



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

AGENDA

Council Meeting 8 October 2019

NOTICE IS HEREBY GIVEN that a Meeting of Whanganui District Council will be convened on:

Date: Tuesday, 8 October 2019

Time: 1.00pm

**Location: Council Chamber
101 Guyton Street
Whanganui**

**Kym Fell
Chief Executive**

Whanganui District Council

Mayor Hamish McDouall (Chair), Deputy Mayor Cr Jenny Duncan,
Crs Charlie Anderson, Philippa Baker-Hogan, David Bennett, Josh Chandulal-Mackay, Murray
Cleveland, Helen Craig, Kate Joblin, Hadleigh Reid, Alan Taylor,
Rob Vinsen and Graeme Young.
Whanganui Rural Community Board appointee – David Matthews

Terms of Reference:

- To carry out the leadership functions including advocacy and facilitation on behalf of the community
- To exercise all non-delegated functions and powers of the Council
- To make decisions which are required by legislation to be made by resolution of the local authority
- To determine all financial matters not delegated
- To authorise all expenditure not delegated to staff or other committees
- To consider any matters referred to it from any of the Standing Committees
- To receive reports from the Audit and Risk Committee
- To receive reports from Whanganui and Partners Board
- To receive reports from Whanganui Holdings Board
- To receive reports from Iwi partners
- To receive reports from the Youth Committee
- To develop and approve the Long-term Plan including any amendments and Annual Plans and associated policies, to hear submissions and approve the final plan
- To approve Plan Changes for notification and make decisions in respect to District Plan matters.

Procedural matters:

- Delegation of Committee powers
- Adoption of Standing Orders
- Confirmation of all Standing Committee minutes
- Employment of the Chief Executive, setting of the Chief Executive's performance targets and review of the Chief Executive's Performance and Remuneration (in accordance with Employment Agreement)
- Other delegations

Items of business not on the agenda which cannot be delayed

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the Chairperson. The meeting must resolve to deal with the item and the Chairperson must explain at the meeting when it is open to the public the reason why the item is on the agenda and the reason why the discussion of the item cannot be delayed until a subsequent meeting. Refer to Standing Order 9.11.

Note: nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA with regard to consultation and decision-making.

Discussion of minor matters not on the agenda

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion. Refer to Standing Order 9.12.

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1 OPENING PRAYER / KARAKIA**2 APOLOGIES****3 LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST**

Elected Members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Recommendation**

THAT the additional information tabled is taken with the relevant items.

6 PUBLIC ENGAGEMENT FORUM

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 27 JUNE 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Minutes of the Council Meeting held on 27 June 2019

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Minutes of the Council Meeting held on 27 June 2019 are confirmed as a true and correct record.



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Council Meeting
27 June 2019**

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Council Meeting Minutes

27 June 2019

**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 27 JUNE 2019 AT 1.00PM**

PRESENT: Mayor Hamish McDouall (Chair), Deputy Mayor Cr Jenny Duncan, Cr Charlie Anderson, Cr Philippa Baker-Hogan, Cr Josh Chandulal-Mackay, Cr Helen Craig, Cr Kate Joblin, Cr Alan Taylor, Cr Rob Vinsen, Cr Graeme Young

APOLOGIES: Cr David Bennett, Cr Murray Cleveland, Cr Hadleigh Reid and Mr David Matthews (Chair Whanganui Rural Community Board).

IN ATTENDANCE: Kym Fell (Chief Executive), Mike Fermor (General Manager Finance), Marianne Cavanagh (Principal Advisor Corporate), Simon Manville (Senior Finance Officer), Karyn Turner (Governance Services Officer).

1 OPENING PRAYER / KARAKIA

Mayor McDouall read the Athenian Oath.

2 APOLOGIES

Resolution 2019/24

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

THAT apologies from Cr David Bennett, Cr Murray Cleveland and Cr Hadleigh Reid are received and leave of absence granted.

CARRIED

The apology from Mr Matthews (Chair Whanganui Rural Community Board) was noted.

At 1.02pm, Deputy Mayor Cr Duncan and Cr Craig joined the meeting.

3 LEAVE OF ABSENCE

Nil

4 DECLARATIONS OF INTEREST

There were no new declarations of interest.

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION

Nil

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6 PUBLIC ENGAGEMENT FORUM

- No registrations for Public Engagement Forum were received.

7 CONFIRMATION OF MINUTES**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 8 MAY 2019**

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/25

Moved: Cr Rob Vinsen

Seconded: Cr Jenny Duncan

1. THAT the Minutes of the Council Meeting held on 8 May 2019 are confirmed as a true and correct record.

CARRIED

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 22 MAY 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/26

Moved: Cr Kate Joblin

Seconded: Cr Jenny Duncan

1. THAT the Minutes of the Council Meeting held on 22 May 2019 are confirmed as a true and correct record.

CARRIED

8 REPORTS TO COUNCIL**8.1 ADOPTION OF 2019/20 ANNUAL PLAN**

Author: Marianne Cavanagh - Principal Advisor - Corporate

Authoriser: Bryan Nicholson - Chief Operating Officer

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Motion

Moved: Mayor Hamish McDouall

Seconded: Cr Josh Chandulal-Mackay

1. THAT the 2019/20 Annual Plan be adopted.
2. THAT submitters to the Annual Plan 2019/20 be thanked and notified of the Council's decisions.

Cr Vinsen requested that the motions be taken separately.

Discussion

Mayor McDouall said after a long period of work the departure from the Long Term Plan was the overall rates increase of 3.7%, originally anticipated at 3.5%. Considerable funding had been allocated to port development. The opportunity this presented was clearly seen and bolstered this week with the Government's intention to input more funding and effort towards coastal shipping.

Cr Vinsen said while he agreed with comments made that the rate increase was reasonable and it was in the lower quartile of councils in New Zealand, he believed it could have been better. Cr Vinsen made comment on debt management and timing of debt repayments, the level of increase in the personnel budget and concerns over the level of trade waste charges with the impact this may have on the pan tax.

While Cr Baker-Hogan commended the Council and management on the progress of a number of new projects that would provide growth opportunities for the region, she had similar concerns to Cr Vinsen. While the average rate increase was 3.7%, residential rates would increase by 4%. She said Whanganui's community was highly rated and budgets needed better scrutiny.

While Cr Young endorsed much of the content in the Annual Plan, but was also concerned that the majority of ratepayers would face a rate increase of 4%. Referring to a submitter to the Annual Plan who had stated that his rates were five months of his income, Cr Young said there was a significant number of poor people in Whanganui's community.

Crs Vinsen, Baker-Hogan and Young advised they would abstain from voting.

The majority of Elected Members spoke in support of the Annual Plan's adoption and thanked Council officers for the vast amount of work put into the planning exercise to create the balance that Councillors needed to make decisions. Cr Joblin said she continued to be impressed with the amount and clarity of information provided to Councillors as they worked towards annual plan decisions. Her focus was on the great collective effort by Councillors that had produced a good Annual Plan. Cr Taylor said on balance he believed the Annual Plan delivered what the Council and community needed. He said the public should know money was wisely spent and that the

Council diligently considered the public’s view. Cr Duncan said all Councillors had considerable time and opportunity to input into the Annual Plan and she fully supported it. While Cr Vinsen’s comment on debt repayment timeframes was reasonable, Cr Duncan said at a time of low interest rates, it was important to maintain the current debt repayment regime.

Cr Craig said speaking with retailers, Whanganui was ‘buzzing’, the economy was ‘rocking’. So much had been done in the last six years, and the growth in population was close to 2,000 people. A lot of this was to do with residents but also Cr Craig believed a lot was due to what had happened around the Council table. She referred to the number of heritage buildings earthquake strengthened, the flight academy, port development and the new areas opened up for housing. Cr Craig said Whanganui could not be better and all Councillors should be voting yes to one of the best annual plans presented.

Mayor McDouall and Cr Taylor made comment on the Productivity Commission’s work on better ways to fund local government. Mayor McDouall said GST on rates was an anomaly that needed to be addressed. Cr Taylor said with the challenges the community would face in the next few decades, investment to create resilient infrastructure was ‘woeful’. It was hoped Central Government would deliver the necessary tools to do this work without a future and unsustainable impost on ratepayers.

Resolution 2019/27

Moved: Mayor Hamish McDouall
Seconded: Cr Josh Chandulal-Mackay

- 1. THAT the 2019/20 Annual Plan be adopted.

CARRIED

Crs Baker-Hogan, Vinsen and Young abstained.

Resolution 2019/28

Moved: Mayor Hamish McDouall
Seconded: Cr Josh Chandulal-Mackay

- 2. THAT submitters to the Annual Plan 2019/20 be thanked and notified of the Council’s decisions.

CARRIED

The Meeting closed at 1.55pm.

The minutes of this meeting were confirmed at the Council Meeting held on 1 October 2019.

.....
CHAIRPERSON

7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 1 AUGUST 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Minutes of the Extraordinary Council Meeting held on 1 August 2019

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Minutes of the Extraordinary Council Meeting held on 1 August 2019 are confirmed as a true and correct record.



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Extraordinary Council Meeting
1 August 2019**

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**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 1 AUGUST 2019 AT 10.00AM**

PRESENT: Mayor Hamish McDouall (Chair), Cr Charlie Anderson, Cr Josh Chandulal-Mackay, Cr David Bennett, Cr Murray Cleveland, Cr Helen Craig, Cr Kate Joblin, Cr Hadleigh Reid, Cr Alan Taylor, Cr Philippa Baker-Hogan, Cr Rob Vinsen, Cr Graeme Young.

APOLOGIES: Cr Jenny Duncan (Deputy Mayor).

IN ATTENDANCE: Kym Fell (Chief Executive), Bryan Nicholson (Chief Operating Officer), Mike Fermor (General Manager Finance), Leighton Toy (General Manager Property), Mark Hughes (General Manager Infrastructure), David Matthews (WRCB Chair), Sandra Falkner (WRCB Member), Greg Anderson (Director Sarjeant Gallery), Gaye Batty (Project Director – Sarjeant Gallery Redevelopment), Phil McBride (Manager – Ports), Marianne Cavanagh (Corporate Advisor), Eva Osborne (Executive Assistant), Mark Ward (Chief Executive Officer – Whanganui & Partners), Rob Goldsbury (Legal Counsel), Kate Barnes (Senior Democracy Advisor), Karyn Turner (Governance Services Senior Officer).

