



WHANGANUI DISTRICT COUNCIL

Te Kaunihera a Rohe o Whanganui

AGENDA

Council Meeting 11 February 2020

NOTICE IS HEREBY GIVEN that a Meeting of Whanganui District Council will be convened on:

Date: Tuesday, 11 February 2020

Time: 1.00pm

**Location: Council Chamber
101 Guyton Street
Whanganui**

**Kym Fell
Chief Executive**

Whanganui District Council

Mayor Hamish McDouall (Chair), Deputy Mayor Cr Jenny Duncan,
Crs Charlie Anderson, Philippa Baker-Hogan, James Barron,
Josh Chandulal-Mackay, Brent Crossan, Helen Craig, Kate Joblin,
Hadleigh Reid, Alan Taylor, Rob Vinsen and Graeme Young.
Attending on behalf of the Whanganui Rural Community Board – Grant Skilton

Role of Council

- To carry out the leadership functions including advocacy and facilitation on behalf of the community
- To exercise all non-delegated functions and powers of the Council
- Formulating the council's strategic direction and relative priorities through the Long Term Plan (LTP)
- To consider any matters referred to it from any of its Committees
- Manage/lead the Council's relationship with Iwi partners
- Approval of loan guarantees
- Over expenditure of budget, unbudgeted expenditure and variations to estimates.
- Appointment and remuneration of representatives on outside bodies (including Council owned companies), except where these bodies have granted appointment rights to the Mayor or Chief Executive
- Any proposal to promote legislation in the name of Whanganui District Council
- Any decision (excluding decisions made under the Resource Management Act 1991) which is inconsistent with any policy or strategy which has been or may be adopted by the Council.
- Any changes to the political structure of Council including committee delegations and structure, and any questions of representation
- Policies relating to the remuneration of elected members
- Decisions relating to Whanganui District Council's council-controlled organisations

Items of business not on the agenda which cannot be delayed

Items not on the agenda may be brought before the meeting through a report from either the chief executive or the Chairperson. The meeting must resolve to deal with the item and the Chairperson must explain at the meeting when it is open to the public the reason why the item is on the agenda and the reason why the discussion of the item cannot be delayed until a subsequent meeting. Refer to Standing Order 9.11.

Note: nothing in this standing order removes the requirement to meet the provisions of Part 6, LGA with regard to consultation and decision-making.

Discussion of minor matters not on the agenda

A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision or recommendation about the item, except to refer it to a subsequent meeting for further discussion. Refer to Standing Order 9.12.

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1 OPENING PRAYER / KARAKIA**2 APOLOGIES****3 LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST**

Elected Members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Recommendation**

That the Council receives the following additional information and considers it with the relevant items of business.

6 PUBLIC ENGAGEMENT FORUM

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 10 DECEMBER 2019

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Council Minutes - 10 December 2019 ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Minutes of the Council Meeting held on 10 December 2019 are confirmed as a true and correct record.



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Council Meeting
10 December 2019**

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Council Meeting Minutes

10 December 2019

**MINUTES OF MEETING OF THE WHANGANUI DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 10 DECEMBER 2019 AT 1.00PM**

PRESENT: Mayor Hamish McDouall, Deputy Mayor Jenny Duncan, Cr Charlie Anderson, Cr Josh Chandulal-Mackay, Cr Kate Joblin, Cr Hadleigh Reid, Cr Philippa Baker-Hogan, Cr Rob Vinsen, Cr Graeme Young, Cr Brent Crossan and Cr James Barron.

APOLOGIES: Cr Helen Craig, Cr Alan Taylor

IN ATTENDANCE: Kym Fell (Chief Executive), Bryan Nicholson (Chief Operating Officer), Mike Fermor (General Manager Finance), Mark Hughes (General Manager Infrastructure), Charlotte Almond (General Manager Strategy), Marianne Cavanaugh (Customer Solutions Manager), Anna Palamountain (Governance Services Officer), Kate Barnes (Senior Democracy Advisor), Brent Holmes (Senior Roading Engineer), Kirsty Milham (Policy Advisor - Research & Engagement), Jasmine Hessel (Senior Policy Advisor), Justin Walters (Policy Analyst - Legislative & Performance Management), Hamish Lampp (Planning Manager), Mark Ward (Chief Executive Whanganui & Partners) and Grant Skilton (WRCB Chair).

1 OPENING PRAYER / KARAKIA

Cr Jenny Duncan read the Prayer.

The Mayor asked the meeting to take a moment's silence to acknowledge the passing of former Deputy Mayor Liz Noble, and the events at Whakaari/White Island.

2 APOLOGIES

Apology

Resolution 2019/123

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

That the apologies received from Crs Craig and Taylor be accepted and leave of absence granted.

CARRIED

3 LEAVE OF ABSENCE

Nil

4 DECLARATIONS OF INTEREST

Cr Anderson declared an interest in item 14.3.

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5 CORRESPONDENCE / LATE ITEMS / ADDITIONAL INFORMATION**Resolution 2019/124**

Moved: Mayor Hamish McDouall

Seconded: Cr Charlie Anderson

That the additional information is tabled with the relevant items:

- Item 8.3: Whanganui Community Awards
- Item 14.2: Chief Executive Report – December 2019
- Item 14.3: Whanganui District Council Holdings Limited Report – December 2019

CARRIED

6 PUBLIC ENGAGEMENT FORUM

No registrations for Public Engagement Forum were received.

7 CONFIRMATION OF MINUTES**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 NOVEMBER 2019**

Author: Anna Palamountain - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/125

Moved: Cr Kate Joblin

Seconded: Deputy Mayor Jenny Duncan

That the Minutes of the Council Meeting held on 19 November 2019 are confirmed as a true and correct record.

CARRIED

The Mayor acknowledged the presence of immediate past chair of Whanganui Rural Community Board, David (Tex) Matthews. The Mayor presented Mr Matthews with a certificate and gift acknowledging his contributions to local government.

8 REPORTS TO COUNCIL**8.1 CLIMATE CHANGE UPDATE - DECEMBER 2019**

Author: Kirsty Milham - Policy Adviser - Research and Engagement

Authoriser: Stephanie Macdonald-Rose - Policy & Governance Manager

Charlotte Almond - General Manager Strategy

Resolution 2019/126

Moved: Deputy Mayor Jenny Duncan

Seconded: Cr Kate Joblin

That the Council receive the report – Climate Change Update - December 2019.

CARRIED

8.2 LETTERS OF EXPECTATION: WHANGANUI & PARTNERS; WHANGANUI DISTRICT COUNCIL HOLDINGS LTD; WHANGANUI AIRPORT JOINT VENTURE

Author: Marianne Cavanagh - Principal Advisor - Corporate

Authoriser: Bryan Nicholson - Chief Operating Officer

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

In response to concerns regarding tight timeframes for Council to approve the draft Letters of Expectation (LoE) for Whanganui & Partners (W&P) and Whanganui District Council Holdings Ltd (WDCHL), Council's Principal Advisor – Corporate said that if the Council felt more comfortable a workshop could be arranged for late January 2020 to consider Councillors' feedback. She added that if Council decided on this approach, Council would still need to formally approve and provide these documents to W&P and WDCHL in time for them to provide their corresponding Statements of Intent (SoI) by 1 March 2020 as legislatively required under the Local Government Act 2002 (LGA).

Resolution 2019/127

Moved: Cr Kate Joblin

Seconded: Deputy Mayor Jenny Duncan

That Council:

- (a) receives the draft Letters of Expectation for Whanganui & Partners and Whanganui District Council Holdings Ltd
- (c) forward the draft letters of expectation to the relevant organisations.

CARRIED

Against – Crs Reid, Chandulal-Mackay, Young

8.3 WHANGANUI COMMUNITY AWARDS

Author: Marianne Cavanagh - Principal Advisor - Corporate

Authoriser: Bryan Nicholson - Chief Operating Officer

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

The Council supported the introduction of the Whanganui Community Awards in 2020.

In regard to the naming of the award scheme, some Councillors suggested a more creative name would be preferable, however no alternative suggestions were put forth. Suggestion was also made in regard to the selection panel. Councillors supported the idea of appointing an external party to the panel.

Resolution 2019/128

Moved: Mayor Hamish McDouall

Seconded: Cr Josh Chandulal-Mackay

That Council support the introduction of Whanganui Community Awards from 2020, based upon the proposed concept as outlined within this report.

CARRIED

8.4 ROAD NAMING REQUEST, TAWHERO

Author: Johanna Verhoek - Team Leader - Planning

Authoriser: Charlotte Almond - General Manager Strategy

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

In response to questions, Council's Planning Team Leader said that no staff recommendation had been put forward to Council in regard to this road naming request. She added that as per the Council's Road Naming and Numbering Policy 2018 the developer had been invited to submit a preferred road name. The developer's road name preference was Morrell Street after Whanganui born sculptor Joan Morrell. She added that while not a requirement under the policy, relevant Iwi groups had also been consulted with. Te Runanga O Tupoho and Ngaa Rauru Kiiitahi preferred road name was Te Repo Street which referenced the location as a wetland/swamp area.

Mayor McDouall acknowledged the resignation of Johanna Verhoek and her efforts. He wished her well for future endeavours.

