shannon Novak work in the shop front window has created a lot of conversation and drawn attention to the shop space.



New stock – Totes by Tom Turner

- **Exhibitions:** Over the last three months the gallery has hosted seven new exhibitions. Two began in the last reporting period. The first was Tracy Byatt's Pattillo Project *An Impossible Bouquet* (20 February – 9 May, 2021) and the second was the *2021 Pattillo Whanganui Arts Review* (6 March – 16 May, 2021). Programming in this quarter was interrupted by changes in Alert Level, issued by the Government. Luckily *An Impossible Bouquet* opened at Alert Level 1 but with Auckland at Level 3 and the rest of the country at Level 2 from 28 February – 6 March the Gallery had to make a difficult decision to cancel the opening for the *2021 Arts Review* one of our most well attended events of the year. In lieu of an opening, the awards were presented online which was thanks to the sterling efforts of our Relationships Officer Jaki Arthur. This year's judge was Reuben Friend, the Director of Pataka Museum of Art and Culture in Porirua, who made some excellent choices including Andrea Gardner as the winner of the Pattillo Project for 2021.
- Another project that was curtailed by changes in Alert Level was one with Auckland-based artist Shannon Novak who for the last few years has worked closely with LGBTQI+ communities across the country on a project called 'Safe Spaces'. This is a national and now international alliance of organisations that have come under the banner of 'Safe Spaces' as places that are safe for members of that community and more broadly are safe spaces that will not tolerate bullying of any kind. This project manifested in a colourful new multi-coloured vinyl window work in the shop of the Gallery. The project also involved us working with Stephanie MacDonald-Rose and Catherine Dutton at the Whanganui District Council to get the whole organisation on board with the 'Safe Spaces' project.
- In the object gallery at 31 Taupo Quay an exhibition of sculptural hand-built ceramic works by artist, Peter Hawkesby was opened. This project was initiated by *Objectspace* in Auckland and is an indication of a strong partnership that we are fostering with *Objectspace* and our commitment to object-based practice. The exhibition *Tender Brick: The Material Epiphanies of Peter Hawkesby* is on view from 24 April – 24 September, 2021. The Arts Review was on during the busy March – May period and took into account the popular Artist Open Studios weekends in March. This has been followed by a dynamic and challenging installation of over 100 ceramic sculptural heads by Christchurch-based artist

Julia Morison – *Head[case]* which is on view from 29 May – 22 August, 2021. The exhibition was originally scheduled for the same time last year but had to be moved to this year due to COVID. As a companion to this we have developed an exhibition that focuses on portraiture, drawn from the Gallery's collection *Let's Face It* includes historical and contemporary paintings, photography, prints and sculpture. The exhibition is on view from 15 May – 8 August, 2021.

- And a further collection focus exhibition entitled *Round Midnight* by Ralph Hotere features 13 lithographs produced by the artist in collaboration with renowned printmaker Marian Maguire. This exhibition is on show 22 May – 15 August
- Lastly, our popular summer exhibition *Te Awa Reo* was on view at the Taupō Museum from 27 March – 3 May, 2021. It was very pleasing that this project has had another life and that new audiences could see the work of the fourteen artists who were included in the exhibition.
- **Tylee residency:** From February – June, Dunedin-based painter Graham Fletcher was artist-in-residence at Tylee Cottage. Fletcher began a new body of paintings that he will work on over the next year for an exhibition at the Sarjeant Gallery in August, 2022.



Making demonstration by Tracy Byatt

- **Education:** After the disruption of COVID, lockdown and then cautiousness from schools, we are now beginning to see numbers increasing for schools visiting the Gallery in 2021, although the changes in Alert Levels between 14 February – 7 March, 2021 caused another hiatus when schools had only just returned. In March we had 815 school children visit the Gallery, 148 in April and 453 in May.
- The Gallery has also facilitated an internship with UCOL wherein a student spent time with the Gallery Educator through May and June expressly to gain experience in creating and facilitating education programmes in an art gallery context.
- **Key publicity and events:** This period saw 19 public, private and outreach events at Sarjeant on the Quay, iSite and other venues
- The highlight of this quarter was the discovery of the Sarjeant time capsule in early April. Not only is the capsule and its contents extremely important as an historical record of the

gallery's early life, but it also gave the chance to push out some really significant and positive communications about the Sarjeant.