1 OPENING PRAYER / KARAKIA

Mayor McDouall opened the meeting with the Council Prayer.

2 APOLOGIES

Apology

Resolution 2019/65

Moved: Mayor Hamish McDouall

Seconded: Cr Josh Chandulal-Mackay

THAT the apology received from Cr Jenny Duncan be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF INTEREST

Cr Charlie Anderson – Advanced Aviation Hub Application to the Provincial Growth Fund.

4 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Resolution 2019/66**

Moved: Mayor Hamish McDouall

Seconded: Cr Hadleigh Reid

THAT the additional information tabled is taken with the relevant items.

CARRIED

5 MOTION TO EXCLUDE THE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Resolution 2019/67

Moved: Mayor Hamish McDouall

Seconded: Cr Murray Cleveland

THAT the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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1 August 2019

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
6.1	Provincial Growth Fund Applications – Whanganui Port Revitalisation, Sarjeant Gallery, and Advanced Aviation Hub	s7(2)(h), s7(2)(i)	Commercial Activities, Negotiations	To protect commercially sensitive information and negotiations.	

Resolution 2019/68

Moved: Mayor Hamish McDouall

Seconded: Cr Murray Cleveland

THAT Annette Main, Chair, Whanganui District Council Holdings Limited; Matthew Doyle, Deputy Chair, Whanganui District Council Holdings Limited; and Phillip Bedford, CEO, New Zealand International Commercial Pilot Academy; remain in the meeting after the public has been excluded because of their knowledge of Item 6.1: Provincial Growth Fund Application – specifically the Advanced Aviation Hub. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of their positions as Chair and Deputy Chair of Whanganui District Council Holdings Limited and CEO, New Zealand International Commercial Pilot Academy.

THAT Annette Main, Chair, Whanganui District Council Holdings Limited; Matthew Doyle, Deputy Chair, Whanganui District Council Holdings Limited; remain in the meeting after the public has been excluded because of their knowledge of Item 6.1: Provincial Growth Fund Application – specifically the Whanganui Port Revitalisation. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of their positions as Chair and Deputy Chair of Whanganui District Council Holdings Limited.

CARRIED**Resolution 2019/69**

Moved: Mayor Hamish McDouall

Seconded: Cr David Bennett

Extraordinary Council Meeting Minutes

1 August 2019

THAT Gaye Batty remain in the meeting after the public has been excluded because of her knowledge of Item 6.1: Provincial Growth Fund Application – specifically the Sarjeant Gallery. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of her positions as Project Director – Sarjeant Gallery.

CARRIED**Resolution 2019/70**

Moved: Cr Murray Cleveland

Seconded: Cr Josh Chandulal-Mackay

THAT David Matthews (Chair, Whanganui Rural Community Board) and Sandra Falkner (Member, Whanganui Rural Community Board) remain in the meeting after the public has been excluded because of their knowledge of the Whanganui rural community. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because they advocate for and represent rural community views.

CARRIED**The meeting reopened to the public 12.23pm.****The meeting closed at 12.23pm.****The minutes of this meeting were confirmed at the Council Meeting held on 1 October 2019.**

.....

CHAIRPERSON

7.3 MINUTES OF THE COUNCIL MEETING HELD ON 13 AUGUST 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Minutes of the Council Meeting held on 13 August 2019

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Minutes of the Council Meeting held on 13 August 2019 are confirmed as a true and correct record.



**WHANGANUI
DISTRICT COUNCIL**
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MINUTES

**Council Meeting
13 August 2019**

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**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 13 AUGUST 2019 AT 1.00PM**

PRESENT: Mayor Hamish McDouall (Chair), Cr Jenny Duncan (Deputy Mayor), Cr Charlie Anderson, Cr David Bennett, Cr Josh Chandulal-Mackay, Cr Murray Cleveland, Cr Helen Craig, Cr Kate Joblin, Cr Hadleigh Reid, Cr Alan Taylor, Cr Rob Vinsen, Cr Graeme Young.

APOLOGIES: Cr Philippa Baker-Hogan.

IN ATTENDANCE: Kym Fell (Chief Executive), Bryan Nicholson (Chief Operating Officer), Mike Fermor (General Manager Finance), Mark Hughes (General Manager Infrastructure), Leighton Toy (General Manager Property), Charlotte Almond (General Manager Strategy), David Matthews (WRCB Chair), Sarah Pomeroy (Communications and Marketing Manager), Kate Barnes (Senior Democracy Advisor), Karyn Turner (Governance Services Senior Officer).

1 OPENING PRAYER / KARAKIA

Cr Bennett read the Prayer.

The meeting acknowledged the retirement of both Cr Bennett and Chair Matthews and their commitment and input to Whanganui District Council.

The Mayor noted the passing of Rod Coleman, a successful sport and businessperson in Whanganui, and the legacy he had left the community.

2 APOLOGIES

Apology

Resolution 2019/65

Moved: Cr Jenny Duncan

Seconded: Cr Josh Chandulal-Mackay

THAT the apology received from Cr Baker-Hogan be accepted and leave of absence granted.

CARRIED

3 LEAVE OF ABSENCE

Noted that Cr Cleveland was taking a leave of absence 19 August – 8 October 2019, and Cr Baker-Hogan was taking a leave of absence 13-25 August 2019.

4 DECLARATIONS OF INTEREST

Members declared interests in items on the Council agenda:

Crs Craig, Chandulal-Mackay and Reid – Item 9.4 Property and Community Services Committee Meeting - 6 August 2019 (Item 5.5: Whanganui Heritage Restoration Trust)

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Motion****Resolution 2019/66**

Moved: Mayor Hamish McDouall

Seconded: Cr Hadleigh Reid

1. THAT Council considers the following item not on the agenda – Sarjeant Gallery Redevelopment Project - Underwriting, for the following reasons:
 - (a) That information has been received since the Council Agenda was published.
 - (b) A decision by Council is required to ensure the project can progress to the next stage.
2. THAT Council considers the following item not on the agenda – Rates Remission, for the following reasons:
 - (a) The application for remission of rates was received after the Council Agenda was published.
 - (b) Due to unforeseen recent events an early decision from Council on rates remission is sought.
3. THAT Council considers the following item not on the agenda – Rates Remission from Weather Event, for the following reasons:
 - (a) The Council received the application for remission after the Council Agenda was published.
 - (b) Due to financial constraints an early decision from Council on rates remission is sought.

Note: these items will be considered with the public excluded.

That the additional information tabled is taken with the relevant items:

- (a) Item 9.4 - "Property and Community Services Committee meeting – 6 August 2019"
- (b) Public excluded Item 14.4 "Chief Executive's Report – August 2019"

CARRIED

6 PUBLIC ENGAGEMENT FORUM

No registrations for Public Engagement Forum were received.

7 CONFIRMATION OF MINUTES**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 10 JULY 2019**

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/67

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

THAT the Minutes of the Council Meeting held on 10 July 2019 are confirmed as a true and correct record.

CARRIED

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 18 JULY 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/68

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

THAT the Minutes of the Council Meeting held on 18 July 2019 are confirmed as a true and correct record.

CARRIED

8 REPORTS TO COUNCIL**8.1 WHANGANUI & PARTNERS VERBAL UPDATE AND FINANCIAL SUMMARY**

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Whanganui & Partners (W&P) Chair Myles Fothergill and Chief Executive Mark Ward presented their latest economic and sector dashboard (copy attached) which showed strong growth in a

number of sectors in Whanganui. Whanganui is the fourth strongest performing economy in New Zealand. The district leads the nation in sheep and beef production. W&P has recruited for the key role of Strategic Advisor – Agribusiness, reflecting the importance of the sector to the district. The next step is to look at growth in high value agricultural products.

Tourism numbers were still not where W&P would like them to be – guest nights were trending up but visitor spend was still low. Whanganui needed to develop its tourism product offering to attract more visitors and spending.

Mr Fothergill and Mr Ward responded to questions.

- W&P was in a good position to respond to a time of growth in Whanganui. Being prepared for “the new” and a willingness to innovate was important.
- Riah King-Wall’s Strategic Lead Creative Industries and Arts role included her former Arts Facilitator’s role. Part of the new role was to develop business in arts. On a project by project basis, additional resource would be sourced if required and it was not necessary to appoint another person to the arts facilitator’s role. Collaboration as a team meant considerably less duplication with people within the team working in their respective areas but supporting others with their expertise as well.
- Whanganui was well placed to attract international students, particularly with the potential development of the New Zealand International Commercial Pilot Academy.
- W&P Funding Register 2018/2019 – The larger picture was considered when funding events, and the entire benefit to the whole of Whanganui. The value added by W&P was promotion, style, approach, timing and management. What was expected from recipients was clearly laid out to help achieve recipients’ goals and those of the community.

It was queried whether there was any synergy between the health sector and what W&P was doing. Cr Joblin requested that this be added to a future agenda to discuss meeting with the District Health Board Chair and Chief Executive to determine how a synergy could be worked.

Action: Mark Ward

Resolution 2019/69

Moved: Mayor Hamish McDouall

Seconded: Cr Murray Cleveland

THAT the Council receive the report – Whanganui & Partners Verbal Update and Financial Summary.

THAT Council receives the tabled reference document “Economic Dashboard Q4 2018/19”.

CARRIED

References

- 1 Whanganui & Partners Economic and Sector Dashboard

8.2 LOCAL ALCOHOL POLICY

Author: Stephanie Macdonald-Rose - Policy & Governance Manager

Authoriser: Charlotte Almond - General Manager Strategy

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Staff acknowledged the support of a number of stakeholders in developing this policy. Whanganui District Council was one of four councils in New Zealand to have got to this stage. Members asked why it had taken so long to get to this point and in response staff explained that the process required was quite involved. The Council has incurred costs of approximately \$25,000 in legal fees, and an undetermined amount of staff time working through this initiative. Staff outlined the varying restrictions imposed by the Local Alcohol Policy on different licensed premises.

Resolution 2019/70

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

THAT Council agrees to publicly notify adoption of the Local Alcohol Policy.

THAT Council brings into force the adopted Local Alcohol Policy on 2 September 2019.

THAT Clauses Three and Four of the Local Alcohol Policy are brought into effect on 2 December 2019.