Motion

Moved: Cr Josh Chandulal-Mackay

Seconded: Deputy Mayor Jenny Duncan

That in accordance with section 319(1)(j) of the Local Government Act 1974, and the preferences of Te Runanga o Tupoho and Ngaa Rauru Kīitahi, Council formally names the public road shown at Reference 1, as Te Repo Street.

In Favour: Crs Jenny Duncan, Josh Chandulal-Mackay and Kate Joblin

Against: Crs Hamish McDouall, Charlie Anderson, Philippa Baker-Hogan, Rob Vinsen, Graeme Young, Brent Crossan and James Barron

Abstained: Cr Hadleigh Reid

LOST 3/7

Resolution 2019/129

Moved: Cr Rob Vinsen

Seconded: Cr Philippa Baker-Hogan

That in accordance with section 319(1)(j) of the Local Government Act 1974 Council formally names the public road shown at Reference 1, Morrell Street.

CARRIED

Against – Crs Chandulal-Mackay, Duncan

Abstained – Cr Reid

8.6 GOVERNMENT CONSULTATION UPDATE - DECEMBER 2019

Author: Justin Walters - Policy Analyst Legislative & Performance Management

Authoriser: Stephanie Macdonald-Rose - Policy & Governance Manager

Charlotte Almond - General Manager Strategy

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Council's Policy Analyst – Legislative and Performance advised that an additional point had been added to the Council's submission letter regarding the proposed speed limits on State Highway 3 between Whanganui and Westmere. He added that the Whanganui Rural Community Board (WRCB) had identified a risk associated to the Blue Skin Road intersection and this risk had been captured within the submission letter intended for the New Zealand Transport Agency (NZTA).

In response to a question regarding the possibility of extending the proposed 50km speed limit to include Pickwick Road, Council's Policy Analyst – Legislative and Performance said he would refer this question to NZTA. General Manager Infrastructure added that potentially not all Pickwick Road residents would be in support of this suggestion as some residents enjoy the rural ambience associated with a higher speed limit.

Cr Young voted against adopting the submission letter to NZTA noting that, in his opinion, slowing traffic down would not reduce the risk of a major accident.

Resolution 2019/130

Moved: Deputy Mayor Jenny Duncan

Seconded: Cr Kate Joblin

That Council

- (a) receives information within Government Consultation Update – December 2019.
- (b) adopts the Council submission on Setting of New Permanent Speed Limits on State Highway 3 between Whanganui to Westmere.

CARRIED

Against – Cr Young

The meeting adjourned at 2.20pm

The meeting reconvened at 2.30pm

8.7 DOG CONTROL 2018/19 ANNUAL REPORT

Author: Samantha Solesbury - Administrative Assistant – Compliance & Building
Warrick Zander - Compliance Operations Manager

Authoriser: Bryan Nicholson - Chief Operating Officer

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

In response to a question, Council's Compliance Operations Manager said that all dog related complaints were recorded in our Customer Request Management (CRM) system with the exception of ongoing matters which in some cases bypass the CRM system and were directed straight to the Animal Control Officer involved.

Cr Duncan advised that she had been made aware of an incident where multiple complaints for a specific dog related complaint were lodged with Council and these were not accurately recorded. Council's Compliance Operations Manager requested this information be sent through to him to address.

In response to a question regarding infringement statistics outlined in the Annual Dog Control Report 2018/19, Council's Compliance Operations Manager said that a large number of infringements had been withdrawn due to dog owners gaining compliance.

Dog registration statistics were also referenced. Acknowledgement was given to the Animal Control Team for a fantastic result.

An issue was raised regarding roaming dogs mauling cats and small dogs in the Puriri Street area at night. Council's Compliance Operations Manager said that Council's Animal Control Team were aware of this issue, noting that incidents relating to these specific dogs were happening across an

area from Mosston Road through to Abbott Street and as far north as Fox Road. He added that Animal Control were investigating a spike in attacks complaints for this area also.

In response to questions regarding mitigating this issue, Council's Compliance Operations Manager said that two dog traps were in place and that members of the community were voluntarily patrolling the area. He added that rosters for animal control staff to patrol the area at night were not currently in place and to do so would require additional resourcing. He noted that if a priority incident was to occur an Animal Control Officer was on call to attend.

He further added that Animal Control had been actively working with the Communications Team to communicate key messages in relation to this issue.

In response to a question, Council's Compliance Operations Manager said there was no obligation for a member of the public to catch or contain a dog.

The importance of keeping complainants details private was highlighted as residents feared repercussions.

Clarification was sort in regard to the Pitbull dog breed. Council's Compliance Operations Manager explained that this breed was permitted but needed to be classified as menacing under the Dog Control Act 1996. He added that menacing and dangerous dogs were required to be neutered under the Dog Control Act 1996. The exception was if a Pitbull was identified by type then neutering was not a requirement under the Act unless the dog was deemed to be a risk public safety.

In response to a questions regarding resourcing of the Animal Control Team, Council's Compliance Operations Manager said that there had been no reduction in resource. He added that there was a significant amount of admin involved in the animal control role and in field admin solutions were being explored.

Public concern regarding roaming dogs was acknowledged and would be taken into consideration when the Dog Control Bylaw and Dog Control Policy was reviewed in mid-2020.

Resolution 2019/131

Moved: Cr Kate Joblin

Seconded: Cr Josh Chandulal-Mackay

That the Dog Control Policy and Practices Report 2018/19 is adopted, publicly notified and a copy is sent to the Secretary for Local Government.

CARRIED

Cr Joblin declared an interest in Item 8.8 Easement over Reserve – 59 Taupo Quay and left the room.

8.8 EASEMENT OVER RESERVE - 59 TAUPO QUAY

Author: Rob Goldsbury - Legal Counsel

Authoriser: Kym Fell - Chief Executive

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/132

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

That Pursuant to section 348(1) of the Local Government Act 1974, the Council grants permission to itself (as administrator of the Reserve adjoining 59 Taupo Quay, Whanganui) to the granting of a right of way easement over a private way adjoining 59 Taupo Quay, Whanganui in favour of the owner of 59 Taupo Quay (Lot 1 DP66796).

That Pursuant to section 48(1) of the Reserves Act 1977 the Council, under delegated authority, consents to the granting of a right of way easement over that part of a reserve comprising a private way adjoining 59 Taupo Quay, Whanganui in favour of the owner of 59 Taupo Quay (Lot 1 DP66796).

CARRIED

Cr Joblin returned to the meeting.

8.9 DELEGATIONS REGISTER

Author: Rob Goldsbury - Legal Counsel

Authoriser: Kym Fell - Chief Executive

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

In response to a question regarding Mainstreet and their right to enforce bylaws in the Central Business District, Council's Legal Counsel said that he would look into the specific agreement held with Mainstreet and advise.

Resolution 2019/133

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

That the Council adopts the Delegations Policy set out in the Delegations Register.

That the Council delegates the statutory and other powers set out in Part A of the Delegations Register to the Chief Executive.

That the Council delegates the statutory powers set out in Part B of the Delegations Register to the Officers from time to time occupying the position descriptions set out that Part B.

That the Council notes the sub-delegations granted by the Chief Executive set out in Part C of the Delegations Register.

That the Council notes that the terms of reference and delegations to Committees and the Rural Community Board that were approved at its meeting of 19 November 2019 (and any subsequent terms of reference and delegations to Committees or Community Boards granted by the Council) will be recorded in Part D of the Delegations Register.

CARRIED

8.10 APPOINTMENTS TO BOARDS AND EXTERNAL BODIES DECEMBER 2019

Author: Ngāwai Matthews - Governance Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Resolution 2019/134

Moved: Mayor Hamish McDouall

Seconded: Cr Rob Vinsen

That Council makes appointments to the following roles outlined in the report “Appointments to boards and external bodies December 2019”:

- Horizons Regional Council Regional Transport Committee Alternate – Cr Young
- Housing Champion – Cr Joblin
- Bushy Park Trust Board – Cr Taylor
- Whanganui River Enhancement Charitable Trust – Cr Duncan
- Regional Civil Defence Emergency Management Group Alternate – Cr Taylor

CARRIED

8.11 WHANGANUI & PARTNERS QUARTERLY UPDATE - DECEMBER 2019

Author: Anna Palamountain - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Discussion

Whanganui & Partners Chief Executive and Whanganui & Partners Board Chair presented to the Council. Whanganui & Partners were congratulated on the promotion of Whanganui during the recent Labour Party Conference.

Resolution 2019/135

Moved: Mayor Hamish McDouall

Seconded: Deputy Mayor Jenny Duncan

That the Council receive the report – Whanganui & Partners Quarterly Update - December 2019.

CARRIED

8.5 PRESENTATION FROM NEW ZEALAND TRANSPORT AGENCY - DECEMBER 2019**Author:** Anna Palamountain - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Discussion**

Emma Speight, NZTA Director Regional Relationships – Lower North Island was joined by Mark Owen, Manager – System Management, Robyn Fisher, Director – Office of the Chief Executive, Dan Tate, Team Lead – Safety Engineers, Hannah Thomson Journey Manager – Manawatu/Whanganui /Taranaki and Wayne Oldfield, Senior Manager – Systems Management from NZTA.

