



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Council Meeting
8 December 2020**

Order Of Business

1	Opening Prayer / Karakia	4
2	Apologies	4
3	Leave of Absence	4
4	Declarations of Interest	4
5	Correspondence / Late Items / Additional Information	4
6	Motion to exclude the public	4
6.3	Motion to exclude the public	7
7	Deputations	7
7.1	David Bennett on the matters of a Mosston Road cycleway/footpath, and ideas for the lower Victoria Avenue area.....	7
7.2	Margaret Kouvelis on the matter of NZ Rural Games.....	8
6	Confirmation of Minutes	8
7.1	Minutes of the Council Meeting held on 22 October 2020	8
7.2	Minutes of the Council Meeting held on 27 October 2020	9
7	Reports to Council	9
8.1	Whanganui & Partners Quarterly Update – December 2020	9
8.2	Letters of Expectation 2021/22: Whanganui & Partners, Whanganui District Council Holdings Ltd and Whanganui Airport Joint Venture	10
8.3	Adoption of Council Annual Report for year ended 30 June 2020	11
8.4	Collection of fibre through the Whanganui Resource Recovery Centre.....	12
8.5	Mayoral Update - December 2020.....	13
8.6	Representative Update - December 2020.....	13
8.7	Appointments to the Youth Committee - December 2020.....	14
8	Minutes for Receipt	15
9.1	Youth Committee - 09 November 2020 - Minutes for Receipt	15
9.2	Property and Community Services Committee - 3 November 2020 - Minutes for Receipt	16
9.3	Whanganui Rural Community Board Meeting - 4 November 2020 - Minutes for Receipt.....	16
9.4	Infrastructure, Climate Change and Emergency Management Committee Meeting - 12 November 2020 - Minutes for Receipt	17
9.5	Strategy and Finance Committee - 17 November 2020 - Minutes for Receipt	17
9	Motion to Exclude the Public	18

**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 8 DECEMBER 2020 AT 1.00PM**

PRESENT: Mayor Hamish McDouall, Deputy Mayor Jenny Duncan, Cr Charlie Anderson, Cr Josh Chandulal-Mackay (left 4.37pm), Cr Helen Craig, Cr Kate Joblin, Cr Hadleigh Reid (left 4.37pm), Cr Alan Taylor (left 4.36pm), Cr Philippa Baker-Hogan, Cr Rob Vinsen, Cr Graeme Young, Cr Brent Crossan, Cr James Barron

APOLOGIES: Nil

IN ATTENDANCE: Grant Skilton (Whanganui Rural Community Board Member), Kym Fell (Chief Executive), Mike Fermor (Chief Financial Officer), Lance Kennedy (Chief Operating Officer), Sarah Pomeroy (Communications & Marketing Manager), Kate Barnes (Senior Democracy Advisor), Shaona Raj (Democracy Support Officer), Stuart Hylton (Contractor), Warrick Zander, (Compliance Operations Manager), Nicole Grey (Youth Committee Project Support Officer)

1 OPENING PRAYER / KARAKIA

Cr Chandulal-Mackay read the Prayer.

2 APOLOGIES

Nil

3 LEAVE OF ABSENCE

Cr Kate Joblin

4 DECLARATIONS OF INTEREST

Cr Taylor – Item 14.1, Strategy and Finance Committee - 17 November 2020 - Public Excluded Minutes for Receipt

Cr Anderson – Item 8.2, Letters of Expectation 2021/22: Whanganui & Partners, Whanganui District Council Holdings Ltd and Whanganui Airport Joint Venture

Cr Chandulal-Mckay – Item 8.4, Collection of fibre through the Whanganui Resource Recovery Centre

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION

No late items were tabled.

6 MOTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

Resolution CNCL/2020/166

Moved: Mayor Hamish McDouall

Seconded: Deputy Mayor Jenny Duncan

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a).