- Jaki Arthur managed widespread national media coverage of the moment covering print, radio and television. Interest has spread abroad too with the Gallery being contacted by the International Time Capsule Association in Atlanta Georgia. Jennifer Taylor Moore Curator of Collections is doing a podcast with a US service which will be released nationally as well.



Jennifer Taylor Moore, Curator of Collections with the contents of the Time Capsule

- March 18th The UNESCO City of Design team had a special redevelopment site tour, including inside the original gallery.
- On April 5 hard hat tours of the construction site were hosted by Rob Pedersen and/or Gaye Batty. These were the last of the hard hat tours as access to the public is now no longer possible.
- Although COVID-19 disruption saw the cancellation of the Arts Review opening and awards evening planned for Fri 5 March – winners were still chosen and were announced via video released that evening and hosted on the new *Arts Review Hub*. The judge Reuben Friend from Pataka made his decisions by about 1pm and filming immediately began with Friend and principal sponsor Anne Pattillo. Filming, editing, rendering and releasing the video was performed by Double Farley and stretched everyone though the end result was excellent and the hub proved its value.
- The *Hub* also went on to host videos of the winners' talks. Now built, the hub will continue to be a feature of the Arts Review going forward.

2021 PATTILLO WHANGANUI ARTS REVIEW GALLERY

MANY OF THE WORKS ARE FOR SALE. EITHER CLICK THE BUY BUTTON OR ENQUIRE ABOUT A WORK BY EMAILING INFO@SARJEANT.ORG.NZ



2021 Pattillo Whanganui Arts Review Open Award winner

Andrea Gardner, Now I Have Your Attention. Inkjet print on Ilford Smooth Pearl. \$1,350

SOLD



Article & Vernon Money Poppins Excellence Award

Tia Ranginui, Taniwha – from the series Tua o Tāwauwau. Archival print on hahnemuhle photograph. \$2,400

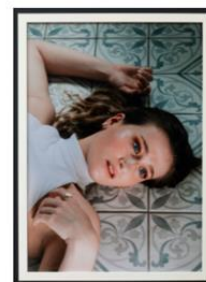
SOLD



Dagleish Architects Excellence Award

Leigh Anderton Hall, Cloud Guardian. Ceramic. \$860

SOLD



WDC Youth Committee Youth Recognition Award

Zoe Bracegirdle, Living Dead. Photographic inkjet print. \$280

BUY

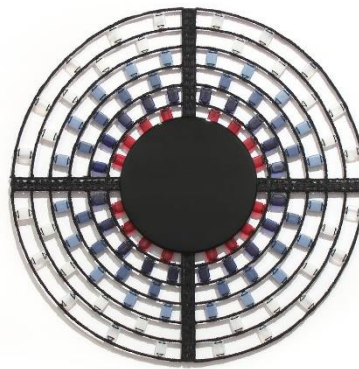
- **Collections:** Work has continued on cataloguing the Edith Collier Trust archives and entering their data onto Vernon CMS. So far 272 have been entered onto Vernon CMS and are available in our online collection on the website.
- Sarjeant Gallery exhibitions during this quarter included a total of 80 collection items placed on display. Of the total 62 were on display at Sarjeant on the Quay and 18 were on digital display as part of the My Choice exhibition series on our website.
- Since the last report the Curator of Collections has responded to 22 enquiries about the collection. Some of these enquiries required detailed research by the curatorial team as well as photography or digitising of Gallery records.
- Collections Online are being updated regularly to reflect collection works currently on display, additional data being added to records, and updates to copyright releasing permissions to display images on the site.
- Staff are currently making plans for a future upgrade to the Vernon Browser that would incorporate Te Reo Maori and bilingual text. It would also incorporate the recently acquired Vernon Activities module, showing exhibition information about the collection
- Documentation of the Collection was completed for 3,658 works exceeding the documentation target by 158 items
- Staff are collaborating with external Curators on the **Matt Pine research project** and **Matt Pine film project** funded by Creative New Zealand and the Arts Council New Zealand respectively
- And finally the Gallery has hosted a 5 week internship for a Whanganui High School Student; as well as progressing projects to rationalise the extensive Gallery archives and organise/catalogue the Gallery libraries ahead of its return to Pukenua Queen's Park