Collectively NZTA representatives briefed the Council on the work being undertaken to repair slippage on State Highway 4. It was noted that a temporary road would be open by Christmas and would be monitored to manage any risk of land slippage.

In response to questions, NZTA representatives said that State Highway 4 was a key link and gave assurance that focus and effort would not reduce. They added that a specific team had been set up to ensure this project was resourced correctly.

In response to question regarding the proposed speed limits on State Highway 3 between Whanganui and Westmere, NZTA representatives said that an intersection at Blue Skin Road could be considered.

The Mayor thanked NZTA for their presentation and acknowledged their financial contribution towards existing projects.

Resolution 2019/136

Moved: Mayor Hamish McDouall

Seconded: Cr Hadleigh Reid

That the Council receive the report – Presentation from New Zealand Transport Agency - December 2019.

CARRIED**8.12 ACTIONS ARISING - DECEMBER 2019****Author:** Anna Palamountain - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Resolution 2019/137**

Moved: Mayor Hamish McDouall

Seconded: Cr James Barron

That the Council receive the report – Actions Arising - December 2019.

CARRIED

8.13 REPRESENTATIVE UPDATE - DECEMBER 2019

Author: Anna Palamountain - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

No updated was provided by members. Item 8.13 was withdrawn.

8.14 MAYOR'S REPORT - DECEMBER 2019

Author: Eva Osborne - Executive Assistant

Authoriser: Hamish McDouall - Mayor

Resolution 2019/138

Moved: Cr Kate Joblin

Seconded: Cr Hadleigh Reid

That the Council receive the report – Mayor's Report - December 2019.

CARRIED

9 MINUTES FOR RECEIPT**9.1 WHANGANUI RURAL COMMUNITY BOARD MEETING - 31 OCTOBER 2019**

Author: Anna Palamountain - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Resolution 2019/139

Moved: Cr Brent Crossan

Seconded: Cr Charlie Anderson

That the minutes of the Whanganui Rural Community Board Meeting held on 31 October 2019 are received.

CARRIED

10 MOTION TO EXCLUDE THE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
11.1	Confidential Minutes of the Council Meeting held on 19 November 2019			Refer to reasons contained within each item	
14.1	Presentation on Regional Three Waters Review	s7(2)(a), s7(2)(h), s7(2)(i)	Privacy, Commercial Activities, Negotiations	Potential impact on employees	
14.2	Whanganui District Council Holdings Limited Report - December 2019	s7(2)(b)(ii)	Commercial Position	Commercial position	
14.2	Chief Executive's Report - December 2019	s7(2)(a), s7(2)(b)(ii), s7(2)(i)	Privacy, Commercial Position, Negotiations	To protect individuals and commercial and private information	
3.1	Whanganui District Council Holdings Limited Report - December 2019	s7(2)(b)(ii)	Commercial Position	Commercial position	

Resolution 2019/140

Moved: Deputy Mayor Jenny Duncan

Seconded: Cr James Barron

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed above.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

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That David Walker, GHD be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of Item 14.1 Presentation on Regional Three Waters Review. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of his study of three waters in the Manawatu-Whanganui region.

That Annette Main, Chair, and Matthew Doyle, Deputy Chair, Whanganui District Council Holdings Limited be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of Item 14.3: Whanganui District Council Holdings Limited Report. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of their position as Chair and Deputy Chair of Whanganui District Council Holdings Limited.

CARRIED

The meeting reopened to the public at 4.15pm

Motion**Resolution 2019/141**

Moved: Mayor Hamish McDouall

Seconded: Cr Kate Joblin

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed in the agenda, for the reasons provided.

That Phill Bedford, New Zealand International Commercial Pilot Academy, be allowed to remain after the public has been excluded because of his knowledge of item 14.3 Whanganui District Council Holdings Limited Report December 2019. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter due to his role as chief executive of New Zealand International Commercial Pilot Academy.

CARRIED

Council Meeting Minutes

10 December 2019

The meeting reopened to the public at 6.39pm.

The Meeting closed at 6.39pm.

The minutes of this meeting were confirmed at the Council Meeting held on 11 February 2020.

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CHAIRPERSON

8 REPORTS TO COUNCIL

8.1 NOTICE OF MOTION

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

I, Councillor Alan Taylor, give notice that at the next Meeting of Council to be held on 11 February 2020, I intend to move the following motion:

Motion

That the Whanganui District Council declares a Climate Emergency.

Rationale

In 2019 Council initiated work on a Climate Change Strategy. A discussion document was released to the public seeking input for the development of this Strategy. Council held public and sector specific meetings using the discussion document as a basis for engagement on climate change. Council also passed a resolution acknowledging a climate crisis existed, the principal purpose of that resolution being to promote discussion and engagement. This resolution sought the effect of raising awareness that, locally, climate change was imminent and of critical importance to our total environment. It served its purpose well with respect to consequent public engagement.

The more succinct proposed resolution both acknowledges that local impacts will be significant and also recognises that the issue is very much one of wider global concern. This is a concern with which we have a responsibility to become involved.




The effect of the resolution above would be to emphasise the importance of global climate change in any relevant considerations and actions Whanganui District Council undertakes.

I commend this Notice of Motion to Council.

8.2 LETTERS OF EXPECTATION: WHANGANUI & PARTNERS; WHANGANUI DISTRICT COUNCIL HOLDINGS LTD; WHANGANUI AIRPORT JOINT VENTURE

Author: Marianne Cavanagh - Customer Solutions Manager

Authoriser: Mike Fermor - General Manager Finance

- References:**
1. Letter of Expectation for Whanganui & Partners 2020-2021 ↓ 
 2. Letter of Expectation for Whanganui District Council Holdings Ltd 2020-2021 ↓ 
 3. Letter of Expectation for Whanganui Airport Joint Venture 2020-2021 ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council:

- (a) approves the Letter of Expectation for Whanganui & Partners
- (b) approves the Letter of Expectation for Whanganui District Council Holdings Ltd
- (c) approves the Letter of Expectation for Whanganui Airport Joint Venture
- (d) delegates authority to the Mayor and Chief Executive of the Whanganui District Council to approve minor amendments to the Letter of Expectation prior to the document being signed

Executive summary

The purpose of this report is to present the 2020-2021 Letters of Expectation (LoE) from the Council to Whanganui & Partners, Whanganui District Council Holdings Ltd and Whanganui Airport Joint Venture.

Background

Whanganui & Partners was established to oversee the economic development activity of Council. Their goal is to work in partnership to transform Whanganui into a vibrant and economically prosperous District.

Whanganui District Council Holdings Ltd (WDCHL) is a company controlled by Council. It governs the commercial assets of Whanganui District Council, including GasNet and the New Zealand International Commercial Pilot Academy.

The Whanganui Airport Joint Venture (WAJV) is a joint venture between the Whanganui District Council and the New Zealand Government established under the Airport Authorities Act 1966.

As part of the statutory process prescribed under the Local Government Act (LGA), Council Controlled Organisations are required to provide a Statement of Intent (SoI) that outlines the delivery of services to Council for the following financial year.

To inform this process, Council has prepared a LoE to Whanganui & Partners, WDCHL and WAJV to outline the Council's expectations for the 2020-2021 year.

Key issues

Under schedule 8 of the LGA the purpose of a statement of intent is to –

- (a) state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and
- (b) provide an opportunity for shareholders to influence the direction of the organisation; and
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.

Options

The proposed LoE was workshopped with the Council on 7 November 2019 and on 27 January 2020. Council now can:

1. Approve the LoE for Whanganui & Partners, WDCHL and WAJV for 2020-2021. This will allow Whanganui & Partners, WDCHL and WAJV to provide their corresponding draft Sol by 1 March 2020 – as legislatively required.
2. Not approve the LoE for Whanganui & Partners, WDCHL and WAJV for 2020-2021. This is not recommended. If further feedback is required this can be considered before the LoE are sent to Whanganui & Partners, WDCHL and WAJV.

The LoE covers the period 1 July 2020 to 30 June 2021, representing Year Three of the Long Term Plan 2018 – 2028. The next LoE will be issued in the last quarter of the 2020 calendar year for the period 2021-2022.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

Providing a Letter of Expectation to Council’s CCOs ensures they are able to meet their legislative requirements under Part 1 of Schedule 8, Local Government Act 2002.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CCO Director Appointment and Remuneration Policy 2018.

[Link: Leading Edge Strategy](#)

Risks

The recommended decision has a very minor degree of risk.