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
12.1	Public Excluded Minutes of the Council Meeting held on 22 October 2020			Refer to the previous public excluded reasons in the agenda for this meeting.	
12.2	Public Excluded Minutes of the Council Meeting held on 27 October 2020			Refer to the previous public excluded reasons in the agenda for this meeting.	
13.1	Whanganui District Council Holdings Limited Report - December 2020	s7(2)(b)(ii)	Commercial Position	Commercially Sensitive Information	
13.2	New Zealand Masters Games Trust - Financial Snapshot December 2020	s7(2)(h)	Commercial Activities	To conduct commercial activities without disadvantage	
13.3	Chief Executive's Report - December 2020	s7(2)(a), s7(2)(b)(ii), s7(2)(i)	Privacy, Commercial Position, Negotiations	To protect individuals and commercial and private information	
14.1	Strategy and Finance Committee - 17 November 2020 - Public Excluded Minutes for Receipt	s7(2)(b)(ii)	Commercial Position	Refer to the previous public excluded reasons in the agenda for this meeting	

The meeting reopened to the public at 1.41pm.

6.2 MOTION TO PERMIT PETER OSKAM TO REMAIN

Resolution CNCL/2020/167

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

That Peter Oskam be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of the Whanganui rural community. This knowledge which will be of assistance in relation to the matters to be discussed because he is a member of the Whanganui Rural Community Board.

CARRIED

6.3 MOTION TO EXCLUDE THE PUBLIC

Resolution CNCL/2020/168

Moved: Mayor Hamish McDouall

Seconded: Cr Graeme Young

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed in the agenda, for the reasons provided.

CARRIED

The meeting reopened to the public at 2.30pm.

7 DEPUTATIONS

7.1 DAVID BENNETT ON THE MATTERS OF A MOSSTON ROAD CYCLEWAY/FOOTPATH, AND IDEAS FOR THE LOWER VICTORIA AVENUE AREA

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

David Bennett presented on his concerns about a lack of pedestrian space on lower Victoria Avenue and suggested using the grass verges along the street as pedestrian space instead. He also presented to the need for a cycle/pedestrian path on Mosston Road due to safety concerns.

Cr Chandulal-Mackay asked Mr Bennett whether a possible option was to reduce carparks in lower Victoria Ave to be more pedestrian-friendly. Mr Bennett responded that he would be open to the idea if the width of the street could be reduced and carparks could be moved elsewhere. Cr Chandulal-Mackay suggested the carparks could be moved elsewhere. Mr Bennett agreed but stated demolishing heritage buildings to erect carparks would not be well received.

Mr Bennett was thanked for his presentation.

Resolution CNCL/2020/169

Moved: Cr Hadleigh Reid

Seconded: Cr Helen Craig

That the Council receive the deputation – David Bennett on the matters of a Mosston Road cycleway/footpath, and ideas for the lower Victoria Avenue area.

CARRIED

7.2 MARGARET KOUVELIS ON THE MATTER OF NZ RURAL GAMES

Author: Shaona Raj - Democracy Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

Margaret Kouvelis and James Stewart (Chair and Trustee of the New Zealand Rural Games Trust respectively) pitched their event, asking Council for financial support in return for Whanganui being included in event promotion activities. The event was described as a free, interactive, large scale family-friendly event.

Mayor McDouall asked whether Rural Games organisers had considered COVID risks. Mrs Kouvelis responded that they had and that stakeholders would be kept informed.

Resolution CNCL/2020/170

Moved: Mayor Hamish McDouall

Seconded: Deputy Mayor Jenny Duncan

That the Council receive the deputation – Margaret Kouvelis on the matter of NZ Rural Games.

CARRIED

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE COUNCIL MEETING HELD ON 22 OCTOBER 2020

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution CNCL/2020/171

Moved: Cr Rob Vinsen

Seconded: Cr Helen Craig

That the minutes of the Council Meeting held on 22 October 2020 are confirmed as a true and correct record.

CARRIED

8.2 MINUTES OF THE COUNCIL MEETING HELD ON 27 OCTOBER 2020

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion:

Cr Baker-Hogan requested that the minutes were amended in regards to her comments on item 8.11. She wished to add that she had strong concerns about insufficient community input in the appointment of district licencing committees. She also noted that Council had indicated interest in submitting a remit to Local Government New Zealand about strengthening alcohol legislation.

Resolution CNCL/2020/172

Moved: Deputy Mayor Jenny Duncan

Seconded: Cr Helen Craig

That the minutes of the Council Meeting held on 27 October 2020, as amended, are confirmed as a true and correct record.

CARRIED

9 REPORTS TO COUNCIL

9.1 WHANGANUI & PARTNERS QUARTERLY UPDATE – DECEMBER 2020

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

The Interim Chief Executive and the Chair of Whanganui and Partners (W&P) advised that a new CEO had been appointed.