CARRIED

8.3 GOVERNMENT CONSULTATION UPDATE - JULY 2019

Author: Justin Walters - Policy Analyst Legislative & Performance Management

Authoriser: Stephanie Macdonald-Rose - Policy & Governance Manager

Charlotte Almond - General Manager Strategy

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Members commended staff for their work on submissions to external agencies. Staff advised that a draft submission to the Productivity Commission's inquiry into local government funding and financing would be circulated to members in the coming days. Cr Taylor noted that Council should look to actively engage with the upcoming review of the Resource Management Act.

Resolution 2019/71

Moved: Cr Helen Craig

Seconded: Cr Jenny Duncan

THAT the information within Government Consultation Update – August 2019 is noted.

THAT the Council submission on 2020-2030 Road Safety Strategy be adopted.

THAT the Council submission on the Smoke-free Environments (Prohibiting Smoking in Motor Vehicles Carrying Children) Amendment Bill be noted.

CARRIED

8.4 THREE WATERS REVIEW UPDATE

Author: Mark Hughes - General Manager Infrastructure

Authoriser: Kym Fell - Chief Executive

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Mr Hughes responded to questions. Fluoridation was no longer a decision for councils. Legislation had changed and this was a district health board function. There would be standards for stormwater discharge to urban areas, however to date the cost for this had not been identified in any papers. The reform intended to reduce wastewater overflows. The standards and frequency of wastewater overflows would be set by good practice guidelines and design.

Resolution 2019/72

Moved: Cr Kate Joblin

Seconded: Cr Alan Taylor

THAT the Council receive the report – Three Waters Review update.

CARRIED

8.5 DELEGATION OF AUTHORITY TO VOTE AT LOCAL GOVERNMENT FUNDING AGENCY (LGFA) SHAREHOLDERS COUNCIL ANNUAL MEETING

Author: Claire Williamson - Projects Manager

Authoriser: Mike Fermor - General Manager Finance

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/73

Moved: Cr Jenny Duncan

Seconded: Cr Helen Craig

THAT delegated authority is given to the General Manager Finance to vote on Council's behalf at the Local Government Funding Agency Shareholders Council Annual Meeting in November 2019.

CARRIED

8.6 APPOINTMENT TO THE SPORT HALL OF FAME SELECTION COMMITTEE

Author: Eva Osborne - Executive Assistant

Authoriser: Hamish McDouall - Mayor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Mayor McDouall withdrew from the table at 2.33pm.

Deputy Mayor Cr Duncan assumed the Chair.

Resolution 2019/74

Moved: Cr Helen Craig

Seconded: Cr Kate Joblin

THAT Council appoint Hamish McDouall to the Sport Hall of Fame Selection Committee.

CARRIED

Mayor McDouall reassumed the Chair at 2.35pm.

8.7 ACTIONS ARISING FROM PREVIOUS MINUTES - AUGUST 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/75

Moved: Mayor Hamish McDouall

Seconded: Cr Hadleigh Reid

THAT the Council receive the report – Actions Arising for Previous Minutes - August 2019.

CARRIED

8.8 MAYOR'S REPORT FOR JULY 2019

Author: Eva Osborne - Executive Assistant

Authoriser: Hamish McDouall - Mayor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/76

Moved: Cr Helen Craig

Seconded: Cr Jenny Duncan

THAT the Council receive the report – Mayor's Report for July 2019.

CARRIED**8.9 REPRESENTATIVE UPDATE - AUGUST 2019****Author:** Kim Fielder - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion**Report on Asia Pacific Cities Summit attendance and visit to Whanganui's Sister City, Toowoomba, Australia**

Cr Taylor provided a report on his attendance, on behalf of Mayor McDouall, to the Asia Pacific Cities Summit (7 July to 10 July 2019) held in Brisbane, Australia and his visit to Whanganui's Sister City, Toowoomba, Queensland, Australia (11 July to 13 July 2019).

Cr Taylor's report is attached.

Pakaitore Historic Reserve Board

Cr Chandulal-Mackay (Council Appointee) said on 28 February 2020 it would be 25 years since the start of the 80-day protest at Pakaitore. The Pakaitore Historic Reserve Board had contracted a local researcher to undertake a shared publication of the history of Pakaitore that would be formally unveiled in February 2020. This project was entirely funded through a grant from the Crown.

Resolution 2019/77

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

THAT the Council receive the report – Representative Update - August 2019.

CARRIED**References**

- 1 Cr Taylor's Representative Update - Attendance at Asia Pacific Cities Summit (Brisbane, Australia) and Visit to Sister City Toowoomba, Queensland, Australia

Adjournment 3.01pm to 3.20pm

9 MINUTES FOR RECEIPT**9.1 INFRASTRUCTURE COMMITTEE MEETING - 23 JULY 2019****Author:** Kim Fielder - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Resolution 2019/78**

Moved: Cr Alan Taylor
Seconded: Mayor Hamish McDouall

THAT the unconfirmed Minutes of the Infrastructure Committee Meeting held on 23 July 2019 are received.

CARRIED

Discussion

Members discussed varying views of the worthiness of roundabouts for managing traffic flows. The majority agreed that the specific proposal was no longer feasible but the wider question of traffic lights versus roundabouts remained.

Resolution 2019/79

Moved: Cr Alan Taylor
Seconded: Mayor Hamish McDouall

That Council confirms the following recommendation from the Infrastructure Committee:

THAT Council annuls the proposed trial roundabout at the Guyton Street and Victoria Avenue Intersection, due to design safety audit findings on pedestrian safety, practicality of temporary construction, and identified increased costs, and disruption to existing amenities.

CARRIED

Crs Bennett, Cleveland, Vinsen and Young voted against

9.2 WHANGANUI RURAL COMMUNITY BOARD COMMITTEE MEETING - 31 JULY 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion

Presenting the Board's minutes, David Matthews (Chair) thanked the Council for giving the Board its time, listening and the privilege of speaking and voting rights on Council committees. He said through attendance at Community Board national conferences it was obvious that compared to other councils, the Board was well respected by Whanganui District Council.

Resolution 2019/80

Moved: Cr Murray Cleveland
Seconded: Cr Charlie Anderson

THAT the Minutes of the Whanganui Rural Community Board Committee Meeting held on 31 July 2019 are received.

CARRIED

9.3 STRATEGY AND FINANCE COMMITTEE MEETING - 1 AUGUST 2019**Author:** Kim Fielder - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Resolution 2019/81**

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

THAT the Minutes of the Strategy and Finance Committee Meeting held on 1 August 2019 are received.

CARRIED**Discussion**

Cr Bennett said while he understood the practical reasons why commitments were carried over from one year to another, there were a lot of forecasted carry overs included in this recommendation and he considered more thought was needed on the likely expenditure to be incurred in the current year. He said there was little chance of any port development occurring in the current year and therefore he considered the debt plan unnecessary. In reply to questions, Mr Fermor said when setting rates the modelling takes into account that loans will not be drawn down on 'day 1'. In addition, should budgeted loans for an activity not be drawn down during the year, then any surpluses within the activity are offset against debt within that activity, potentially reducing rates for that activity in following years.

Resolution 2019/82

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

That Council confirms the following recommendation from the Strategy and Finance Committee:

THAT Council approves the schedule of carry overs from 2018/2019 to 2019/20 as listed in item 'Financial Results 2018/2019 and Carry Overs to 2019/2020 Financial Year' in the Strategy and Finance Committee's agenda 1 August 2019.

CARRIED**Discussion**

Cr Taylor thanked members for their support of his original notice of motion and acknowledged the process that led to the changed wording. Cr Bennett stated that he did not deny global warning but felt that the Council could not do much about the issue. He cautioned that attempts to act against climate change could harm the district's economy. Cr Vinsen agreed with Cr Bennett and added that he felt the original motion could have invited ridicule.

Resolution 2019/83

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

THAT in encouraging public engagement in the development of its Climate Change Strategy, Whanganui District Council recognises that global climate crisis is impending.

CARRIED

Cr Bennett voted against.

9.4 PROPERTY AND COMMUNITY SERVICES COMMITTEE - 6 AUGUST 2019**Author:** Kim Fielder - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Discussion**

Crs Craig, Chandulal-Mackay and Reid declared an interest in Item 5.5: Whanganui Heritage Restoration Trust and did not speak or vote on the item.

Cr Helen Craig (Chair) presented the minutes of the Property and Community Services Committee with the exception of Item 5.5: Whanganui Heritage Restoration Trust.

Crs Craig and Chandulal-Mackay withdrew from the table.

Resolution 2019/84

Moved: Mayor Hamish McDouall

Seconded: Cr David Bennett

THAT the Minutes of the Property and Community Services Committee Meeting held on 6 August 2019 are received.

THAT Council confirms the following recommendations from the Property and Community Services Committee:

1. That Whanganui District Council gives public notice pursuant to section 13 of the Litter Act 1979 of its intention to increase the litter infringement fee from \$100 to \$400.
2. That Whanganui District Council:
 - (a) approves the form of Trust Deed for the Whanganui Heritage Restoration Trust (draft dated 17 July 2019).
 - (b) approves the form of the Heads of Agreement between Whanganui District Council and Whanganui Heritage Restoration Trust (draft dated 17 July 2019).
 - (c) approves \$100,000 of unbudgeted loan funding to the Whanganui Heritage Restoration Trust.
 - (d) delegates authority to the Chief Executive to make any minor typographical or formatting changes to either the Whanganui Heritage Restoration Trust Deed or the Heads of Agreement between Whanganui District Council and Whanganui Heritage Restoration Trust.

CARRIED

Crs Craig, Chandulal-Mackay and Reid abstained from voting.

10 MOTION TO EXCLUDE THE PUBLIC**Resolution 2019/85**

Moved: Mayor Hamish McDouall

Seconded: Cr Jenny Duncan

THAT the public be excluded from the meeting to receive legal advice regarding Item 10 – Motion to exclude the public; as per Section 48(1) of the Local Government Official Information and Meetings Act 1987, the reason for excluding the public exists under Section 7(2)(g): legal professional privilege.

CARRIED

Adjournment 4.03pm to 4.06pm.

The meeting reopened to the public at 4.24pm.