8. New Zealand Glassworks Te Whare Tūhua o Te Ao

- NZ Glassworks participated in Artist Open Studios, including the AOS Instagram takeover for a week leading up to the event. NZG ran workshops and demonstrations throughout both weekends. Visitor numbers were strong in the first weekend but significantly less the following. This has been attributed to the Whanganui Walls event the first weekend. General public commented throughout both weekends that they knew about the Walls but not Artist Open Studios. Sales were lower than expected for both weekends of Artists Open Studios.
- NZ Glassworks hosted the UNESCO Commissioners. During their time at NZG they did a paperweight workshop and a tour of the facility.
- NZ Glassworks hosted an International education group with Whanganui & Partners. The group had a tour of the facility and talked about glass and education within New Zealand.
- Scott Redding had an interview with Air Chats for a feature article in their winter issue of Air Chats – Air Chats inflight magazine.



- New glory holes have now been completed and will be freighted from Auckland for the second stage of fit out and install. Installation of new hot shop equipment 1 – 30 July.
- NZG requires casual staff – issues regarding recruitment is the extensive training for H&S and the safe operation of industrial equipment. Recruitment will commence in July.
- Scott Redding has been appointed Secretary for The New Zealand Society of Artists in Glass – This is a two year appointment.
- Preparation for the first artist in residence - 1 to 31 June has commenced for Te Rongo Kirkwood. Promotion of the residency will be online and through print – Art Zone magazine and local newspapers. Scheduled is demonstrations and an artist talk in conjunction with The Sarjeant Gallery. Te Rongo will also host a workshop in October and her exhibition is scheduled for January to March 2022. Te Rongo will be working with a wide range of glass blowers throughout her time at NZG.



TE RONGO
KIRKWOOD
NZG ARTIST IN RESIDENCE

Pictured Black Sun by Te Rongo Kirkwood



JUNE 2021



- It has been announced that next year will be the United Nations International Year of Glass. Scott Redding has been invited to put forward an expression of interest for the Oceania Steering Committee. They are aiming to have the Oceania Steering Committee (O-SteCo) operational on the 1 July 2021.

Community Arts

Community arts activities have continued to support funding opportunities, uplift the profile and preservation of Whanganui's public art and contributed to arts accessibility.

Creative Communities Scheme

10 applications were assessed at the last funding round in April with \$22K allocated to 8 different projects ranging from glass art workshops for children, a regional dance competition, and a Latin American festival.

As part of Creative New Zealand's Phase 2 response plan, Council received additional \$9k to the regular funding of \$24k for this funding round. Creative New Zealand have also decided to waive the standard 15% roll over clause, meaning all unspent funds of \$12K will be retained by Council towards funding rounds in the next financial year. A heavy focus on promotion of Creative Communities Scheme, through drop-in sessions and advertising will ensure all funding is spent within the next financial year.



Glastonbury Dance Whanganui delivered the River City Dancesport Championship 2021 at the War Memorial Centre after receiving funding in this most recent round.



Whanganui Creative Space is an art studio that caters to artists with diverse abilities. They received funding in October for their students to create paintings displayed during Artist Open Studios in March.



Race Unity Week was held March 15-18 at UCOL and featured an array of arts and cultural activities including flax weaving, traditional Chinese music, screen printing and Indian henna practice