Cr Chandulal-Mackay asked who benefited from increased visitor numbers. The answer was that accurate data was not available but W&P could consider looking into it.

Cr Reid asked about the population growing but the rate of growth slowing; and whether that was due to a lack of housing. The Interim Chief Executive and the Chair answered that they were uncertain. Councillors agreed that there was an unprecedented shortage in housing in Whanganui that needed to be considered.

Councillors commended Whanganui and Partners on their work around marketing Whanganui, particularly around the arts and tourism sectors.

Cr Vinsen asked whether Whanganui and Partners would consider getting involved with the Rural Games. The Interim Chief Executive answered she had exchanged contact details with Rural Games organisers.

Resolution CNCL/2020/173

Moved: Mayor Hamish McDouall

Seconded: Cr Charlie Anderson

That the Council receive the report – Whanganui & Partners Quarterly Update – December 2020.

CARRIED

Resolution CNCL/2020/174

Moved: Cr Philippa Baker-Hogan

Seconded: Cr Helen Craig

That Council acknowledges Gael Deighton for her work as Interim Chief Executive.

CARRIED

**9.2 LETTERS OF EXPECTATION 2021/22: WHANGANUI & PARTNERS,
WHANGANUI DISTRICT COUNCIL HOLDINGS LTD AND WHANGANUI
AIRPORT JOINT VENTURE**

Author: Marianne Cavanagh - Group Manager - Customer Experience

Authoriser: Kym Fell - Chief Executive

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion:

Marianne Cavanagh provided an update on the draft letters of expectation for the above. If the letters are approved by Council they will go to the chairs of each organisation to consider.

The WDCHL letter was amended to include reference to special purpose vehicles.

The Airport letter was likely to stay the same as previous years' letters.

The W&P letter has had minor grammatical changes made but otherwise there were no substantive changes.

Deputy Mayor Jenny Duncan asked why there was no specific reference to the importance of the arts sector in the letters. The Mayor answered he had delegation to amend the letters if needed.

Resolution CNCL/2020/175

Moved: Mayor Hamish McDouall

Seconded: Deputy Mayor Jenny Duncan

That the Council:

- (a) Approve the draft Letter of Expectation for Whanganui & Partners.
- (b) Approve the draft Letter of Expectation for Whanganui District Council Holdings Ltd.
- (c) Approve the draft Letter of Expectation for Whanganui Airport Joint Venture.
- (d) Delegate authority to the Mayor and Chief Executive of the Whanganui District Council to approve minor amendments to the Letter of Expectation prior to the document being signed.

CARRIED

9.3 ADOPTION OF COUNCIL ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2020

Author: Mike Fermor - Chief Financial Officer

Authoriser: Kym Fell - Chief Executive

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion:

Councillors thanked Council staff for their work during a challenging year and noted Whanganui District Council staff were performing well compared to other local authorities.

Cr Baker-Hogan pointed out the current challenges facing Council. Examples were: the ongoing housing crisis and the New Zealand International Commercial Pilot Academy, and mentioned progress on Velodrome work should be announced to the public in the New Year.

Resolution CNCL/2020/176

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

That the Council:

- (a) Adopt the Annual Report for the year ended 30 June 2020.
- (b) Provides an Audit Letter of Representation to Audit New Zealand.

CARRIED

9.4 COLLECTION OF FIBRE THROUGH THE WHANGANUI RESOURCE RECOVERY CENTRE

Author: Stuart Hylton - Contractor

Authoriser: Leighton Toy - General Manager Property

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion:

A recent decrease in fibre (paper and cardboard) collected at the Resource Recovery Centre was attributed to the Council's announcement that this service would cease at the end of 2020. Mr Hylton also suspected COVID-19 had impacted on volumes. He is looking into alternative uses for fibre and noted the financial year was only half way through.

Members felt that cessation of fibre collection and the confusion around recycling service changes would negatively impact public perception of the centre and possibly recycling habits. Cr Vinsen stated the Whanganui Resource Recovery Centre Trust would take the lead in informing the public.

Cr Vinsen also asked for confirmation whether 6% of the total plastic intake at the centre was comprised of plastics 3, 4, 6, 7.. Mr Hylton confirmed this. Cr Vinsen stated that word needed to go out to the Whanganui public that 92-94% of plastics received by the Centre were being recycled.