14.1 WHANGANUI DISTRICT COUNCIL DOG POUND**Discussion**

Crs Joblin and Cleveland considered that discussing this information in confidence would enable a full and frank conversation with the resolutions and references to the item released immediately post meeting. Cr Cleveland said the information contained options on tendering and this could have a significant impact on the final decision. Cr Vinsen however said this was an issue of animal welfare. He referred to Veterinarian Peter Scott's submission and said this was public information with no degree whatever of confidentiality. He did however believe the tender information was confidential and indicated he would propose a further motion if the motion on the table failed.

Motion

Moved: Cr Kate Joblin

Seconded: Cr Jenny Duncan

THAT the public be excluded from the following part of the proceedings of this meeting, namely 14.1 Whanganui District Council Dog Pound for the reasons outlined in the agenda, except for the resolutions, and references 1-3 relating to the item, which can be discussed in confidence, but released to the public immediately following the meeting.

In Favour: Crs Jenny Duncan, Charlie Anderson, Josh Chandulal-Mackay, Murray Cleveland, Kate Joblin and Hadleigh Reid

Against: Crs Hamish McDouall, David Bennett, Helen Craig, Alan Taylor, Rob Vinsen and Graeme Young

TIED VOTE = LOST

Resolution 2019/86

Moved: Cr Rob Vinsen

Seconded: Cr Charlie Anderson

THAT the public be excluded from the following part of the proceedings of this meeting, namely report 14.1 Whanganui District Council Dog Pound, and its reference 4: Tenders Board Minutes 01 August 2019, for the reasons outlined in the agenda.

CARRIED

Discussion

Veterinarian Peter Scott answered questions from members regarding a potential conflict between animal welfare and the proximity of the proposed Council pound to a gun range. He advised there was no specified standard for noise exposure for dogs. In his view the site was not ideal but he felt that the mitigation measures proposed should address most of his concerns. It was however impossible to provide a complete assurance that no dog would be adversely affected. He pointed out that all dogs have different levels of comfort in regards to loud noises and some would never get used to it.

Staff outlined the various measures they had used to determine noise levels and elements of the proposed construction which would minimise noise. They had an existing relationship with the SPCA that may be leveraged to find alternative arrangements if a dog could not cope at the pound. They acknowledged that they had not received advice from an animal behaviourist regarding the pound location.

Members asked if the project could be delayed but the Chief Executive advised that the current pound was no longer fit for purpose and if it was not replaced soon he may be forced to close it. There were limited options in the wider area for housing impounded dogs.

Resolution 2019/87

Moved: Mayor Hamish McDouall

Seconded: Cr Jenny Duncan

THAT the information in Item 14.1: Whanganui District Council Dog Pound References:

1. Reverse Sensitivity Agreement.
2. Resource Consent Approval Letter: RCLU18/0131
3. Veterinarian Submission to Council

be noted.

CARRIED

Resolution 2019/88

Moved: Cr Rob Vinsen

Seconded: Mayor Hamish McDouall

THAT Council accepts the professional advice of Veterinarian Peter Scott BVSc that the proposed noise mitigation measures are sufficient to ensure that the auditory welfare of dogs should not be unduly affected by the proximity to the shooting ranges, and that this advice is subject to the Council's assurance that should these measures prove to be less effective than desired, they are willing to implement further mitigation measures.

CARRIED

Crs Anderson, Bennett and Young voted against.

At 5.43pm, Cr Bennett left the meeting.

MOTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

Resolution 2019/89

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

THAT the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

THAT the public be excluded from the following parts of the proceedings of this meeting, namely the following tabled reports:

1. Sarjeant Gallery Redevelopment Project – Underwriting
2. Rates Remission
3. Rates Remission from weather event

for the following reasons:

1. s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information, and s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.
2. s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.
3. s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

That the following person remains in the meeting while the public is excluded, during the relevant items for the reasons noted:

David Matthews, Chair Whanganui Rural Community Board, due to his knowledge of the Whanganui rural community and representing rural community views.

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7

Council Meeting Minutes

13 August 2019

of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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13 August 2019

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
12.1	Confidential Minutes of the Council Meeting held on 10 July 2019			Refer to the previous public excluded reasons in the agenda for this meeting	
13.1	Confidential Minutes for Receipt - August 2019			Refer to the previous public excluded reasons in the agenda for this meeting	
14.1	Whanganui District Council Dog Pound	s7(2)(i)	Negotiations	We are providing financial information which would adversely impact the tender process if made public.	Public release post project completion.
14.2	Whanganui and Partners Board Director Appointments	s7(2)(a)	Privacy	To protect the privacy of the proposed Directors and other applicants	
14.3	Actions Arising from Previous Minutes - Confidential - August 2019	s7(2)(a)	Privacy	Refer to the previous public excluded reasons in the agenda for this meeting	
14.4	Chief Executive's Report - August 2019	s7(2)(a), s7(2)(b)(ii), s7(2)(i)	Privacy, Commercial Position, Negotiations	To protect individuals and commercial private information	

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	Sarjeant Gallery Redevelopment Project - Underwriting	s7(2)(b)(ii), s7(2)(h)	Commercial Position, Commercial Activities	Project is currently out for tender. Contains commercially sensitive information.	
	Rates Remission	s7(2)(a)	Privacy	Protect privacy of named/identifiable individuals within the report	
	Rates remission from weather event	s7(2)(a)	Privacy	Protect the privacy of a named individual	

Adjournment 5.44pm to 5.51pm.

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The meeting reopened to the public at 6.59pm.

The Meeting closed at 6.59pm.

The minutes of this meeting were confirmed at the Council Meeting held on 1 October 2019.

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CHAIRPERSON

7.4 MINUTES OF THE COUNCIL MEETING HELD ON 27 AUGUST 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Minutes of the Council Meeting held on 27 August 2019

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Minutes of the Council Meeting held on 27 August 2019 are confirmed as a true and correct record.



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Council Meeting
27 August 2019**

Order Of Business

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3 Leave of Absence..... 3

4 Declarations of Interest 3

5 Correspondence / Late Items / Additional Information 4

6 Motion to Exclude the Public 4

7 Confidential Reports to Council 6

7.1 Community Contracts 2019-2020 6

7.2 Chief Executive Performance Review..... 6

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27 August 2019

**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 27 AUGUST 2019 AT 1.00PM**

PRESENT: Mayor Hamish McDouall (Chair), Cr Jenny Duncan (Deputy Mayor), Cr Charlie Anderson, Cr David Bennett, Cr Josh Chandulal-Mackay, Cr Murray Cleveland, Cr Helen Craig, Cr Kate Joblin, Cr Hadleigh Reid, Cr Alan Taylor, Cr Rob Vinsen, Cr Graeme Young.

APOLOGIES: Cr Philippa Baker-Hogan
Mr David Matthews (Chair, Whanganui Rural Community Board)

IN ATTENDANCE: Kym Fell (Chief Executive), Stephanie Macdonald-Rose (Policy and Governance Manager), Lauren Tamehana (Manager Safer Whanganui), Karyn Turner (Governance Services Senior Officer).

1 OPENING PRAYER / KARAKIA

Cr Hadleigh Reid read the Council Prayer.

2 APOLOGIES

Resolution 2019/76

Moved: Mayor Hamish McDouall

Seconded: Cr David Bennett

THAT the apology from Cr Philippa Baker-Hogan be accepted and leave of absence be granted.

CARRIED

3 LEAVE OF ABSENCE

Cr Murray Cleveland (19 August to 8 October 2019)

4 DECLARATIONS OF INTEREST

It was agreed that declarations of interest would be recorded as the meeting proceeded.

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Resolution 2019/77**

Moved: Mayor Hamish McDouall
Seconded: Cr Josh Chandulal-Mackay

THAT the additional information to Chief Executive Performance review is taken with the relevant item.

CARRIED

6 MOTION TO EXCLUDE THE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Resolution 2019/78

Moved: Mayor Hamish McDouall
Seconded: Cr David Bennett

THAT the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
7.1	Community Contracts 2019-2020	s7(2)(b)(ii)	Commercial Position	The report contains funding applications which contain financial information until there are contracts in place all applications remain confidential.	Decisions can be released when contracts with applicants have been signed. Due to sensitive financial information, reports must remain withheld.
7.2	Chief Executive Performance Review	s7(2)(a)	Privacy	To ensure privacy in regards to employment discussions.	

- 7 CONFIDENTIAL REPORTS TO COUNCIL**
- 7.1 COMMUNITY CONTRACTS 2019-2020**
- 7.2 CHIEF EXECUTIVE PERFORMANCE REVIEW**

The meeting reopened to the public at 3.21pm

The meeting closed at 3.21pm.

The minutes of this meeting were confirmed at the Council Meeting held on 1 October 2019.

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CHAIRPERSON

8 REPORTS TO COUNCIL

8.1 ADOPTION OF COUNCIL ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2019

Author: Mike Fermor - General Manager Finance

Authoriser: Kym Fell - Chief Executive

References:

1. Whanganui District Council 2019 draft Annual Report (under separate cover)
2. Key financial indicators
3. Draft 2019 Management Representation letter to Council

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Annual Report for the year ended 30 June 2019 is adopted.

THAT Council provides an audit Letter of Representation to Audit New Zealand.

THAT Mrs Debbie Perera and Mrs Megan Wassilieff be thanked for their presentation.

Executive summary

This report is a summary of Council's Annual Report for the year ended 30 June 2019. The Annual Report will be posted on Council's website by the end of October 2019. Copies will be made available to the public and Elected Members upon request.

Mrs Debbie Perera (Audit Director) and Mrs Megan Wassilieff (Audit Manager), Audit New Zealand, have requested to address the Council to comment on the Annual Report and their pending Audit Opinion.

Thank you to the Finance and Policy Teams, Marianne Cavanagh, and Debbie Perera and Megan Wassilieff, Audit New Zealand, and the Audit New Zealand team, whose professional performance has enabled this project to be completed successfully.

Overall Council has performed well in delivering services to the community within its budget constraints. While there are individual line item variances, as explained throughout this report, overall Council was within budget (as reported to the Strategy and Finance Committee on 1 August 2019).

The Annual Report also shows that Council has met the majority of its required financial benchmarks (p.122-129). These benchmarks were designed by central government to promote prudent financial management by local authorities. The exception to this is the Operations control benchmark ratio. An explanation for this variance is given below.

Key financial indicators

To assist with the variance explanations below, attached to this item are a set of graphs for overall Council results as well as results at the activity level. Explanations for variances have been provided at the activity level.