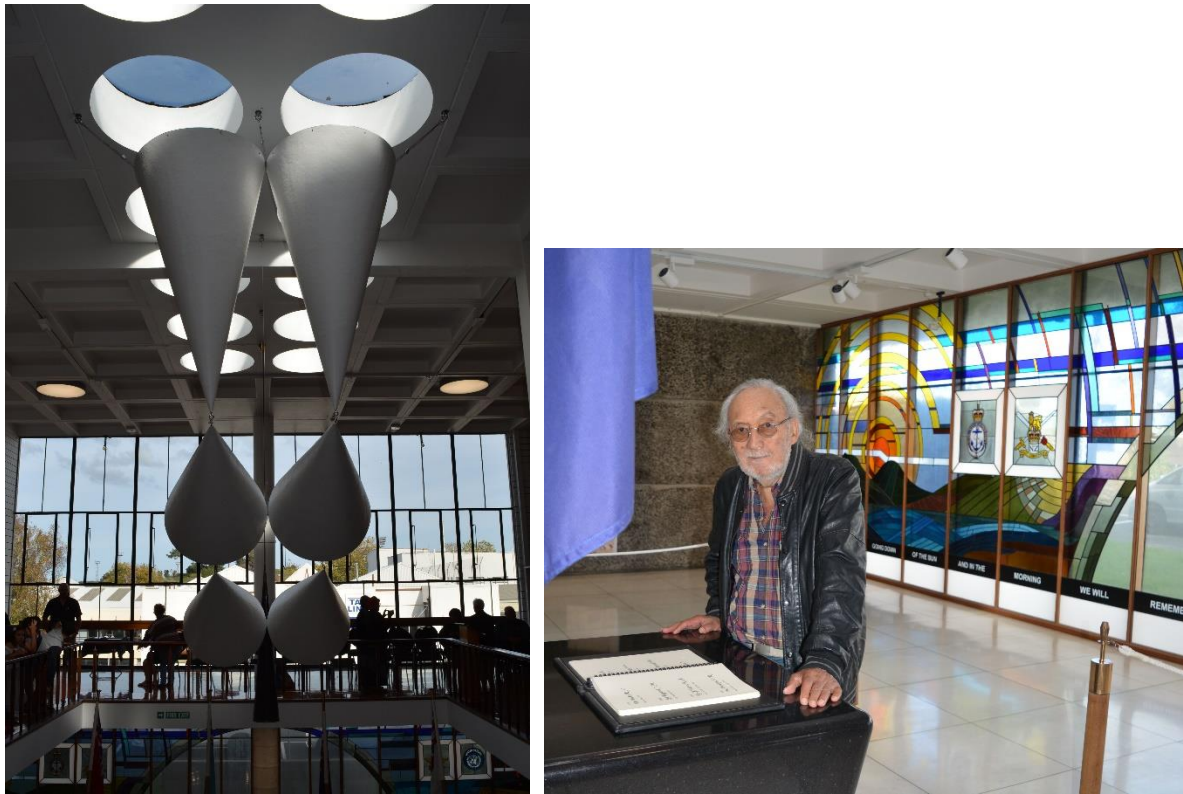
Public Art Maintenance

- Cone Piece

This reinstatement project of Matt Pine's memorial artwork has been in progress for the Public Art Steering Group and Arts Coordinator since October last year. It was officially installed in mid-April in collaboration with Excel Whanganui, BPL Group and the War Memorial Centre staff.

A warm reception and opening was held at the Memorial Centre on Friday April 23, dovetailing with ANZAC Day weekend. The opening included kaumātua John Maihi, the artist's family and friends and some Council staff. *Cone Piece* was specifically made for the Whanganui War Memorial Hall and it has been thirty-four years since it was last housed there.

National media around the project includes a Local Focus article, a Council press release and will be followed with an article in Art New Zealand's autumn issue by curator Taarati Taiaroa. This public artwork has also been selected to be included in a short video about Pine's art practice for KAPUA - a digital cloud initiative by CNZ that documents and promotes the work of leading Māori Artists and Curators throughout Aotearoa.



Cone Piece in situ at the opening and artist, Matt Pine, by the Book of Remembrance.

- Public Art Heritage Aotearoa - <https://publicart.nz/>

This research partnership between Massey University and the Ministry for Culture and Heritage aims to document and protect twentieth century public artworks of national significance. On their visit to Whanganui, the team documented many artworks for their forthcoming national register, including *Cone Piece*.

Council Chamber Stained Glass Windows

As well as the current Suffragette Window in progress and to be delivered in September, a new window is being designed for sponsor; Welcoming Communities. Welcoming Communities would like a window that reflects Whanganui's multicultural community. The artists are working with the Arts Coordinator and sponsor to create a preliminary design which will need approval from the sponsor and Stained Glass Window Steering Group.

5.3 REGULATORY & PLANNING GROUP QUARTERLY ACTIVITY REPORT 1 MARCH - 31 MAY 2021

Author: Hamish Lampp - Group Manager - Regulatory & Planning

Jason Shailer - Compliance Operations Manager

Authoriser: Lance Kennedy - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Regulatory & Planning Group Quarterly Activity Report 1 March - 31 May 2021.