The Mayor asked whether recycling policy was becoming better coordinated through central government. Mr Hylton stated that the Government was to review the Waste Minimisation Act and Litter Act and was working on consistency with legislation and with recyclable plastic collection among councils. He also mentioned new recycling infrastructure and investment was in progress.

Resolution CNCL/2020/177

Moved: Cr Charlie Anderson

Seconded: Cr Alan Taylor

In Favour: Mayor Hamish McDouall, Deputy Mayor Jenny Duncan, Crs Charlie Anderson, Helen Craig, Hadleigh Reid, Alan Taylor, Philippa Baker-Hogan, Rob Vinsen, Graeme Young, Brent Crossan and James Barron.

Against: Nil

Abstained: Cr Josh Chandulal-Mackay.

CARRIED 11/0

That Council rescinds Council Resolution 2020/13

That the Council requests the Whanganui Resource Recovery Centre (WRRC) Trust:

- (i) *cease accepting recycling fibre (paper/cardboard and mixed paper) and Plastics No 3,4,6 and 7 at Whanganui Resource Recovery Centre based on the current trends, market advice and associated costs.*

- (ii) *monitors the market situation for these and other products and reports back to Council when it believes it is sustainable to consider accepting these products at the Centre again.*
- (iii) *provides a copy of the Trust's Exit Plan and Media Strategy to cease collection of these products.*

That Council:

- (a) notes that the Whanganui Resource Recovery Centre will continue accepting fibre at the Resource Recovery Centre as per its existing contract with Council
- (b) requests that it be kept informed on the fibre market and its effect on the Whanganui Resource Recovery Centre
- (c) notes that the Whanganui Resource Recovery Centre will no longer accept plastics 3, 4, 5, 6, and 7 from 1 January 2021

CARRIED

9.5 MAYORAL UPDATE - DECEMBER 2020

Author: Eva Osborne - Executive Assistant

Authoriser: Hamish McDouall - Mayor

Resolution CNCL/2020/178

Moved: Mayor Hamish McDouall

Seconded: Cr Hadleigh Reid

That the Council receive the report – Mayoral Update - December 2020.

CARRIED

9.6 REPRESENTATIVE UPDATE - DECEMBER 2020

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion

Cr Vinsen presented on the Report Illegal Dumping campaign and shared a video made by Cr Barron showing how to use the Snap Send Solve reporting app. Cr Barron spoke about the app in further detail. It was observed that 80% of councillors had the app.

Warrick Zander, Compliance Operations Manager, described how the Snap Send Solve app works. He observed that complaints had doubled in the last year in part due to the app and gave a rundown of the types of complaints issued. He stated the main areas of focus were the North Mole area, South Beach, rural bin sites and some areas over the river near Papaiti and the cycle track.

Cr Young asked whether illegal offal and animal carcass dumping attracted criminal prosecution. The Compliance Operations Manager answered it was included as part of the offences that would attract a \$400 fine.

Cr Vinsen also showed three signs that would be erected in council reserves from 8 December 2020.

Cr Chandulal-Mackay commented he attended the Local Government New Zealand Young Elected members forum and explained his report would be provided at the first Council meeting next year.

Resolution CNCL/2020/179

Moved: Cr Rob Vinsen

Seconded: Cr Hadleigh Reid

That the Council receive the report – Representative Update - December 2020.

CARRIED

9.7 APPOINTMENTS TO THE YOUTH COMMITTEE - DECEMBER 2020

Author: Nicole Grey - Youth Committee Project Support Officer

Authoriser: Lauren Tamehana - Community Wellbeing Manager

Stephanie Macdonald-Rose - Group Manager - Corporate

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution CNCL/2020/180

Moved: Mayor Hamish McDouall

Seconded: Cr Josh Chandulal-Mackay

That the Council appoints the following people to the Youth Committee:

a) Te Paea Maihi Rogers

CARRIED

10 MINUTES FOR RECEIPT

10.1 YOUTH COMMITTEE - 09 NOVEMBER 2020 - MINUTES FOR RECEIPT

Author: Sophia Turner - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Yth Cr Chez-Ashli Peters spoke. She stated that the 'Meet the Councillors' event held on 1 December 2020 went well. Deputy Mayor Duncan thanked the Youth Councillors for the event, and expressed a desire to do it again in the near future.