Letter of Representation

Council is required to provide Audit New Zealand with a letter of representation. This letter of representation attests to the accuracy of the information provided to Audit New Zealand to enable them to carry out their audit.

The draft letter of representation is attached to this item. A signed copy will be provided to Elected Members prior to the Council meeting.

Background

The Local Government Act (LGA), The Financial Reporting Act, other relevant legislation and New Zealand International Public Sector Accounting Standards require Council to disclose a large amount of information in the Annual Report. The purpose of the Annual Report is to report on both financial and non-financial performance of the Council by comparing what the Council actually did with what it planned to do.

Council is required, by law, to obtain from an independent 3rd party (Audit New Zealand), their opinion on whether the financial statements and the statement of service performance fairly reflect the results of operations for the year. We are anticipating an unmodified (clear) audit opinion from Audit New Zealand

Discussion

The Annual Report details the financial performance of two different entities, 'Council' and 'Group'. The Council is the total of all the Council's activities as listed in the Annual Plan.

The 'Group' consists of aforementioned 'Council' plus organisations that Whanganui District Council has significant shareholding in. The major ones are Whanganui District Council Holdings Limited (100% owned), GasNet Limited, New Zealand International Commercial Pilot Academy Limited and the Sarjeant Gallery Trust.

As 'Council' is the entity for which we prepare the Annual Plan and strike the rates, this report will concentrate on these results.

The Council has four main summary financial statements which have different purposes:

- The Statement of Comprehensive Revenue and Expense (Profit and Loss Statement) shows income and expenditure for the year, including revaluations and other non-cash items (page 130);
- The Statement of Financial Position (Balance Sheet) shows Council's assets and liabilities (page 132);

- The Statement of Cash Flows shows actual money received and spent during the year (page 133);
- The Funding Impact Statement shows income and expenditure for the year, excluding revaluations and other non-cash items (page 134).

Results

The following is a summary of the key financial results contained in the report.

Cash Flow Statement (page 133)

Net Cash flow from operating activities is effectively all the money the Council received (excluding borrowings), less all the money it paid out (excluding money spent on capital items). The surplus from this was \$23.75M, compared to a budget of \$35.1M (variance of \$11.35M). The main cause for this variance was the deferral of the Sarjeant Gallery rebuild resulted in a delay in receiving donations and grants of \$11.6M. The timing of receipts and payments also impacts on this variance as well as the variances in income and expenditure discussed below. The deferral of Roding work (see below), with the accompanying NZTA subsidies, would also impact on this variance.

Cash flows from investing activities is mainly the money spent on the capital costs of maintaining assets and new capital projects. The Council spent \$20.09M (net), which was \$19.71M below budget. As reported to the Strategy and Finance Committee at its August 2019 meeting, there were a number of capital deferrals which have been noted as carryovers for 2019/20. These capital deferrals include:

• Sarjeant Gallery redevelopment project	\$12.6M
• Storm water projects (mainly Mill Road)	\$2.7M
• Waste water projects	\$2.3M
• Road projects	\$3.0M
• Water supply projects (mainly Westmere Reservoir)	\$2.1M
• Animal welfare centre	\$0.9M
• Port redevelopment project	\$2.9M
• Velodrome roof	\$1.0M

Cash flows from financing activities show a net decrease in debt of \$5.0M, compared to budgeted increase of \$4.87M. This variance was mainly due to proceeds from the sale of forestry in addition to underspend in capital requiring lower debt financing.

The Cash flow statement shows the Council had a responsible financial year with expenditure being kept within budgetary limits.

Statement of Comprehensive Revenue and Expense (page 130)

The Statement of Comprehensive Revenue and Expense shows a 2019 deficit after tax of \$737k. This compares to a budget surplus of \$16.14M.

It is to be noted that this deficit includes New Zealand Transport Agency (NZTA) subsidies of \$9.7M. While these NZTA subsidies are recognised as revenue within the Statement of Comprehensive Revenue and Expenses, a large portion of these subsidies were to fund capital expenditure.

This above deficit includes variances in a number of individual line items as listed below:

- Total other revenue (consisting of Subsidies and grants; User fees and other revenue; and Gains) of \$27.15M was under budgeted income of \$35.79M.
This variance related to a number of factors, including:
 - Deferral of Sarjeant Gallery redevelopment resulted in deferral of receipt of \$11.6M of grants and donations,
 - Unbudgeted NZTA subsidies \$724k received, mainly due to footpaths now eligible for NZTA subsidies.
- Additional interest income of \$665k was received as a result of Forestry sale funds being held on term deposit and the pre-funding of March debt maturities.
- Personnel costs of \$17.7M are over budget by \$506k. As reported to the August 2019 Strategy and Finance Committee meeting there were a number of reasons for this variance, including:
 - Council delivering increased levels of services (e.g. NZ Glassworks, digitisation),
 - Bringing roles 'in-house' (e.g. Port employees) with resulting reductions in other expense lines,
 - Unbudgeted corresponding external funding not showing in the personnel cost line, e.g. Welcoming Communities grant, GasNet payroll contract, NZ Masters Games.
- Finance costs were \$784k lower than budget due to general market conditions providing lower interest rates and savings from the timing of borrowings.
- Other expenses has an unfavourable variance of \$6.89M. This is an 18% variance to the budget of \$38.22M. This variance is partly explained by:
 - Unbudgeted loss on the revaluation of derivative financial instruments due to changing market conditions (\$2.44M),
 - Revaluation loss on the remaining forestry assets and port assets acquired by Council (\$2.43M),
 - Additional costs for repairs and maintenance (\$596k), insurance costs (\$554k), and other costs such as legal fees, subcontractors, materials etc.

Revaluations and Impairments

Each year Council is required to revalue a number of its assets at 30 June, as well as evaluate whether there has been any impairment within its property, plant and equipment. These revaluations and impairments result in non-cash movements in the Statement of comprehensive revenue and expense. While Council determined there was no impairment, the 2019 deficit does include the following revaluations, i.e. non-cash items (these are also listed above):

- Decrease in market valuation of derivative instruments \$2.44M. Any movement in long-term interest rates impacts on the valuation of these instruments,
- Loss on the acquisition of port assets \$482k,
- Loss on reclassification of forestry assets \$1.95M (these assets were reclassified from biological assets to Property, Plant and Equipment),
- Gain in valuation of investment property \$658k.

The Statement of comprehensive revenue and expense includes (recorded below Council's surplus line) a \$3.44M gain on the revaluation of property plant & equipment. This gain related to revaluations within its land and buildings assets. In addition there is also a \$70k gain on the value of Carbon Credits held.

Funding Impact Statement (page 134)

This statement shows how Council has performed against its Annual Plan. Overall the Council has an operating surplus of \$16.01M, which is \$1.27M above budget (8.6% variance).

This summary statement is the best indication of how we performed against what we planned to do.

Benchmark Ratios

The benchmark ratios are included in the disclosure statement in pages (122-129). These measurements are designed to measure the financial prudence of a local authority's plans and performance.

The benchmarks contain ratios for the current year and previous years' comparatives. These ratios are designed to measure Council's overall rates affordability, debt affordability, sustainability and predictability (i.e. ability to predict debt and cashflows).

The graphs on these pages show the results for 2019 with comparatives for up to the four previous years for many of the ratios. For 2019 Council has met the majority of its requirements for these benchmarks.

The exception to the above is the Operations control benchmark ratio where Council did not meet this benchmark. This ratio measures the actual operational cashflows to budgeted cashflows. The deferral of the Sarjeant Gallery rebuild, with the resulting deferral of budgeted grant and donation income was the main reason for the variance on this benchmark.

Summary

Financially the Council has performed well with effectively a break-even rates funded balance (as reported at the August 2019 Strategy and Finance Committee meeting), and debt balance of \$99.75M compared to a budgeted debt balance of \$116.37M. Capital expenditure is below budget, largely due to projects being deferred. Council approved capital expenditure to be carried over to 2019/20 at its meeting in August 2019.

Council expects to receive an unmodified (clear) audit opinion from Audit New Zealand for its 2019 Annual Report

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

The purposes of an annual report as defined by the Local Government Act 2002 (s98(2)) are:

- (a) to compare the actual activities and the actual performance of the local authority in the year with the intended activities and the intended level of performance as set out in respect of the year in the long-term plan and the annual plan; and
- (b) to promote the local authority’s accountability to the community for the decisions made throughout the year by the local authority.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Long-Term Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

[Link: Leading Edge Strategy](#)

Risks

The recommended decision has a very minor degree of risk.