The following risks have been considered and identified:

- Financial** risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future
- Service delivery** risks related to the meeting of levels of service to the community
- Reputation / image** risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media
- Legal compliance (regulatory)** risks related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability
- Environmental** risks related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible
- Health, safety and wellbeing** risks related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council’s facilities and services
- Information technology and management** risks related to the integrity of the Council’s IT network, including security, access and data management
- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner
- Project completion** risk of failure to complete on time, on budget and to plan

[Link: Risk Management Policy](#)

<p><i>Policy implications</i></p> <p>N/A</p>
<p><i>Financial considerations</i></p> <p><input checked="" type="checkbox"/> Nil <input type="checkbox"/> Approved in LTP / AP <input type="checkbox"/> Unbudgeted \$</p>
<p><i>Legislative considerations</i></p> <p>Under Part 1 of Schedule 8, Local Government Act 2002 ,</p> <p>The board of a council-controlled organisation must deliver a draft statement of intent—</p> <p>(a) to its shareholders; and</p> <p>(b) in the case of an organisation that is indirectly controlled by 1 or more local authorities (for example, a subsidiary of a holding company owned by a local authority), to each local authority that indirectly controls the organisation.</p> <p>(2) The draft statement of intent must be delivered on or before 1 March in the year preceding the financial year to which the draft statement of intent relates.</p> <p>A final statement of intent must be delivered to Council prior to 1 July 2020.</p>
<p><i>Significance</i></p> <p>The recommended decision is considered not significant as per Council’s Significance and Engagement Policy.</p> <p style="text-align: right;">Link: Significance and Engagement Policy Link: Determining significance overview</p>
<p><i>Engagement</i></p> <p>The Letters of Expectation were workshopped with Council on 7 November 2019 and on 27 January 2020.</p> <p style="text-align: right;">Link: Significance and Engagement Policy 2018</p>

11 February 2020

Pahia Turia
Chair
Whanganui and Partners

Dear Pahia

Letter of Expectation for Whanganui and Partners (July 2020 – June 2021)

This Letter of Expectation is intended to provide direction on issues that are important to Council, and to assist in the development of Whanganui and Partners 2020 – 2021 Statement of Intent (SOI).

Council values the important contribution Whanganui and Partners makes to drive economic transformation in the district. The Council has identified the following issues of importance for inclusion within Whanganui and Partners 2020-2021 SOI.

Issues of Importance

Roles and Responsibilities

The Council's expectations are that Whanganui and Partners will:

- Ensure that any activities are undertaken in accordance with the CCO Director Appointment and Remuneration Policy 2019;
- Continue to align any strategy, business plan and activities to reflect the strategic objectives of the Council including the Buy Local Premium in the Councils' Procurement Policy;
- consider how to best effect the progress of Council's key strategic projects as outlined in the Long-Term Plan
- proactively and innovatively lead a culture of being business friendly and coordinate attracting investment into the district; and
- lead, facilitate and champion economic development initiatives.

Relationship Management

The Council's expectations are that Whanganui and Partners will:

- Coordinate and lead optimal uptake of relevant opportunities presented through Accelerate 25;
- keep the Council informed of any issues or barriers raised from the business community in order to allow Council to respond proactively; and
- maintain effective ongoing relations with Council, Whanganui and Partners Chief Executive and nominated Council officers (currently Marianne Cavanagh); and consider ways to further enhance these relationships.

Media/Reputation

The Council's expectations are that Whanganui and Partners will:

- Act as a champion, highlighting and celebrating our collective successes;
- work with Council's communications department to front the media regarding decisions that Whanganui and Partners has made, or issues relating to your areas of responsibility; and
- present a unified front on issues that affect Council.

Advocacy

The Council's expectations are that Whanganui and Partners will:

- Keep the Council (via the Council officer) fully informed when advocating to third parties including full disclosure of any written submissions; and
- ensure that all advocacy and communications to third parties are consistent with the Council policy positions.

Delivering Value for Money to the Ratepayer

The Council's expectations are that Whanganui and Partners will employ prudent financial management as a basis for decision-making.

Measuring Performance

The Council's expectations are that Whanganui and Partners will:

- Identify and implement performance measures that are appropriate, meaningful to the community and measurable to support Council's decision-making and accountability reporting requirements; and
- outline performance measures that indicate business growth in your Statement of Intent

Planning

The Council's expectation is that Whanganui and Partners will differentiate between short term, medium term and longer term objectives, targets and performance monitoring.

Reporting

The Council's expectation is that the Board reports on the activities and progress of Whanganui & Partners in accordance with the Whanganui District Council CCO Director Appointment and Remuneration Policy 2019. This includes a quarterly activity report and verbal update in February, May, August and November. The verbal update would also include a tabled summary financial report.

Reports should align to the key priorities outlined in your SOI.

Leadership

- Provide leadership, expertise and collateral to support productive engagement of district and regional stakeholders in economic development; and,
- demonstrate within your SOI strong links to Council's Economic Development and Digital Strategies; and Town Centre Regeneration Strategy.

Direction for the development of the 2020-2021 Statement of Intent**Key Strategic Priorities**

In the 2020-2021 year, focus should be placed on:

Business

- Supporting local industry expansion and growth;
- support and develop agribusiness opportunities;
- the attraction of a quality four star hotel;
- facilitating engagement of local businesses with a digital business environment;
- supporting the attraction and retention of businesses to Whanganui;

- maintaining effective relationships with businesses to support and capitalise on innovation opportunities;
- identifying and supporting initiatives for sustainable job growth; and
- supporting applications to the Provincial Growth Fund.

Brand and marketing

- Build Whanganui's brand strategy and position working collaboratively within the region with key stakeholders;
- develop and market our competitive advantages to attract new business, residents, visitors and students;
- develop attraction to Whanganui;
- maintain key responsibility for promotional signage including entrances to Whanganui;
- grow visitor markets and events to maximise spend;
- work collaboratively within the region to:
 - identify and support initiatives that enhance our tourism experience; and
 - attract new product such as tourism operators.

Education and capability

- Supporting the attraction of local, regional, national and international students;
- develop and support pathways to employment;
- work collaboratively with education providers; and
- advocate for expansion and growth of courses available through education providers.

Creative industries

- Support the delivery of the Arts & Culture Strategy; and
- administer funding of community arts events to enable growth of creative industries whilst attracting visitors to Whanganui;

Other Considerations

- Encouraging effective engagement and collaboration to further the delivery of the purpose of Whanganui and Partners. This could be international, national, regional and local, and would include, the Chamber of Commerce, Te Manu Atatu, Accelerate25, Central Economic Development Agency, iwi, government and Councils.
- Maintain membership with Intelligent Communities Forum and apply for Smart 21 intelligent community programme.
- The use of Council support services to minimise overheads.

Council is committed to the constructive partnership it shares with Whanganui & Partners, and will support you in developing a thriving and prosperous Whanganui.

Whanganui and Partners draft Statement of Intent for 2020-2021 is due with Council by 1 March 2020. By December 2020, the Council will issue another Letter of Expectation for the period July 2021 to June 2022.

Yours sincerely

Hamish McDouall
Mayor
Whanganui District

11 February 2020

Annette Main
Chair
Whanganui District Council Holdings Limited

Dear Annette

Letter of Expectation for Whanganui District Council Holdings Limited (July 2020 – June 2021)

This Letter of Expectation is intended to provide direction on issues that are important to Council, and to assist in the development of Whanganui District Council Holdings Limited (WDCHL) 2020-2021 Statement of Intent (SOI).

Council values the important role WDCHL has to manage its investments.

The Council has identified the following issues of importance for inclusion within WDCHL 2020-2021 SOI.

Issues of Importance

Roles and Responsibilities

The Council's expectations are that WDCHL will:

- Ensure that any activities are undertaken in accordance with the CCO Director Appointment and Remuneration Policy 2019; and
- align any strategy, business plan and activities to reflect the strategic objectives of the Council.

Relationship Management

The Council's expectations are that WDCHL will:

- Keep the Council informed of any issues or concerns that impact on WDCHL ability to deliver on Council's expectations or barriers; and
- maintain effective ongoing relations with Council, and nominated Council officers (currently Marianne Cavanagh).

Media/Reputation

The Council's expectations are that WDCHL will operate on a "no surprises" basis and ensure that:

- Appropriate Council officers are informed regarding media releases; and
- that any issues likely to affect Council's reputation are immediately communicated to Council including the Mayor and Chief Executive.

Advocacy

The Council's expectations are that WDCHL will:

- Keep the Council (via the Council officer) fully informed when advocating to third parties including full disclosure of any written submissions; and
- ensure that all advocacy and communications to third parties are consistent with the Council policy positions.

Delivering Value for Money to the Ratepayer

The Council's expectations are that WDCHL will employ prudent financial management as a basis for decision-making, taking into account that both Council and WDCHL are accountable to the community for how this money is spent.

Measuring Performance

The Council's expectations are that WDCHL will:

- identify and implement performance measures that are appropriate, meaningful to the community and are measurable to support Council's decision-making and accountability reporting requirements; and
- outline performance measures that indicate prudent business management in your Statement of Intent.

Planning

The Council's expectation is that WDCHL will differentiate between short term, medium term and longer term objectives, targets and performance monitoring.

Reporting

The Council's expectation is that the Board reports on the activities and progress of WDCHL in accordance with the Whanganui District Council CCO Director Appointment and Remuneration Policy 2019. This includes a quarterly activity report, and a verbal update in February, May, August and November. The verbal update would also include a tabled financial report.

Financial returns

Taking into account the Company's working capital needs, including appropriate provision for its maintenance programme, as shareholder, Council requests a return of 14% on its paid up share investment in WDCHL.

Key Strategic Priorities

The Council expects WDCHL to clearly outline the key objectives for the 2020 -2021 year in the SOI, including:

- New Zealand International Commercial Pilot Academy
- GasNet
- WDCHL led Provincial Growth Fund applications

Other Considerations

The Council prefers WDCHL to use Council support services where appropriate.

The Council requests that WDCHL explore ways to reduce the carbon footprint of their activities.