Yth Cr Peters stated that challenges around attendance were ongoing, particularly in regards to quorum and moving group projects forward. She also mentioned the Rangatahi Digital Village project has had to restart.

She provided an update on the Open Art Studios exhibition. External volunteers have been arranged, a venue at UCOL has been booked, and the committee is exploring resources to assist those unable to afford entry fees.

She stated the Youth Hub project name was changed to Youth Places and Spaces. She referred to comments from Yth Cr Hardy and the committee about what the study should include. Cr Chandulal-Mackay also spoke about the Youth Places and Spaces study. He explained it was an informal body with terms of reference, council representatives, and Cr Craig and himself were the elected member representatives (with himself as chair). The project has a \$24,000 budget to investigate places and spaces for young people next year. The project's next steps were to go out to the market and employ a consultant to envision what the project will look like.

Mayor McDouall asked who will produce the Youth Committee handbook. Yth Cr Peters answered that the first draft was due to be complete before Christmas. The Mayor also offered Council's help with reviewing the draft and encouraged Councillors to look at the Youth Committee terms of reference.

Resolution CNCL/2020/181

Moved: Cr Josh Chandulal-Mackay

Seconded: Cr Charlie Anderson

That the Council

- (a) receive the minutes of the Youth Committee Meeting held on 09 November 2020.
- (b) adopts the proposed Youth Committee Terms of Reference
- (c) sets the Youth Committee's quorum at 8 members

CARRIED

10.2 PROPERTY AND COMMUNITY SERVICES COMMITTEE - 3 NOVEMBER 2020 - MINUTES FOR RECEIPT

Author: Kirsty Earle - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Resolution CNCL/2020/182

Moved: Cr Helen Craig

Seconded: Cr James Barron

That the Council

- (a) receive the minutes of the Property and Community Services Committee Meeting held on 3 November 2020.

CARRIED

10.3 WHANGANUI RURAL COMMUNITY BOARD MEETING - 4 NOVEMBER 2020 - MINUTES FOR RECEIPT

Author: Hayley Fitzgerald - Democracy Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

Board Chair Grant Skilton spoke about the Board's meeting with Fire Emergency New Zealand mentioned in the minutes. He explained that FENZ were looking at obtaining more rural firefighting appliances and were recruiting rural firefighting staff. He also stated the Board asked FENZ to communicate better with the Board and Whanganui's rural community.

Resolution CNCL/2020/183

Moved: Cr Charlie Anderson

Seconded: Cr Brent Crossan

That the Council

- (a) receive the minutes of the Whanganui Rural Community Board Meeting held on 4 November 2020.

CARRIED

10.4 INFRASTRUCTURE, CLIMATE CHANGE AND EMERGENCY MANAGEMENT COMMITTEE MEETING - 12 NOVEMBER 2020 - MINUTES FOR RECEIPT

Author: Kirsty Earle - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

The Mayor and Councillors expressed their gratitude for the work of staff, particularly Civil Defence and Democracy Services.

Cr Reid noted the new tsunami sirens that signal when there is a tsunami and when there is a drill.

Resolution CNCL/2020/184

Moved: Cr Alan Taylor

Seconded: Cr Hadleigh Reid

That the Council

- (a) receive the minutes of the Infrastructure, Climate Change and Emergency Management Committee Meeting held on 12 November 2020.

CARRIED

10.5 STRATEGY AND FINANCE COMMITTEE - 17 NOVEMBER 2020 - MINUTES FOR RECEIPT

Author: Karyn Turner - Senior Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion:

Cr Chandulal-Mackay explained the 2021 work program had been approved. He also stated that the Policy team were now in a position to undertake work on a Youth Strategic Plan and an Urban Design Plan.

Resolution CNCL/2020/185

Moved: Cr Josh Chandulal-Mackay

Seconded: Cr Helen Craig

That the Council

- (a) receive the minutes of the Strategy and Finance Committee Meeting held on 17 November 2020.

CARRIED


6 MOTION TO EXCLUDE THE PUBLIC

That Peter Oskam and Grant Skilton be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the Whanganui rural community. This knowledge will be of assistance in relation to the matters to be discussed because they are members of the Whanganui Rural Community Board.

The meeting closed to the public at 4.33pm.

The meeting reopened at 4.46pm.

The minutes of this meeting were confirmed at the Council Meeting held on 9 February 2021.



.....
CHAIRPERSON