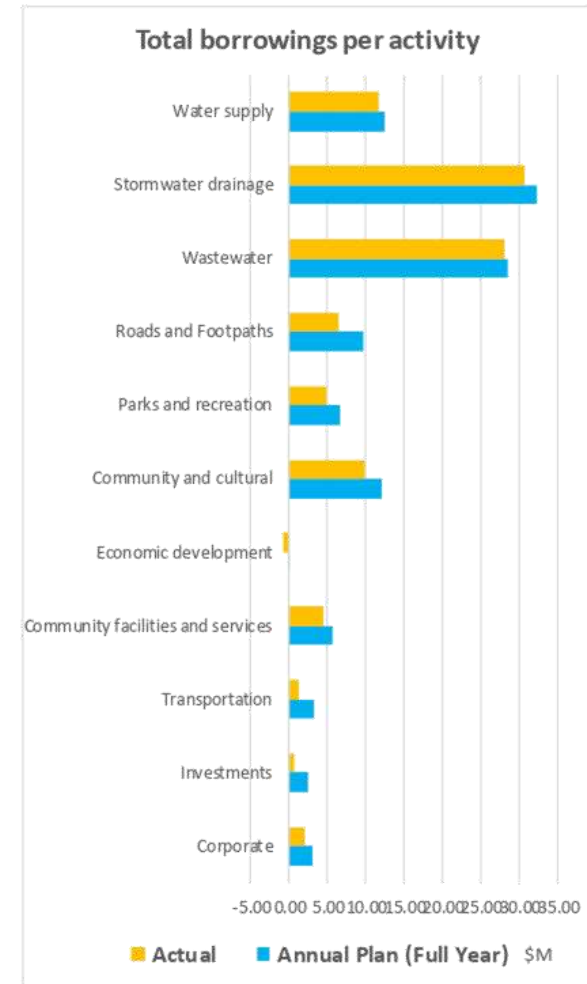
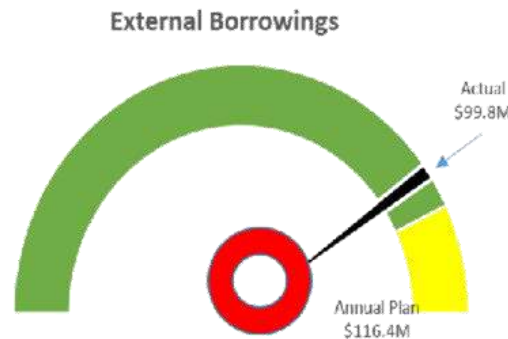
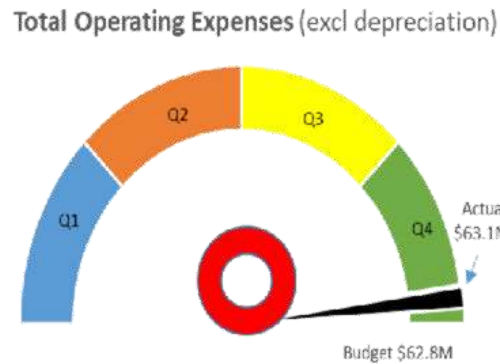
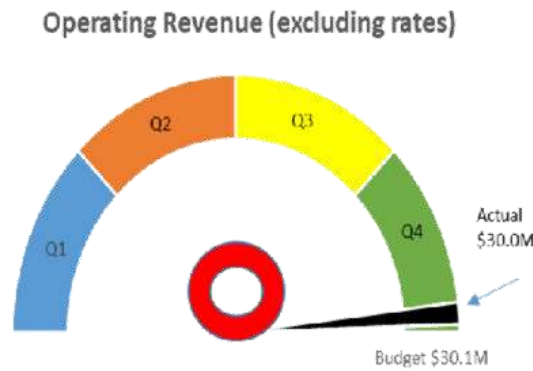
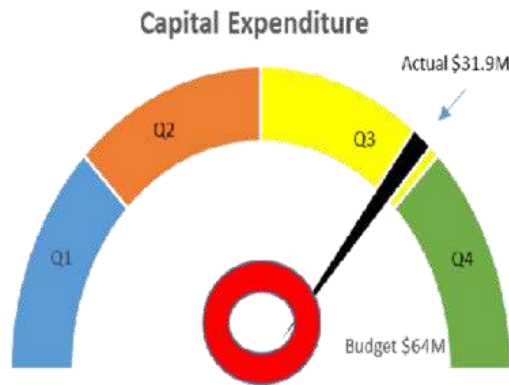
The following risks have been considered and identified:

- Financial** risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future
- Service delivery** risks related to the meeting of levels of service to the community
- Reputation / image** risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media
- Legal compliance (regulatory)** risks related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability
- Environmental** risks related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible
- Health, safety and wellbeing** risks related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council’s facilities and services
- Information technology and management** risks related to the integrity of the Council’s IT network, including security, access and data management
- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner

<p><input type="checkbox"/> Project completion <i>risk of failure to complete on time, on budget and to plan</i></p> <p style="text-align: right;">Link: Risk Management Policy</p>
<p>Policy implications</p> <p>N/A</p>
<p>Financial considerations</p> <p><input checked="" type="checkbox"/> Nil <input type="checkbox"/> Approved in LTP / AP <input type="checkbox"/> Unbudgeted \$</p>
<p>Legislative considerations</p>
<p>Significance</p> <p>The recommended decision is considered not significant as per Council’s Significance and Engagement Policy.</p> <p style="text-align: right;">Link: Significance and Engagement Policy Link: Determining significance overview</p>
<p>Engagement</p> <p>N/A</p> <p style="text-align: right;">Link: Significance and Engagement Policy 2018</p>

Bu

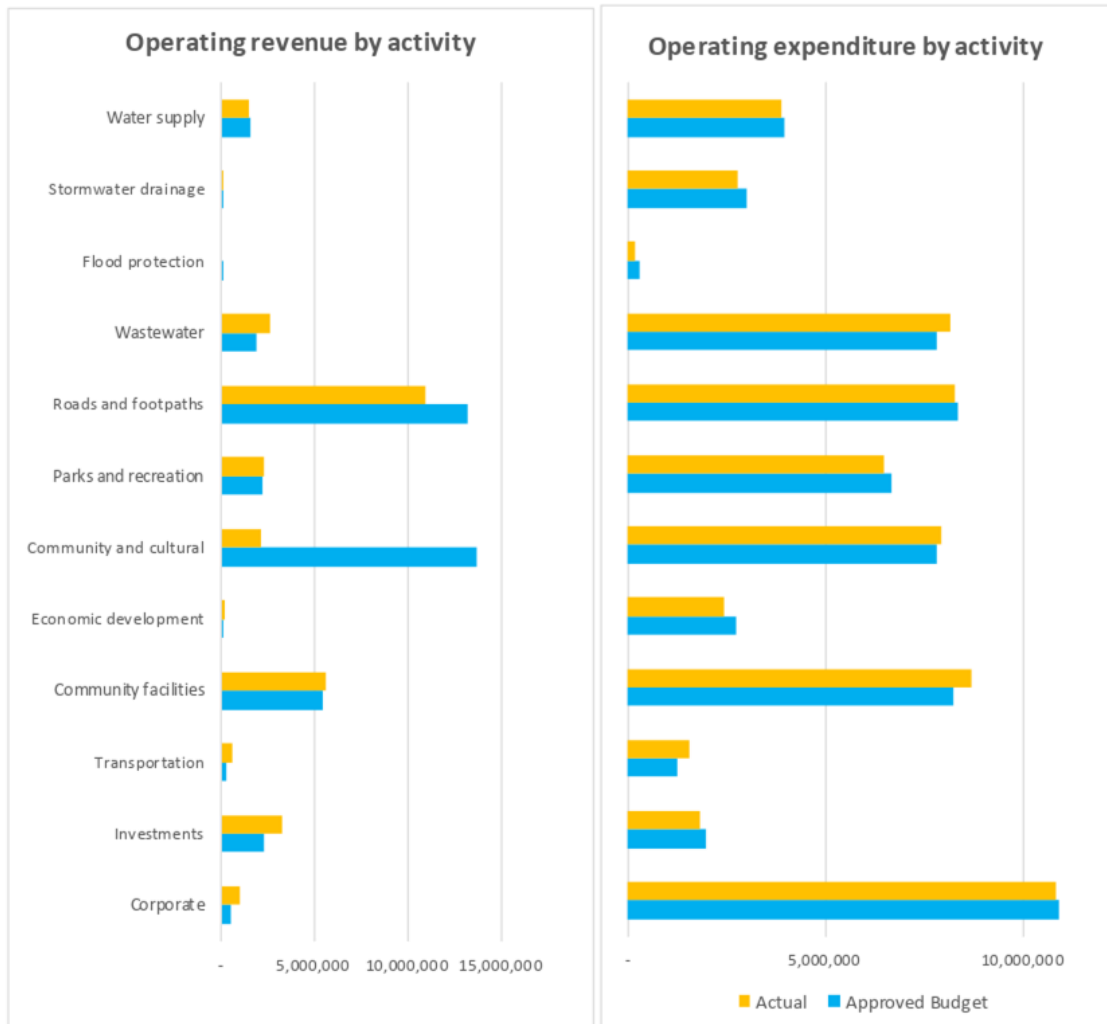
**Key Financial Indicators
For the year ended 30 June 2019**



* Budgets include 2017/18 carry-overs. Operating revenue budget excludes the Sarjeant Gallery grants and donations.

Overall summaries by Activity Group For the year ended 30 June 2019

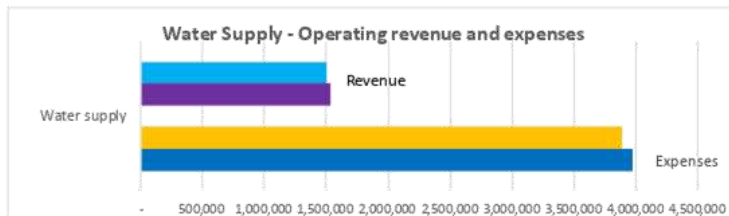
Explanation for significant variances are given in the following sections on Summary by Activity.



Summary by Activity For the year ended 30 June 2019

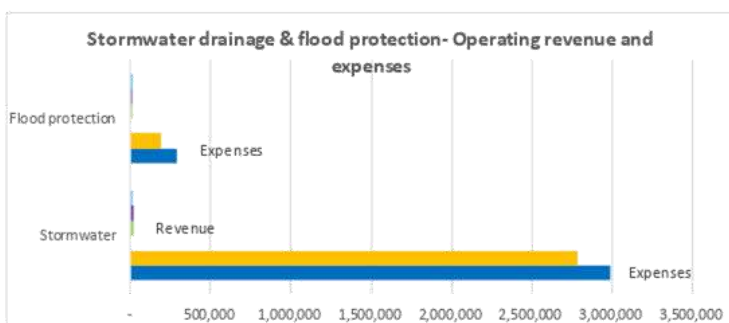
■ Revenue Actual ■ Revenue Budget
■ Expenses Actual ■ Expenses Budget

Note that actuals are for 6 months. Budgets and Forecasts are for the full year



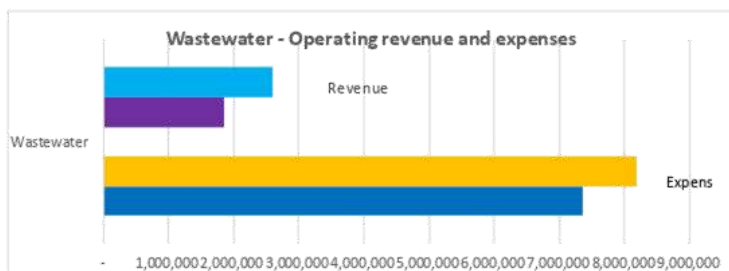
Variance explanation:
Timing of water billing.

Expenditure underspend in consumerables (\$104k), power (\$118k), and interest (\$87k).