Executive Summary

The report presents the activity of the Building, Planning and Compliance units of Council for the period 1 March – 31 May 2021.

Key information

Building Activity

ACTIVITY	1 March – 31 May 2021	1 March – 31 May 2020
Number of building consents issued (including Clause 2 exemptions)	249	210
Processed within statutory timeframe	98.0%	74.3%
Average issue days	<12.96 days >22.57 days	<10.48 days >28.53 days
Value of building consents	\$21,442,022.08	\$18,366,481.89
Revenue received	\$294,499.51	\$265,786.93
Code Compliance Certificates issued	175	99
Code Compliance Certificates (CCC) processed in less than 20 days	100%	83.9%
New dwellings	35	36
LIMs	101	63

Summary:

- **BCA Activity**

- Levels of activity in the building sector continue at high levels.
 - Inspection numbers are also tracking at high levels with wait times for inspections being actively managed by staff. The sector, in general, has been understanding of the issue and are managing their projects accordingly.
- **TA Activity**
 - Exempt building work inquiries and investigations continue at high levels.
 - Officers are completing a number of submissions to MBIE for Building Act and Building Code changes for ratification.
 - Swimming pool barrier inspections are on hold until resources become available and are coming up to the three year anniversary where inspections will start again.
 - Dangerous Building notice issued for 5 Wairere Rd as a result of the Anzac Parade slip.
 - **Resourcing**
 - Recruitment has been successful with the appointment of three additional building control staff. New staff are starting on staggered commencement dates through the month of June/July.
 - Interviews and an offer to a preferred candidate has taken place for a qualified Building Control Officer to replace a recent resignation.
 - Two external building contractors (ComplyNZ and National Processing Limited) are currently assisting with processing of building consent applications.

Planning Activity

ACTIVITY	1 March – 31 May 2021	1 March – 31 May 2020
Applications returned (s88) - all	2	0
Resource consents issued – subdivision	32	27
Resource consent issued – land use	37	36
Time extension (s37) – subdivision	3	1
Time extension (s37) – land	2	1
Issue days – subdivision	14.36	7.61
Issue days – land use	11.70	9
Processed within statutory timeframe	100%	95.33%
Notified Resource consent	2	0
Building Consent processing	105	112
LIM processing	99	64

Customer surveys completed	2	0
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Planning Policy

- **Industrial Zone Review** – approval has been sought from Council to release Plan Change 54 – Industrial for public notification. Submissions will be received between July and August with an aim to hold a hearing in the final quarter of 2021.
- **Outer Castlecliff Rezoning** – Specialist surveys have identified that the area is not considered to be a bat habitat. Final discussions are underway with consultants and Department of Conservation regarding the results of the lizard survey. Following these discussions, the Plan Change will be progressed with a target for public notification in the final quarter of 2021.
- **Residential Growth Plan** – Commissioning of consultants to undertake development of an urban typology for Whanganui is also underway.
- **Heritage Strategy** – Following final consultation with iwi, public consultation on the draft strategy is programmed to commence 1 July 2021.
- **Heritage Equip Funding** – The second group application for Heritage Equip funding was submitted in April 2021. We await formal confirmation of the success of that application. Advice has also been received that this is the last funding available through this program.
- **Outstanding Natural Landscape Overlay** – A working draft of the proposed plan change is now being considered by each affected hapū. Confirmation of the draft or proposed changes is expected to be received by the plan change working group in August 2021. Wider pre-notification discussions will also then be undertaken with other key land owners and affected utilities (e.g First Gas, Powernet). The current goal is to present a plan change for public notification by the end of 2021. Identification of outstanding natural landscapes is a Horizons OnePlan requirement.

Compliance Activity

ACTIVITY	1 March – 31 May 2021	1 March – 31 May 2020
Food Licences issued	58	8
Alcohol Licences issued	51	38
Health Licences issued	1	0
Actioned CRM Requests (Animal Mgt)	1995(1216)	1779(1061)
Registered dogs (active dogs)	8002 (8180)	7667 (7909)
Dog impounds	265	77
Meter Revenue	\$152,121	\$50,195
Infringement revenue	\$72,823	\$3,976
Abandoned vehicles	12	0
Premises inspections	153	37

Water sampling	239	197
Infringements (Parking)	(2861)	(178)
Prosecutions	0	5

Compliance Activity Table Notes

- Dog impounds have increased significantly due to proactive patrols targeting wandering dogs. This has also increased known active dogs to 8026 as the team locate previously unknown dogs.
- Please note, the previous quarterly report showed 387 impounds. This should have read 224 with 265 in the current quarter.
- Registration compliance is approaching an impressive 98%
- Impounds for the corresponding quarter in 2020 were low due to Covid lockdown restrictions

Animal Management

- Uplifts of unregistered dogs and actions such as infringements or alternative actions by working with dog owners have caused our compliance rate to improve.