The Council expects that WDCHL is committed to providing and maintaining a work environment that is safe for workers and all other persons using facilities. WDCHL should strive to achieve a zero-harm work place.

The Council expects WDCHL to be committed to the principle of equal employment opportunity in the recruitment, employment, training and promotion of its employees.

A draft Statement of Intent for 2020-2021 is due with Council by 1 March 2020.

By December 2020, the Council will issue another Letter of Expectation for the period July 2021 to June 2022.

Yours sincerely

Hamish McDouall
Mayor
Whanganui District

11 February 2020

Phil McBride
Manager
Whanganui Airport Joint Venture

Dear Phil

Letter of Expectation for Whanganui Airport Joint Venture (July 2020 – June 2021)

This Letter of Expectation is intended to provide direction on issues that are important to Council, and to assist in the development of Whanganui Airport Joint Venture (WAJV) 2020 – 2021 Statement of Intent (SOI).

The Council has identified the following issues of importance for inclusion within WAJV 2020 – 2021 SOI.

Issues of Importance

Roles and Responsibilities

The Council's expectations are that WAJV will:

- Ensure that any activities are undertaken in accordance with the CCO Director Appointment and Remuneration Policy 2019; and
- align any strategy, business plan and activities to reflect the strategic objectives of the Council.

Relationship Management

The Council's expectations are that WAJV will:

- keep the Council informed of any issues or concerns that impact on WAJV ability to deliver on Council's expectations or barriers; and
- maintain effective ongoing relations with Council, and nominated Council officers (currently Marianne Cavanagh).

Media/Reputation

The Council's expectations are that WAJV will:

- Inform appropriate Council officers regarding media releases.

Advocacy

The Council's expectations are that WAJV will:

- Keep the Council (via the Council officer) fully informed when advocating to third parties including full disclosure of any written submissions; and
- ensure that all advocacy and communications to third parties are consistent with the Council policy positions.

Delivering Value for Money to the Ratepayer

The Council's expectations are that WAJV will employ prudent financial management as a basis for decision-making, taking into account that both Council and WAJV are accountable to the community for how this money is spent.

Measuring Performance

The Council's expectations are that WAJV will:

- identify and implement performance measures that are appropriate, meaningful to the community and are measurable to support Council's decision-making and accountability reporting requirements; and
- outline performance measures that indicate prudent business management in your Statement of Intent.

Planning

The Council's expectation is that WAJV will differentiate between short term, medium term and longer term objectives, targets and performance monitoring.

Reporting

The Council's expectation is that the Board reports on the activities and progress of WAJV in accordance with the Whanganui District Council CCO Director Appointment and Remuneration Policy 2019. This includes a quarterly activity report and verbal update in February, May, August and November. The verbal update would also include a tabled summary financial report.

Safety

The Council expectation is that the WAJV is committed to providing and maintaining a work environment at the Whanganui Airport that is safe for our workers and all other persons using our facilities. The WAJV shall strive to achieve a zero-harm work place.

Key Strategic Priorities

The Council expects WAJV to clearly outline the key objectives for the 2020 – 2021 year in the SOI.

Other Considerations

The Council prefers WAJV to use Council support services to minimise overheads.

A draft Statement of Intent for 2020 – 2021 is due with Council by 1 March 2020. Recognising that the WAJV is a joint venture, Council would expect that a draft SOI would take into account the requirements from the Ministry of Transport.

By December 2020, the Council will issue another Letter of Expectation for the period July 2021 to June 2022.

Yours sincerely

Hamish McDouall
Mayor
Whanganui District

8.3 APPOINTMENTS TO EXTERNAL ORGANISATIONS - FEBRUARY 2020**Author:** Anna Palamountain - Democracy Advisor**Authoriser:** Kate Barnes - Senior Democracy Advisor**References:** Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council

- (a) reappoints Philippa Baker-Hogan to the Four Regions Trust
- (b) reappoints Andrew Collins to the Four Regions Trust
- (c) appoints _____ as its representative on the Horizons Regional Council Passenger Transport Committee

Whanganui District Council has appointment rights to the Four Regions Trust. Terms of appointment are three years, and Council appointees Andrew Collins and Phillipa Baker-Hogan's terms are due to expire in March. The Trust has requested that both are reappointed for further three year terms.

Horizons Regional Council has asked the Whanganui District Council to nominate a representative to attend the meetings of its Passenger Transport Committee. Council is asked to nominate a person to fill this role.

8.4 APPOINTMENT TO NEW ZEALAND MASTERS GAMES LIMITED

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Rob Vinsen is appointed as a director of New Zealand Masters Games Limited.

Executive summary

Whanganui District Council has the right to appoint two directors of New Zealand Masters Games Limited. One of Council's appointees, Philippa Baker-Hogan, has tendered her resignation. Mayor Hamish McDouall has recommended that Rob Vinsen take up the vacant role, to provide Councillor input to the board.

Council is asked to endorse the Mayor's recommendation.

8.5 2019-22 MANAWATU-WHANGANUI TRIENNIAL AGREEMENT

Author: Kate Barnes - Senior Democracy Advisor

Authoriser: Stephanie Macdonald-Rose - Policy & Governance Manager
Charlotte Almond - General Manager Strategy

References: 1. Draft Triennial Agreement ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council

- (a) approves the 2019-2022 Triennial Agreement for the Manawatū -Whanganui Region
- (b) authorises the mayor to sign the 2019-2022 Triennial Agreement for the Manawatū - Whanganui Region on behalf of Whanganui District Council

Executive summary

The Local Government Act 2002, section 15(1), requires all local authorities within a region to produce a Triennial Agreement. The Triennial Agreement outlines processes for communication and co-ordination among local authorities in the region. It also identifies mechanisms for assisting local authorities to promote co-operation and avoid duplication amongst themselves when engaging communities and exercising general empowerment.

The Local Government Act requires a Triennial Agreement to be in place, signed by all councils, by 1 March 2020.

Background

Responsibility for drafting the Triennial Agreement for the Manawatū -Whanganui region sits with Horizons Regional Council. Horizons have provided a draft version and are seeking approval and/or feedback.

Key issues

The Triennial Agreement is largely unchanged from that of the 2016-19 triennium. Minor changes include:

- Adjustments to the timetable for meetings of CEs and Mayors to review the agreement's performance to allow greater flexibility
- Noting that areas of regional focus for this triennium are:
 - i. Climate change response – Councils have signed an MoU (attached) and are developing a region wide action plan;

- ii. Sustainable regional growth and prosperity (e.g. through Accelerate25, collaboration between councils and across EDAs;
- iii. Three waters policy and services with the initial focus on drinking water;
- iv. Information sharing.
- Minor language changes to reflect the progress of the Manawatū-Whanganui Economic Action Plan

Options

Option 1

Approve the Triennial Agreement as drafted by Horizons Regional Council.

Option 2

If Council wishes to suggest any changes, these will need to be provided to Horizons as soon as possible – either by resolution from this meeting or an urgent workshop. Council will then need to resolve to adopt the Triennial Agreement by the end of February.

SUMMARY OF CONSIDERATIONS			
<i>Fit with purpose of local government</i>			
The Triennial Agreement is concerned with enabling democratic local decision-making and action by, and on behalf of, communities.			
Link: Section 10 of the Local Government Act 2002			
<i>Fit with strategic framework</i>			
<i>Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact</i>			
	Contributes	Detracts	No impact
Leading Edge Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Triennial Agreement is primarily related to the Community strand in the Leading Edge Strategy. In particular, it's commitment to working in partnership.			
Link: Leading Edge Strategy			
<i>Risks</i>			
The recommended decision has a very minor degree of risk.			
The following risks have been considered and identified:			
<input type="checkbox"/> Financial risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future			
<input type="checkbox"/> Service delivery risks related to the meeting of levels of service to the community			
<input type="checkbox"/> Reputation / image risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media			

- Legal compliance (regulatory) risks** related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability
- Environmental risks** related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible
- Health, safety and wellbeing risks** related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council's facilities and services
- Information technology and management risks** related to the integrity of the Council's IT network, including security, access and data management
- Infrastructure / assets risks** related to the inability of assets to provide the required level of service in the most cost effective manner
- Project completion risk** of failure to complete on time, on budget and to plan

[Link: Risk Management Policy](#)

Policy implications

The Triennial Agreement outlines how Council will collaborate with fellow authorities in the Horizons region. Any policy implications as a result of this will be dealt with on a case by case basis.

Financial considerations

Nil Approved in LTP / AP Unbudgeted \$

Legislative considerations

The Triennial Agreement is a requirement of the Local Government Act.

Significance

The recommended decision is considered not significant as per Council's Significance and Engagement Policy.

[Link: Significance and Engagement Policy](#)

[Link: Determining significance overview](#)

Engagement

No external engagement has been undertaken.

[Link: Significance and Engagement Policy 2018](#)



DRAFT Triennial Agreement for the Manawatū-Whanganui Region

March 2020

MANAWATŪ-WHANGANUI REGION

TRIENNIAL AGREEMENT

PURPOSE

This Triennial Agreement (Agreement) is established under section 15 of the Local Government Act 2002 (LGA) (but also has relationships with sections 14 and 16). The purpose of this Agreement is to give effect to the principles of local government through the establishment of protocols for communication and coordination between the local authorities of the Manawatū-Whanganui Region. The Agreement gives particular effect to the promotion of desired community and local authority outcomes and objectives in such a way as to achieve sustainable development and promote the interests of the Region's communities. The Agreement also establishes the process for consultation on proposals for new Regional Council activities.