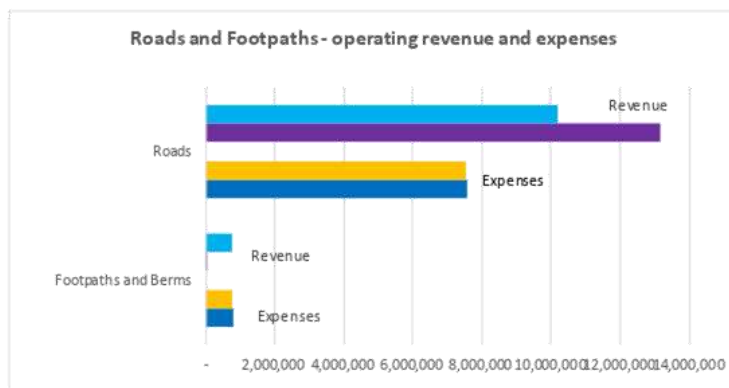
Expenditure is weather dependent. Recent underspend has resulted in reduced interest costs (\$52k).

Reduced expenditure in interest costs this year (\$387k), with capital projects underspent and carried over to 2019/20.



Unbudgeted revenue, e.g. from Bonny Glen, partially offset by reduced trade waste fees received due to reduced trade waste loads.

Additional expenditure in areas like interest (\$284k), insurance (\$56k), maintenance (\$45k), pump station operations (\$46k), and contractors (\$52k).



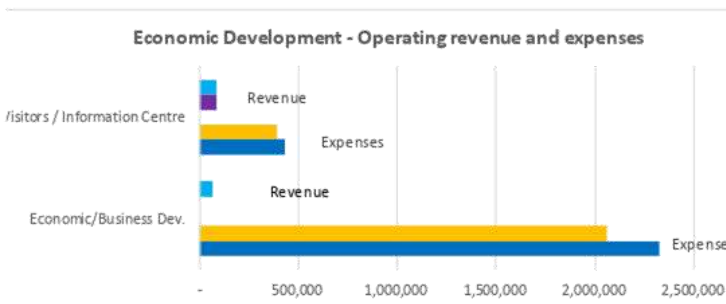
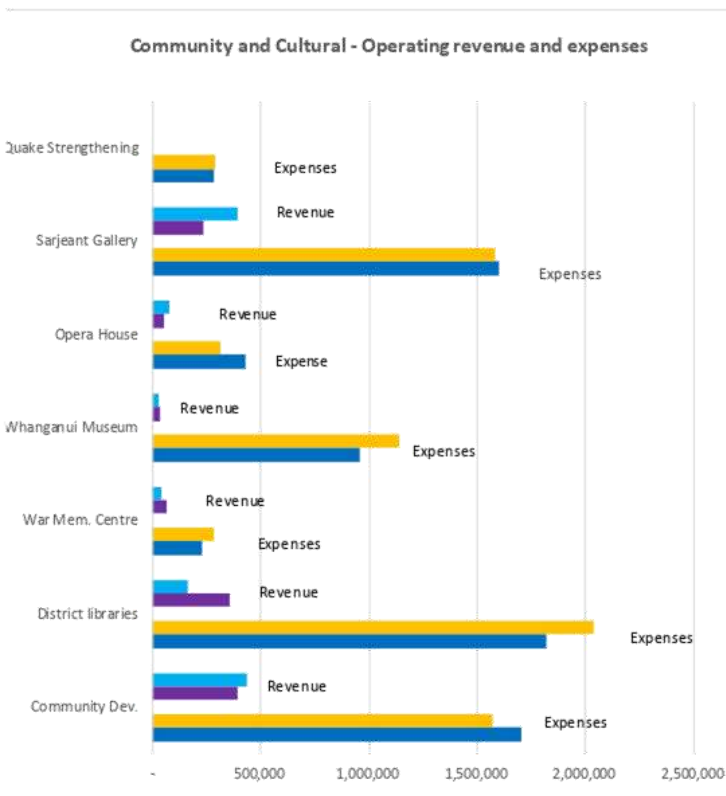
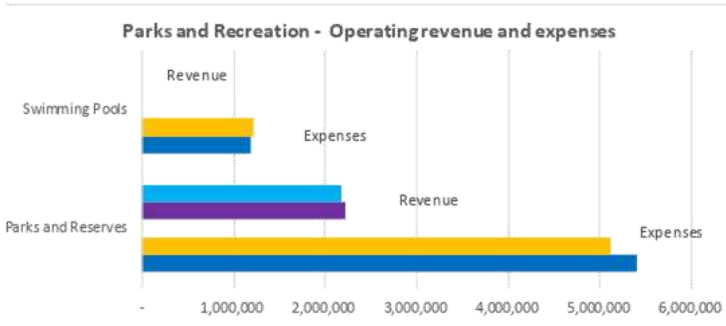
The Roading Capital Programme was behind schedule, resulting in NZTA projects (subsidy totalling \$3.4M) being carried over to 2019/20. These projects included bridge renewals, minor safety, and emergency works.

Roading Operating costs were on budget.

Footpaths renewal and replacement work qualified for (unbudgeted) NZTA subsidy (\$747k).

Summary by Activity For the year ended 30 June 2019

■ Revenue Actual ■ Revenue Approved
■ Expenses Actual ■ Expenses Approved



Variance explanation:

Additional maintenance costs at Splash (\$83k), partially offset by refund of Whanganui East pool grant (\$41k).

Operating expenditure in Parks is behind in planned maintenance costs (\$482k), resulting in some carry overs to 2019/20 (Kowhai Park, Virginia Lake, Castlecliff Beach etc).

Unbudgeted grants received for Tylee Cottage operations (\$51k) and Public Programme projects (\$25k).

Additional rental income received (\$25k).

Reduced planned maintenance (\$67k), with some carry overs to 2019/20 (e.g. changing rooms).

Relocation costs reclassified from capital costs (\$155k) while earthquake strengthening work undertaken. Revenue reduced (\$28k), and additional planned maintenance (\$35k) as a result of the earthquake strengthening project. Library income behind budget (\$49k); grant for two mobile vans not received (\$140k). Additional staff costs (\$73k); book vote and Library Hubs reclassified as operating (\$74k).

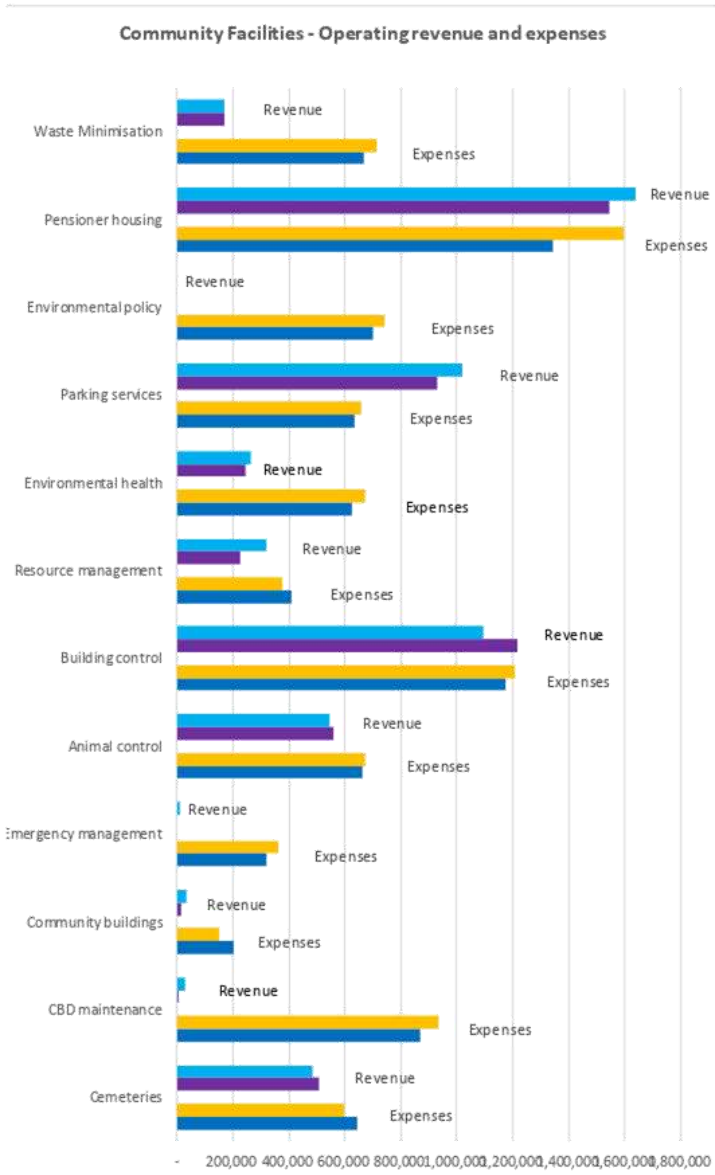
Reduced grants for Regional Facilities Fund (\$50k) and Discretionary Fund (\$70k).

Unbudgeted International Education grant.

Costs were behind with recent staff changes, resulting in carrying over the underspend (\$283k) to 2019/20.

Summary by Activity For the year ended 30 June 2019

■ Revenue Actual ■ Revenue Approved
■ Expenses Actual ■ Expenses Approved



Variance explanation:

Additional expenditure for tractor and truck has been financed from waste levies accumulated in special funds.

Additional maintenance expenditure (\$174k) has enabled increased occupancy and rental income (\$94k).

Additional consultancy costs (\$123k) incurred as a result of the Otamatea rezoning project.

Additional parking revenue received for parking meters (\$77k) and rentals (\$32k).

Additional costs for legal fees re LAP appeals (\$25k), and subcontractors (\$21k). Additional resource consent revenue received for the year (\$97k). Reduced staff costs (\$20k).

Revenue was behind budget for the year (\$152k). Additional staff costs (\$40k).

Additional interest costs (\$28k).

Planned maintenance costs reduced (\$77k), resulting in carry overs to 2019/20. Including Duncan Pavillion and Repertory Theatre.

Expenditure including Whanganui Walls project reclassified as operational costs (\$58k).

Planned maintenance costs reduced (\$111k), resulting in carry overs to 2019/20. Including Papaiti Road house renovations.

1 October 2019

Whanganui District Council Elected Members
Whanganui District Council
PO Box 637
WHANGANUI

Dear Elected Members

Letter of representation for the year ended 30 June 2019

The representation letter covers Whanganui District Council management team's responsibilities in preparing the financial statements.

