



WHANGANUI DISTRICT COUNCIL

Te Kaunihera a Rohe o Whanganui

AGENDA

Council Meeting 25 February 2020

NOTICE IS HEREBY GIVEN that a Meeting of Whanganui District Council will be convened on:

Date: Tuesday, 25 February 2020

Time: 10.30am

Location: Council Chamber
101 Guyton Street
Whanganui

Kym Fell
Chief Executive

Whanganui District Council

Mayor Hamish McDouall (Chair), Deputy Mayor Cr Jenny Duncan,
Crs Charlie Anderson, Philippa Baker-Hogan, James Barron,
Josh Chandulal-Mackay, Brent Crossan, Helen Craig, Kate Joblin,
Hadleigh Reid, Alan Taylor, Rob Vinsen and Graeme Young.
Attending on behalf of the Whanganui Rural Community Board – Grant Skilton

Role of Council

- To carry out the leadership functions including advocacy and facilitation on behalf of the community
- To exercise all non-delegated functions and powers of the Council
- Formulating the council's strategic direction and relative priorities through the Long Term Plan (LTP)
- To consider any matters referred to it from any of its Committees
- Manage/lead the Council's relationship with Iwi partners
- Approval of loan guarantees
- Over expenditure of budget, unbudgeted expenditure and variations to estimates.
- Appointment and remuneration of representatives on outside bodies (including Council owned companies), except where these bodies have granted appointment rights to the Mayor or Chief Executive
- Any proposal to promote legislation in the name of Whanganui District Council
- Any decision (excluding decisions made under the Resource Management Act 1991) which is inconsistent with any policy or strategy which has been or may be adopted by the Council.
- Any changes to the political structure of Council including committee delegations and structure, and any questions of representation
- Policies relating to the remuneration of elected members
- Decisions relating to Whanganui District Council's council-controlled organisations

Items of business not on the agenda which cannot be delayed

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the Chairperson. The meeting must resolve to deal with the item and the Chairperson must explain at the meeting when it is open to the public the reason why the item is on the agenda and the reason why the discussion of the item cannot be delayed until a subsequent meeting. Refer to Standing Order 9.11.

Note: nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA with regard to consultation and decision-making.

Discussion of minor matters not on the agenda

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion. Refer to Standing Order 9.12.

Order Of Business

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1 OPENING PRAYER / KARAKIA**2 APOLOGIES****3 LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST**

Elected Members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Recommendation**

That the Council receives the following additional information and considers it with the relevant items of business.

6 REPORTS TO COUNCIL**6.1 DRAFT STATEMENT OF INTENT FOR WHANGANUI & PARTNERS 2020/2021**

Author: Marianne Cavanagh - Customer Solutions Manager

Authoriser: Bryan Nicholson - Chief Operating Officer

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council receives the draft Statement of Intent 2020/21 for Whanganui & Partners.

Executive summary

The purpose of this report is to present the draft 2020/21 Statement of Intent (SoI) from Whanganui & Partners (W&P) to the Council.

Background

W&P leads and drives the district's economic growth. The W&P Board governs the activities of the organisation in accordance with the Whanganui District Council Council-Controlled Director and Remuneration Policy 2019.

Section 64 and Schedule 8 of the Local Government Act 2002 (LGA) requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March, with the final SOIs delivered to Council on or before 30 June, each year.

To inform this process, Council prepared a Letter of Expectation (LoE) to W&P to outline the Council's expectations for the 2020/21 year. The Sol has been created alongside the Council's Economic Development Strategy, amongst other key strategies, to ensure alignment of outcomes and goals.

Key issues

Under Schedule 8 of the LGA the purpose of a statement of intent is to —

- (a) state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- (b) provide an opportunity for shareholders to influence the direction of the organisation; and
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.

Options

Option1 (preferred): Council can receive the draft Sol for 2020/2021 from Whanganui & Partners. The final Statement of Intent will be due with Council prior to 30 June 2020.

Option 2: Council does not receive the draft Sol. This option is not preferred as Council would fail to meet their obligations under the LGA, which requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

Contributes to the economic wellbeing of the district.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Type here](#)

[Link: Leading Edge Strategy](#)

Risks

The recommended decision has a very minor degree of risk.

The following risks have been considered and identified:

- Financial** risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future
- Service delivery** risks related to the meeting of levels of service to the community
- Reputation / image** risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media
- Legal compliance (regulatory)** risks related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability
- Environmental** risks related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible
- Health, safety and wellbeing** risks related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council's facilities and services
- Information technology and management** risks related to the integrity of the Council's IT network, including security, access and data management
- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner
- Project completion** risk of failure to complete on time, on budget and to plan

Type here [Link: Risk Management Policy](#)

Policy implications

Nil

Financial considerations

Type here

Nil Approved in LTP / AP Unbudgeted \$

Legislative considerations

Type here

Significance

The recommended decision is considered not significant as per Council’s Significance and Engagement Policy.