The Agreement is effective from 1 March 2020 until such time as the Agreement is either amended by the agreement of all parties or is renewed following the 2022 local authority elections and before 1 March 2023.

PARTIES

The signatories to this agreement are:

Principal Signatories:

(those local authorities whose boundaries are completely or primarily encompassed within the Manawatū-Whanganui Region and who primarily identify with that Region).

1. *Horizons Regional Council (Manawatū-Whanganui Regional Council)*
2. *Horowhenua District Council*
3. *Manawatu District Council*
4. *Palmerston North City Council*
5. *Rangitikei District Council*
6. *Ruapehu District Council*
7. *Tararua District Council*
8. *Whanganui District Council*

Non-primary Signatories:

(those local authorities whose boundaries bisect the Manawatū-Whanganui Region but whose principal identification is with another Region).

1. *Taupo District Council*
2. *Waitomo District Council*
3. *Stratford District Council*

This Triennial Agreement is binding on all local authorities of the Manawatū-Whanganui Region. It is recognised that for Non-primary Signatories, the degree of involvement in the actions required under "B. Communication and Coordination" and "D. Form" will be in proportion to the degree to which these parties are affected by decisions, issues, proposals or other matters, as determined by the Non-primary Signatories.

AGREEMENT

A. General

Signatories to this Agreement agree to work together in good faith for the good governance of their localities and the Region.

Signatories to this Agreement recognise that:

- The communities within the Region are diverse and encompass a range of desired outcomes and objectives.
- Collaboration and cooperation between local authorities of the Region can more effectively promote social, economic, and cultural interests of communities in the Region, and maintenance and enhancement of the Region's environment.
- Collaboration and cooperation between local authorities of the Region can bring efficiencies in terms of planning, administration costs and consideration of decision-making and consultation requirements, increases available resources and promotes cooperative approaches in taking strategic judgements about the allocation of resources.
- Although collaboration and cooperation are outcomes that should be strived for, each local authority has the legislative mandate to govern their own area as appropriate.
- Collaboration and cooperation between local authorities of the Region can more effectively grow the region's economy for the benefit of its communities.

B. Communication and Coordination

Signatories to this agreement will:

1. Work together to develop a common process for promoting or achieving priorities and community outcomes, and making efficient use of resources, in accordance with section 14(e) LGA;
2. Develop joint approaches as required.
3. Provide for early notification (through the appropriate council or officer forum) of, and participation in, decisions that may affect other local authorities in the Region in accordance with the requirements of sections 77-89 LGA (decision-making and consultation). This will include distribution of draft documentation of major policy discussions and the development of consultation policies;
4. Apply a 'no surprises' policy whereby early notice will be given over disagreements between local authorities concerning policy or programmes before critical public announcements are made;
5. Use existing structures to pursue greater collaboration within the Region (refer to Appendix One);
6. Consider joint community consultation for issues affecting more than one authority.
7. Provide opportunities for other local authorities, whether party to this agreement or not, to work jointly on the development of strategies and plans for the achievement of identified outcomes and priorities.

8. Work together to achieve regional economic prosperity (refer to Appendix Two).

C. Regional Co-operation

1. The parties note that there is value, in the appropriate circumstances, in working together to take a regional approach to issues and opportunities of mutual benefit.
2. In this triennium the parties note that areas of regional focus include:
 - i. Climate change response – Councils have signed an MoU (attached) and are developing a region wide action plan;
 - ii. Sustainable regional growth and prosperity (eg. through Accelerate25, collaboration between councils and across EDAs;
 - iii. Three waters policy and services with the initial focus on drinking water;
 - iv. Information sharing.
3. Other areas of regional focus may arise during the triennium and will be considered by mutual agreement including any matters relevant to section 15(2)(c) LGA.
4. The parties are committed to ongoing and open discussions about how they best work together to develop opportunities that are regionally as well as locally significant.

D. Proposals for New Regional Council Activities

1. New Activities

New activities for Horizons Regional Council may be proposed either by the Regional Council itself or by one or more constituent territorial authorities when they see an opportunity for the Regional Council to pick up new activities. The process for consultation on proposals for such activities shall be as follows:

- a. The affected parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).
- b. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered and why); and
 - the reasons for the proposal.
- c. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

- d. Final decisions (including considerations leading to the specific decision) will be communicated to the next available Regional Chiefs' meeting.

2. **Significant New Activities proposed by Horizons Regional Council**

If the Regional Council or a Regional Council controlled organisation proposes to undertake a significant new activity, and these activities are already undertaken or proposed to be undertaken by one or more territorial authorities within the Region, section 16 of the LGA will apply.

However, in the spirit of this agreement, the parties agree to an expanded consultation and communication process. The parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).

The parties also agree that prior to implementing the formal provisions of section 16 (2 and 3):

- a. The Regional Council will inform all territorial authorities within the Region of:
 - the nature of the activity proposed to be undertaken;
 - the scope of the proposal (including size, districts covered, and why); and
 - the reasons for the proposal.
- b. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

Should the mediation processes outlined in section 16(4) be initiated, the parties agree to the following process. If no agreement on a mediator is forthcoming a mediator will be appointed by the president of the Manawatu District Law Society. If mediation is unsuccessful, any of the local authorities affected may ask the Minister of Local Government to make a binding decision on the proposal. The cost of mediation will be met equally by the parties that have agreed to the mediation.

E. Form

Consultation in relation to this agreement will take one or more of the following forms:

1. Agrees to review the agreement annually in regard to its effectiveness.
2. Existing regional and sub-regional forums, such as Regional Chiefs' meeting.
3. Meetings between councils and meetings between staff as necessary to achieve communication and coordination on issues identified in the Agreement.

F. Agreement to Review

The parties agree to review the terms of this Agreement within 40 working days of a request by one of the parties being made in writing to the local authority with delegated responsibility to service the Agreement. Such a request will be accompanied by a Statement of Proposal including outcomes sought and reasons for the proposal, and engage all affected parties in consultation.

G. Consultation in Relation to Resource Management Act 1991 (RMA) Policy and Plans

The following consultation process will apply to the preparation of a new, or change, variation, or review of an existing, Regional Policy Statement, regional plan or district plan by a local authority in the Region:

1. The Regional Council will seek the input of territorial authorities, and vice-versa, for the preparation or review of the Regional Policy Statement, or regional or district plan.
2. For the Regional Policy Statement or a regional plan, the Regional Council will make the draft version available to all territorial authorities in the Region for discussion and development.
3. The parties to this agreement acknowledge their obligation to act in accordance with the principles of consultation set out in Section 82 LGA.

H. Resolving Disagreement

In the event of a disagreement over the actions taken to give effect to this agreement that cannot be successfully resolved by affected parties, the parties agree to refer the issue of disagreement to mediation.

I. Servicing

Signatories agree that responsibility for servicing this agreement shall be carried out by Horizons Regional Council. Servicing involves:

- Providing those secretarial services required; and
- Acting as a media and communications contact (including the provision of information to the public on request) in relation to matters covered in the Agreement on a case by case basis and in a format agreed by affected parties.

J. Statutory Requirements

This document is deemed to duly constitute fulfilment of section 14e, 15 and 16 of the LGA, and Schedule 1 Clause 3A(1) of the RMA.

Section 15 of the LGA requires that:

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement containing protocols for communication and coordination among them during the period until the next triennial general election of members.
2. Each agreement must include a statement of the process for consultation on proposals for new Regional Council activities.
3. After the date specified in subsection (1), but before the next triennial general election of members, all local authorities within each region may meet and agree to amendments to the protocols.
4. An agreement remains in force until replaced by another agreement.

In addition, other sections of the Act also require collaboration:

Section 14(e)

1. A local authority should collaborate and cooperate with other local authorities and bodies as it considers appropriate to promote or achieve its priorities and desired outcomes, and make efficient use of resources.

Section 16 – (summarised)

1. If a Regional Council, or a Regional Council-controlled organisation, proposes to undertake a significant new activity, the Regional Council must advise all the territorial authorities within its Region and the Minister of Local Government of the proposal, include it in the draft Long Term Plan, and go through mediation if agreement is not reached.

Schedule 1 Clause 3A(1) of the RMA requires that:

A triennial agreement entered into under section 15(1) of the LGA must include an agreement on the consultation process to be used by the affected local authorities in the course of—

- (a) preparing a proposed policy statement or a variation to a proposed policy statement; and
- (b) preparing a change to a policy statement; and
- (c) reviewing a policy statement.

AUTHORITY

This Agreement is signed by the following on behalf of their respective authorities.