This representation letter is provided in connection with Audit New Zealand's audit, carried out on behalf of the Auditor-General, of the financial statements and statement of service performance of Whanganui District Council and Group for the year ended 30 June 2019 for the purpose of expressing an independent opinion about whether:

- the financial statements comply with generally accepted accounting practice and present fairly, in all material respects, the financial position of the District Council and group as at 30 June 2019 and of the results of its operations and its cash flows for the year ended on that date; and
- the funding impact statement presents fairly, in all material respects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the District Council's Long term plan and annual plans; and
- the statement of service performance complies with generally accepted accounting practice and presents fairly, in all material respects, the service performance for the year ended 30 June 2019.

We understand that the auditor's examination was conducted in accordance with the Auditing Standards issued by the Auditor-General, which incorporate the International Standards on Auditing (New Zealand). We also understand that the Auditor's examination was (to the extent that they deemed appropriate) for the objectives of:

- providing an independent opinion on the District Council and group's financial statements and performance information; and
- reporting on other matters relevant to the District Council and group's financial and other management systems that come to their attention and are material (for example, compliance with statutory obligations or probity).

General responsibilities

We acknowledge the following responsibilities, and to the best of our knowledge and belief:

- the resources, activities, and entities under our control have been operating effectively and efficiently;
- we have complied with our statutory obligations including laws, regulations and contractual requirements;
- we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and
- any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the District Council and group) to prevent and detect fraud.

Responsibilities for the financial statements and the statement of service performance

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements and statement of service performance, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements and the statement of service performance as required by the Local Government Act 2002 and, in particular, that:
 - the financial statements comply with generally accepted accounting practice and present fairly, in all material respects, the financial position of the District Council and group as at 30 June 2019 and of the results of its operations and its cash flows for the year then ended; and
 - the statement of service performance complies with generally accepted accounting practice and presents fairly, in all material respects, the service performance for the year ended 30 June 2019;
- we believe the significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable;
- we have appropriately accounted for and disclosed related party relationships and transactions in the financial statements;
- all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and have been accounted for and disclosed in accordance with generally accepted accounting practice;
- we have adjusted or disclosed all events subsequent to the date of the financial statements and the statement of service performance that require adjustment or disclosure;

- we believe the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements and statement of service performance as a whole; and
- we believe the effects of uncorrected disclosure deficiencies, including both omitted and incomplete disclosures, are quantitatively and qualitatively immaterial, both individually and in aggregate, to the financial statements as a whole.

Responsibilities to provide information

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have provided the auditors with:
 - all information, such as records and documentation, and other matters that are relevant to preparing and presenting the financial statements and the statement of service performance; and
 - unrestricted access to persons within the District Council and group from whom they determined it necessary to obtain audit evidence;
- we have disclosed to the auditors our assessment of the risk that the financial statements and statement of service performance may be materially misstated as a result of fraud;
- we have disclosed to the auditors all information in relation to fraud or suspected fraud that we are aware of and that affects the District Council and group and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements;
- we have disclosed to the auditors all information in relation to allegations of fraud, or suspected fraud, affecting the District Council and group's financial statements and statement of service performance communicated by employees, former employees, analysts, regulators, or others;
- we have disclosed to the auditors all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements and the statement of service performance including possible non-compliance with laws for setting rates; and
- we have disclosed to the auditors the identity of the related parties, all of their relationships, and all of their transactions of which we are aware.

Going concern

We confirm that, to the best of our knowledge and belief, the District Council and group have adequate resources to continue operations at their current level for the foreseeable future.

For this reason, Management continues to adopt the going concern assumption in preparing the financial statements and the statement of service performance for the year ended 30 June 2019. We have reached this conclusion after making enquiries and having regard to circumstances that we consider likely to affect the District Council and group during the period of one year from 1 October 2019, and to circumstances that we know will occur after that date which could affect the validity of the going concern assumption.

We consider that the financial statements and the statement of service performance adequately disclose the circumstances, and any uncertainties, surrounding the adoption of the going concern assumption by the District Council and group.

Throughout the year, the District Council and group has conformed with the requirements of its banking arrangements, debenture trust deeds, or negative pledge agreements, including those relating to its net tangible assets ratios.

Publication of the financial statements and statement of service performance and related audit report on a website

Management accepts that it is responsible for the electronic presentation of the audited financial statements and statement of service performance.

The electronic version of the audited financial statements and statement of service performance and the related audit report presented on the website are the same as the final signed version of the audited financial statements and statement of service performance and audit report.

We have clearly differentiated between audited and unaudited information on the website and understand the risk of potential misrepresentation without appropriate controls.

We have assessed the security controls over audited financial and service performance information and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.

Where the audit report on the full financial statements and statement of service performance is provided on a website, the financial statements and statement of service performance are also provided in full.

Sign-off on these representations

These representations are made at your request, and to supplement information obtained from the records of the District Council and group and to confirm information given to you orally.

Yours sincerely

Kym Fell
Chief Executive

Mike Fermor
General Manager Finance

8.2 ACTIONS ARISING FROM PREVIOUS MINUTES - OCTOBER 2019

Author: Kim Fielder - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References:

1. Legacy Actions Arising from Previous Minutes
2. Actions Arising from Previous Minutes

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

THAT the Council receive the report – Actions Arising from Previous Minutes - October 2019.

Actions arising from previous minutes are attached **(Ref 1 and 2)**.

Legacy Actions Arising from Previous Minutes

Nº	Item	Resolution	Action	% Completed
1	Council meeting 28 June 2018 2. Confirmation of the Leading Edge Strategy	<u>THAT</u> a survey of large businesses is undertaken to obtain their views of the Leading Edge Strategy.	Stephanie Macdonald-Rose This work has been absorbed into the Leading Edge Strategy 'community check-in' and will be conducted as a forerunner to engagement work through the Long-Term Plan. This is expected to be conducted in approximately March 2020.	60
2	Council meeting 11 December 2018 6. Whanganui Land Settlement Negotiation Trust – Update	<u>THAT</u> Council enters into a Relationship Agreement with a post-settlement governance entity which will be informed by Te Tomokanga ki te Matapihi (Whanganui Land Settlement Values) <u>THAT</u> Council considers the transfer of 128 hectares of grazing land on Airport Road and South Spit to Whanganui Land Settlement Negotiation Trust. The land forms part of, and is included in, Identifier 357927, Wellington Registry. <u>THAT</u> Council considers the advice of the Office of Treaty Settlements that Whanganui Land Settlement Negotiation Trust request a First Right of Refusal for the purchase of any Harbour or City Endowment land. <u>THAT</u> Council understands the intention of there being continued unfettered public access to and supports the progression of vesting of some or all Crown owned reserve land at Kai Iwi Beach. <u>THAT</u> Council considers opportunities for joint management relationships with Whanganui Land Settlement Negotiation Trust's post settlement governance entity for particular reserves that may be	Leighton Toy To be completed post settlement. To be considered during land settlement discussions. To be considered during land settlement discussions. To be considered during land settlement discussions. To be considered during land settlement discussions.	10 10 10 10

		identified as significant to the beneficiaries of the Trust. <u>THAT</u> Council considers setting up co-governance arrangements for identified lakes and reserves with Whanganui Land Settlement Negotiation Trust's post settlement governance entity.	To be considered during land settlement discussions.	10
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N ^o	Meeting	Item Title	Resolution	Officer	Action Note	% Complete
1	Council 11/06/2019	Sale of driveway at 88 Duncan Street, Whanganui, to adjoining owner	Resolution 2019/11 <u>THAT</u> the Council gives the Chief Executive delegated authority to sell the right of way at 88 Duncan Street, Whanganui, to the owner of 90 Duncan Street, Whanganui.	Elana Macdonald-Rose	Working through details of Sales and Purchase Agreement. Expected to be with CE by mid July 2019.	80
2	Council 11/06/2019	Town Centre Regeneration Strategy - Demonstration Project	Resolution 2019/12 That Council supports: a. An earthquake-prone heritage building strengthening and redevelopment Demonstration Project. b. The establishment of an independent Charitable Trust with one appointee from Council, subject to final submission of the Trust Deed and Memorandum of Understanding, to lead the Demonstration Project. c. A Demonstration Project Working Group with relevant experience of community members and Council appointees, be established by Council to provide guidance and advice to the Trust. d. Up to \$500,000 be loaned from the City Endowment Fund for the purposes of seed funding the Charitable Trust. e. That the Memorandum of Understanding will require Council approval of any sale and purchase agreement entered into by the Trust.	Leighton Toy	Council Officers are preparing a Draft Trust Deed and Memorandum of Understanding between Council and the Trust for consideration by the Committee	75

9 MINUTES FOR RECEIPT

Nil

10 MOTION TO EXCLUDE THE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
12.1	Confidential Minutes of the Extraordinary Council Meeting held on 1 August 2019			Refer to the previous public excluded reason in the agenda for this meeting	
12.2	Confidential Minutes of the Council Meeting held on 13 August 2019			Refer to the previous public excluded reason in the agenda for this meeting	
12.3	Confidential Minutes of the Council Meeting held on 27 August 2019			Refer to the previous public excluded reason in the agenda for this meeting	
14.1	Actions Arising from Previous Minutes - Confidential - October 2019			Refer to the previous public excluded reason in the agenda for this meeting	

11 CONFIDENTIAL CORRESPONDENCE / ADDITIONAL INFORMATION**Recommendation**

THAT the additional information tabled is taken with the relevant items.

12 CONFIDENTIAL CONFIRMATION OF MINUTES

12.1 CONFIDENTIAL MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 1 AUGUST 2019

12.2 CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 13 AUGUST 2019

12.3 CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 27 AUGUST 2019

13 CONFIDENTIAL MINUTES FOR RECEIPT

Nil

14 CONFIDENTIAL REPORTS TO COUNCIL

14.1 ACTIONS ARISING FROM PREVIOUS MINUTES - CONFIDENTIAL - OCTOBER 2019

15 MOTION TO REOPEN THE MEETING TO THE PUBLIC**Recommendation**

THAT the meeting be reopened to the public and the preamble, discussion and resolutions associated with **Item 12.1, Item 12.2, Item 12.3 and Item 14.1** remain confidential until all parties have either accepted to the terms of the proposals or agreed to cease negotiations, unless otherwise specified in the agenda. The Mayor and Chief Executive may then release press reports on the matter.