[Link: Significance and Engagement Policy](#)
[Link: Determining significance overview](#)

Engagement

Nil

[Link: Significance and Engagement Policy 2018](#)

PRE-ENGAGEMENT Community groups / stakeholders	Date / Status	Techniques to engage

CONSULTATION Community group / stakeholder	Level of engagement on spectrum	Techniques to engage

6.2 DRAFT STATEMENT OF INTENT FOR WHANGANUI AIRPORT JOINT VENTURE 2020/2021**Author:** Marianne Cavanagh - Customer Solutions Manager**Authoriser:** Bryan Nicholson - Chief Operating Officer**References:** Nil**Significance of decision** – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.**Recommendation**

That Council receives the draft Statement of Intent for Whanganui Airport Joint Venture for 2020/21.

Executive summary

The purpose of this report is to present the draft Statement of Intent (SOI) for Whanganui Airport Joint Venture for 2020/21 to the Council.

The Whanganui Airport Joint Venture draft SOI is also required to be sent to the Ministry of Transport for their feedback.

Background

Section 64 and Schedule 8 of the Local Government Act 2002 requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March, with the final SOIs delivered to Council on or before 30 June, each year.

To inform this process, Council prepared a Letter of Expectation (LoE) to Whanganui Airport Joint Venture to outline the Council's expectations for the 2020/21 year.

Key issues

Under Schedule 8 of the LGA the purpose of a statement of intent is to —

- (a) state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- (b) provide an opportunity for shareholders to influence the direction of the organisation; and
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.

Options

Option1 (preferred): Council can receive the draft Sol for 2020/2021 from Whanganui Airport Joint Venture. The final Statement of Intent will be due with Council prior to 30 June 2020.

Option 2: Council does not receive the draft Sol. This option is not preferred as Council would fail to meet their obligations under the LGA, which requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

Ensuring the Whanganui Airport Joint Venture operates efficiently and safely contributes to the wellbeing of the district and visitors.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Type here](#)

[Link: Leading Edge Strategy](#)

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- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner
- Project completion** risk of failure to complete on time, on budget and to plan

Type here

[Link: Risk Management Policy](#)

Policy implications

Nil

Financial considerations

Type here

Nil Approved in LTP / AP Unbudgeted \$

Legislative considerations

Nil

Significance

The recommended decision is considered not significant as per Council’s Significance and Engagement Policy.

[Link: Significance and Engagement Policy](#)
[Link: Determining significance overview](#)

Engagement

Nil

[Link: Significance and Engagement Policy 2018](#)

PRE-ENGAGEMENT Community groups / stakeholders	Date / Status	Techniques to engage

CONSULTATION Community group / stakeholder	Level of engagement on spectrum	Techniques to engage

6.3 DRAFT STATEMENT OF INTENT FOR WHANGANUI DISTRICT COUNCIL HOLDINGS LTD. 2020/2021

Author: Marianne Cavanagh - Customer Solutions Manager

Authoriser: Bryan Nicholson - Chief Operating Officer

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council

- (a) receives the Statement of Intent 2019/20 for Whanganui District Council Holdings Ltd., and
- (b) notes the Statements of Intent for the New Zealand International Commercial Pilot Academy Ltd., and GasNet Ltd.

Executive summary

The purpose of this report is to present the 2020/21 Statements of Intent (Sol) from Whanganui District Council Holdings Limited (WDCHL), New Zealand International Commercial Pilot Academy Ltd., and GasNet Ltd).

Background

Section 64 and Schedule 8 of the Local Government Act 2002 (LGA) requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March, with the final SOIs delivered to Council on or before 30 June, each year.

To inform this process, Council prepared a Letter of Expectation (LoE) to WDCHL to outline the Council's expectations for the 2020/21 year.

Key issues

Under Schedule 8 of the LGA the purpose of a statement of intent is to —

- (a) state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- (b) provide an opportunity for shareholders to influence the direction of the organisation; and
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.

Options

Option1 (preferred): Council can receive the draft Sol for 2020/2021 from WDCHL. The final Statement of Intent will be due with Council prior to 30 June 2020.

Option 2: Council does not receive the draft Sol. This option is not preferred as Council would fail to meet their obligations under the LGA, which requires draft SOIs for Council Controlled Organisations (CCOs) to be delivered to the Council (received by resolution) on or before 1 March.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

Contributes to the overall wellbeing of the district.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Type here](#)

[Link: Leading Edge Strategy](#)

Risks

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The following risks have been considered and identified:

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- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner
- Project completion** risk of failure to complete on time, on budget and to plan

Type here [Link: Risk Management Policy](#)

Policy implications
 Nil

Financial considerations
 Type here
 Nil Approved in LTP / AP Unbudgeted \$

Legislative considerations
 Nil

Significance
 The recommended decision is considered not significant as per Council’s Significance and Engagement Policy.
[Link: Significance and Engagement Policy](#)
[Link: Determining significance overview](#)

Engagement
 Nil
[Link: Significance and Engagement Policy 2018](#)

PRE-ENGAGEMENT Community groups / stakeholders	Date / Status	Techniques to engage

CONSULTATION Community group / stakeholder	Level of engagement on spectrum	Techniques to engage