Parking

- Parking staff continue to respond to increasing meter fault complaints. The faults are due to the ageing meters and are overdue for replacement. Some meters are now permanently out of action due to obsolete replacement parts. A business case and procurement plan for meter replacement is a work in progress.
- During this reporting period, Parking services received 420 notifications of meter repairs. This has taken up a significant part of a parking officers time to ensure that the meters are functioning. New parking technology will alleviate this demand.

Environmental Health, Food and Alcohol Licensing

- High number of alcohol applications were processed during the summer months. This has dropped off in numbers during this quarter but the complexity of some of the applications has increased.

5.4 WORK PROGRAMME - PROPERTY AND COMMUNITY SERVICES COMMITTEE - JULY 2021

Author: Hannah Bailey - Executive Assistant

Authoriser: Lance Kennedy - Chief Operating Officer

References: Nil

Recommendation

That the Property and Community Services Committee receive the report – Work Programme - Property and Community Services Committee - July 2021.

Executive Summary

The purpose of this report is to present the Committee's work programme for noting.

The work programme will be on every agenda to ensure that the key issues covered in the Committee Terms of Reference will be covered and to enable forward planning.

Key information

The scheduled 2021 meeting dates for the Property and Community Services Committee are:

- 23 February
- 6 April
- 18 May
- 6 July
- 17 August
- 28 September
- 9 November

Reporting programme for the Property and Community Services Committee

Items	2021 meetings						
	23 Feb	6 April	18 May	6 July	17 Aug	28 Sept	9 Nov
Regulatory Group Activity Report							
REGULATORY ITEMS		✓		✓		✓	
• Building Control Update		✓		✓		✓	
• Compliance Update		✓		✓		✓	
• Planning Update		✓		✓		✓	

Items	2021 meetings						
	23 Feb	6 April	18 May	6 July	17 Aug	28 Sept	9 Nov
Customer Experience Group Activity Report							
CUSTOMER EXPERIENCE ITEMS		✓		✓		✓	
• Customer Services matters		✓		✓		✓	
• District Library Update		✓		✓		✓	
• GlassWorks Update		✓		✓		✓	
• GlassWorks Report – 3 year		✓		✓		✓	
• Sarjeant Gallery Update		✓		✓		✓	
• Whanganui Regional Museum Update		✓		✓		✓	
• Whanganui Venues & Events		✓		✓		✓	
Items	2021 meetings						
	23 Feb	6 April	18 May	6 July	17 Aug	28 Sept	9 Nov
Property Group Activity Report							
PROPERTY ITEMS	✓		✓		✓		✓
• Airport Update (PM)	✓		✓		✓		✓
• Energy Management Update (MH)	✓		✓		✓		✓
• Masters Games update (RO)							
• Parks & Reserves General Update (MH)	✓		✓		✓		✓
• Pensioner Housing Update (MH) (workshop on policy review)	✓		✓		✓		✓
• Port Group Update (PM)	✓		✓		✓		✓
• Projects Update (RF)	✓		✓		✓		✓
• Property General Update (MH)	✓		✓		✓		✓
• Sport & Recreation Update (MH)	✓		✓		✓		✓
• Town Centre Regeneration Update (EY)	✓		✓		✓		✓

Items	2021 meetings						
	23 Feb	6 April	18 May	6 July	17 Aug	28 Sept	9 Nov
Ad-hoc Reports							
AD-HOC ITEMS							
• Earthquake Prone Building – 6 monthly		✓					
• Port Project Update		✓		✓		✓	
• Sarjeant Redevelopment Project Update	✓		✓		✓		✓
• Whanganui Heritage Restoration Trust Update			✓				✓
• LTP submissions referred to Property and Community Committee				✓	✓		