Council	Signature
Horizons Regional Council	Rachel Keedwell Chairperson _____ Date:
Horowhenua District Council	Bernie Wanden Mayor _____ Date:
Manawatu District Council	Helen Worboys Mayor _____ Date:
Palmerston North City Council	Grant Smith Mayor _____ Date:
Rangitikei District Council	Andy Watson Mayor _____ Date:
Ruapehu District Council	Don Cameron Mayor _____ Date:
Stratford District Council	Neil Volzke Mayor _____ Date:
Tararua District Council	Tracey Collis Mayor _____ Date:
Taupo District Council	David Trewavas Mayor _____ Date:
Waitomo District Council	John Robertson Mayor _____ Date:
Whanganui District Council	Hamish McDouall Mayor _____ Date:

APPENDIX ONE

Existing structures that promote communication and collaboration include, but are not limited to:

Forum	Members	Comments
Regional Chiefs	<i>Horizons RC Horowhenua DC Manawatu DC Palmerston North CC Rangitikei DC Ruapehu DC Taranaki DC Whanganui DC</i>	
SOLGM – Society of Local Government Managers		
LGNZ Zone and sector meetings		
LAPRN Local Authorities Public Relations Network	Public Relations/ Communications practitioners from Manawatū-Whanganui Region	
	Planners from local authorities in Manawatū-Whanganui Region	COGS meetings coordinate with Regional Chiefs meeting dates.
	Meeting of revenue and rating managers from Manawatū-Whanganui Region	
	Meeting of electoral officers from Councils in this Region	
IPWEA (Institute of Public Works Engineering Australasia)		http://www.ipwea.asn.au/
Civil Defence and Emergency Management Group		
ALGIM – Association of Local Government Information Management		Mission is to provide leadership to Local Government in Information Management and Information Processes. http://www.algim.org.nz/
MW LASS Ltd – Manawatū-Whanganui Local Authority Shared Services Limited	<i>Horizons RC Horowhenua DC Manawatu DC Rangitikei DC Ruapehu DC</i>	

Forum	Members	Comments
	<i>Tararua DC</i> <i>Whanganui DC</i>	
Manawatu District and Palmerston North City Joint Strategic Planning Committee	<i>Manawatu DC</i> <i>Palmerston North CC</i>	

APPENDIX TWO

Collaboration and Co-operation for Regional Economic Development

The purpose of this Appendix is to describe how the district, city and regional councils (the Councils) in the Horizons (Manawatū-Whanganui) region will work together to achieve economic prosperity.

This Appendix is a demonstration of the Councils' shared vision which is

To work collaboratively to grow the region's economic prosperity for the benefit of its communities.

The agreement

Notwithstanding the requirements of Sections 16 and 77-89 of the LGA, the parties agree:

- To use the Regional Chiefs Forum as a mechanism to formally discuss any issue relating to Economic Development.
- To work collaboratively to enhance opportunities for growth and development in the region.
- That the principle of a regional approach benefits all parties.
- To communicate openly about opportunities for growth whilst respecting commercial confidentiality.
- To make economic prosperity a priority and a standing item at their regular meetings, termed 'Meetings of the Regional Chiefs'.
- To review proposed works on an annual basis. Additional items may be added to this Appendix at any stage with the agreement of all parties.

Works proposed this triennium

In this triennium the parties will work collaboratively to implement the opportunities identified in the Manawatū-Whanganui Economic Action Plan under Accelerate25.

The work may include:

- Providing feedback on implementation from the Regional Chiefs to the Accelerate25 Lead Team.
- Engaging both governance and staff in supporting implementation of actions arising from the Regional Economic Action Plan.
- Working with iwi, business leaders and economic development agencies to aid implementation of the Regional Economic Action Plan.
- Progressing actions from the Regional Economic Action Plan.

Memorandum of Understanding

Working together to adapt to climate change

Our councils recognise the urgent need to address the challenge presented by climate change. We acknowledge that action is needed now to avoid its worst effects and achieve a just transition to a resilient, sustainable future. It is a matter of great significance to the communities our councils serve.

We believe local government has an important role to play in helping communities in the region adapt to a changing climate. We see this as the most significant area of work for local government. We also have a role in helping to mitigate climate change by making our contribution to reducing the causes of climate change.

The purpose of this MoU is to enshrine a collaborative approach across the Horizons region with a focus on how we work to adapt to a changing climate

As a group of Councils working on climate change we undertake to:

- collaborate across our organisations on action to build organisational, community and regional resilience in the face of a changing climate;
- collaborate across our organisations to take action to mitigate the effects of climate change;
- Collaborate and communicate within our organisations and our communities, openly sharing how our community can transition to a sustainable future and a significantly lower contribution to the causes of climate change;
- Place priority on developing strategies to address climate change;
- communicate openly, sharing what we know about likely effects and response options;
- engage and involve our communities in decisions that affect them;
- give effect to our engagement responsibilities with iwi and hapū in our areas of responsibility and arrangements detailed in Treaty of Waitangi Settlements;
- report regularly on work going on to address climate change adaptation and mitigation across the region;
- support each other with skills and knowledge from our respective organisations;
- work collectively as a region to engage with central Government.

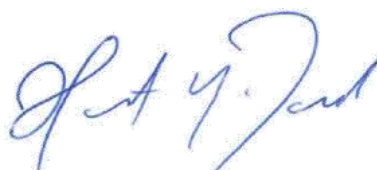
Our councils are signatories to the Local Government Declaration on Climate Change. The forthcoming Triennial Agreement is an opportunity to consider further cooperation in response to climate change. We will seek agreement from our respective Councils to include the content of this MoU in the next triennial agreement.

Signed on 3/9/19 by

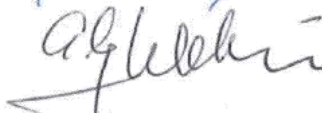
Mayor of Ruapehu District Council



Mayor of Whanganui District Council



Mayor of Rangitikei District Council



Mayor of Manawatu District Council



Mayor of Palmerston North City Council



Mayor of Tararua District Council



Mayor of Horowhenua District Council





Chair of Horizons Regional Council



8.6 GOVERNMENT CONSULTATION UPDATE - FEBRUARY 2020**Author:** Justin Walters - Policy Analyst Legislative & Performance Management**Authoriser:** Stephanie Macdonald-Rose - Policy & Governance Manager

Charlotte Almond - General Manager Strategy

- References:**
1. **Government Consultation Update – February 2020** ↓ 
 2. **Council submission on reducing waste: A more effective landfill levy** ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That Council

- (a) receives information within Government Consultation Update – February 2020.
- (b) notes the Council submission on Reducing waste: A more effective landfill levy
- (c) make a submission on the National Policy Statement for Indigenous Biodiversity (NPSIB).
- (d) make a submission on the Accelerating renewable energy and energy efficiency - Discussion Document

Executive summary

The purposes of this report are to provide an update on consultations being undertaken by Central Government and other organisations which have the potential to impact on Council or the Whanganui District; to note the Council submission on Reducing Waste: A more effective landfill levy.

Background

The purpose of the government consultation update (**Ref 1**) is to keep the Council informed on opportunities to provide feedback on legislation, discussion documents and other consultations, undertaken by Central Government and public organisations, which have potential to affect the operation of Council or the wider Whanganui District.

The following new Government consultations are available for comment:

Consultation	Closing Date
Reducing Waste: A more effective landfill levy	Closed 02/02/2020
Land Transport (Rail) Legislation Bill	Closed 7/02/2020
Land Transport (NZTA) Legislation Amendment Bill	Closed 7/02/2020

Urban Development Bill	14/02/2020
Holidays (Bereavement Leave for Miscarriage) Amendment Bill (No 2)	14/02/2020
Reforming the New Zealand Emissions Trading Scheme – Proposed Settings	28/02/2020
Accelerating Renewable Energy and Energy efficiency – Discussion Document	28/02/2020
National Policy Statement for Indigenous Biodiversity (NPSIB)	14/03/2020
Infrastructure Funding and Financing Bill	5/03/2020
Taumata Arowai – The Water Services Regulator Bill	4/03/2020
Review of the Burial and Cremation Act 1964 and Related Legislation	<i>Updated</i> 10/04/2020

Key issues

Reducing waste: A more effective landfill levy

The Ministry for the Environment is proposing to make changes around waste minimisation and includes:

- increases to the levy for municipal landfills (those that take household waste);
- applying the levy to all types of landfill except cleanfills (accepting only virgin excavated natural materials) and farm dumps;
- applying the levy at different rates for different landfill types, to reflect different environmental and social costs of disposal, and different opportunities for recovery of different materials; and
- collecting better data on waste.

A Council submission was prepared by the Waste Minimisation Working Party and addresses the following issues:

- Support for a progressive increase in the landfill levy across a broad range of waste provided that the cost-benefit analysis shows a clear shift in behaviour.
- That a long term strategic view of the landfill levy charges should be taken.
- Support for better information capture on waste streams including diverted materials.

The Council submission on Reducing waste: A more effective landfill levy is provided for noting.

Land Transport

There are two Bills relating to land transport. The first Bill seeks to integrate rail into the wider land transport planning and funding regime and continue the trend set by the Government Policy Statement on Land Transport. Under this policy a billion dollars was pumped into KiwiRail in the last funding round but roading lost a similar amount in a “reprioritisation” of monies. Officers support the integration of rail into the wider land transport planning and funding framework and KiwiRail’s involvement in the regional transport committee is positive.

The second Bill provides additional regulatory powers to NZTA, including providing a framework for the creation of a central register. This register is for decisions made under the Land Transport Act 1998 (including speed limits and other moving and stationary controls). Officers are still waiting on additional detail for the requirements of the register but will seek to be involved in the detailed design to ensure that a suitable transition period is provided for recording decisions within the register.

National Policy Statement for Indigenous Biodiversity (NPSIB)

The purpose of the policy is to set out what local authorities must achieve in relation to maintenance of indigenous biodiversity. There are significant bodies of work for the Whanganui District associated with the policy statement including:

- New District Plan work.
- High level of engagement, partnership and delivery of NPS with tangata whenua.
- Promotion of new 'restoration' work for degraded SNA or connecting area and support for highly mobile fauna.
- Increasing indigenous vegetation cover; setting targets of 10% cover or greater for rural and urban areas. Our District indigenous cover sits at approximately 26.57%.
- Preparing a Regional Biodiversity Strategy

Officers recommend that Council make a submission on the following matters:

- Recognise that there continue to be significant challenges in maintaining our indigenous biodiversity.
- Support the objectives and policy intentions proposed in the draft.
- Support the concepts underpinning the policy, in particular section 3 in regards to the maintenance of indigenous biodiversity.
- Highlight concern around resourcing (\$500 000 staff and project costs), there is significant new technical work proposed to deliver this policy. Territorial authorities are expected to complete ecological assessments for 'Significant Natural Areas', identify taonga species and ecosystems, complete a series of plan change processes, and promote restoration components.

Due to the timing of the close of submissions a draft submission will be circulated to elected members with any final submission approval being undertaken by the Mayor and Chief Executive. The final submission will then be included at the next Council meeting for noting.

Taumata Arowai - The Water Services Regulator Bill

The stated purpose of the Bill is to implement the Government's decision to create a new regulatory body to oversee, administer, and enforce the drinking water regulatory system. The Bill establishes Taumata Arowai—the Water Services Regulator (Taumata Arowai) as a new Crown agent and provides for its objectives, functions, operating principles, and governance arrangements. While it is noted that the regulations by the new regulator will impact on Council's water services functions the formation of the regulator itself is in line with central government's existing policy decisions.

Officers will keep a watching brief on any new regulation on Council's water services functions and how they might affect Council's operations.

Accelerating renewable energy and energy efficiency - Discussion Document

Ministry of Business, Innovation and Employment are looking at how best to accelerate the use of renewable electricity and lower the emissions from process heat. The options being considered are intended to be complementary to the New Zealand Emissions Trading Scheme (NZ-ETS), and work alongside initiatives in the Climate Change, Economic Development, and Research, Science and Innovation portfolios, and the Just Transitions work programme.

Officers recommend that Council make a submission on the following matters:

- Give greater weight to the consideration of impact on regional New Zealand.
- Ensure that the unintended consequences of reliance on forestry for low cost abatement are well considered and managed.
- Better alignment of work streams with Provincial Growth/Regional Economic development.
- Consider how small businesses can access R&D opportunities and/or the learnings that bigger businesses are realising with the support of public funds/tax incentives.
- Ensure that new work for councils, and reforms to the RMA, are realistic and affordable in the context that smaller councils operate.

Reforming the New Zealand Emissions Trading Scheme - Proposed Settings

This discussion document is a continuation of the work stream under the Climate Change Response (Emissions Trading Reform) Amendment Bill. It is noted that if the changes to the cost of carbon are made, this will increase the cost of hydrocarbon based energy production and will have flow on effects to electricity and transport costs. In addition an increase to the carbon price will increase the asset value of those holding carbon credits.

Next Steps

If the Council resolves to make a submission on any of the open consultations, where sufficient time allows, the draft submission will be tabled for approval at a Council meeting.

In the event that the timing of the consultation period does not allow for this process, the draft submission will be circulated to Councillors for comment, with the Mayor and Chief Executive approving the final submission. The final submission will then be included at the following Council meeting for noting.

Government Consultation Update

February 2020

Title: **Reducing waste: A more effective landfill levy**
Organisation/ Committee: Ministry for the Environment
Submission Closes: **Closed - 3/02/2020**
Status: Finalised / No further action required
Decision \ Recommendation: Make a submission

<p>Brief The Ministry for the Environment is proposing to:</p> <ul style="list-style-type: none"> • increase the levy for municipal landfills (those that take household waste); • apply the levy to all types of landfill except cleanfills (accepting only virgin excavated natural materials) and farm dumps; • apply the levy at different rates for different landfill types, to reflect different environmental and social costs of disposal, and different opportunities for recovery of different materials; and • collect better waste data. 	<p>Assessment A Council submission was prepared by the Waste Minimisation Working Party and addresses the following issues:</p> <ul style="list-style-type: none"> • Support for progressive increase in the landfill levy across a broad range of waste provided that the cost-benefit analysis shows a clear shift in behaviour. • A long term strategic view of the landfill levy charges should be taken. • Support for better information capture on waste streams including diverted materials. <p>Leading Edge Strategy <i>Community, Environment and Economy</i></p>												
<p>Consultation documents & more info Summary - https://www.mfe.govt.nz/publications/waste/reducing-waste-more-effective-landfill-levy-consultation-document Consultation Document - https://www.mfe.govt.nz/sites/default/files/media/Waste/reducing-waste-a-more-effective-landfill-levy-consultation-document.pdf</p>	<p>Submission score</p> <table border="1"> <tr> <td>Impact</td> <td>5</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>6</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>4</td> <td>Total score (out of 25)</td> <td>19</td> </tr> </table>	Impact	5	Lead	2	Significant	6	Capacity	2	Strategic intentions	4	Total score (out of 25)	19
Impact	5	Lead	2										
Significant	6	Capacity	2										
Strategic intentions	4	Total score (out of 25)	19										

Title: Land Transport (Rail) Legislation Bill
Organisation/ Committee: Transport and Infrastructure Committee
Submission Closes: Closed - 7/02/2020
Status: Finalised / No further action required
Decision \ Recommendation: No submission

<p>Brief</p> <p>The stated objective of the Bill is to implement a new planning and funding framework for the heavy rail track network owned by KiwiRail and bringing planning and funding of the rail network under the land transport planning and funding regime set by the Land Transport Management Act 2003.</p>	<p>Assessment</p> <p>The integrating of rail into the wider land transport planning and funding regime and continues the trend set by the Government Policy Statement on Land Transport. Under this policy a billion dollars was pumped into KiwiRail in the last funding round but roading lost a similar amount in a “reprioritisation” of monies.</p> <p>Broadly officers support the integration of rail into the wider land transport planning and funding framework and KiwiRail’s involvement in regional transport committees is positive.</p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_93293/land-transport-rail-legislation-bill</p> <p>Bill - http://www.legislation.govt.nz/bill/government/2019/0191/5.0/whole.html</p>	<p>Leading Edge Strategy</p> <p><i>Connectivity, Environment and Economy</i></p> <p>Submission score</p> <table border="1" data-bbox="762 1317 1272 1469"> <tr> <td>Impact</td> <td>5</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>3</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>15</td> </tr> </table>	Impact	5	Lead	2	Significant	3	Capacity	2	Strategic intentions	3	Total score (out of 25)	15
Impact	5	Lead	2										
Significant	3	Capacity	2										
Strategic intentions	3	Total score (out of 25)	15										

Title: Land Transport (NZTA) Legislation Amendment Bill

Organisation/ Committee: Transport and Infrastructure Committee

Submission Closes: Closed - 7/02/2020

Status: Finalised / No further action required

Decision \ Recommendation: No submission

<p>Brief</p> <p>The stated objective of the Bill is to strengthen the regulatory leadership of the New Zealand Transport Agency by setting up a new regulatory structure, establishing the position of Director of Land Transport, and centralising regulatory authority. To support the policy objective, the Bill also strengthens NZTA’s role in relation to key regulatory interventions including speed management and enforcement.</p>	<p>Assessment</p> <p>The bill provides additional regulatory powers to NZTA including the creation of a central registrar for decisions made under the Land Transport Act 1998 (including speed limits and other moving and stationary controls). Officers are still waiting on additional detail for the requirements of the register but will seek to be involved in the detailed design to ensure that a suitable transition period is provided for recording decisions within the register.</p> <p>Leading Edge Strategy</p> <p><i>Connectivity, Environment and Economy</i></p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_93295/land-transport-nzta-legislation-amendment-bill</p> <p>Bill - http://legislation.govt.nz/bill/government/2019/0192/latest/whole.html</p>	<p>Submission score</p> <table border="1"> <tr> <td>Impact</td> <td>4</td> <td>Lead</td> <td>3</td> </tr> <tr> <td>Significant</td> <td>3</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>2</td> <td>Total score (out of 25)</td> <td>14</td> </tr> </table>	Impact	4	Lead	3	Significant	3	Capacity	2	Strategic intentions	2	Total score (out of 25)	14
Impact	4	Lead	3										
Significant	3	Capacity	2										
Strategic intentions	2	Total score (out of 25)	14										

Title:	Urban Development Bill
Organisation/ Committee:	Environment Committee
Submission Closes:	14/02/2020
Status:	Initial Assessment
Decision \ Recommendation:	No submission

<p>Brief</p> <p>The stated objective if the bill is to provide for functions, powers, rights, and duties of the Crown entity Kāinga Ora–Homes and Communities to enable it to undertake its urban development functions.</p>	<p>Assessment</p> <p>The bill provides Kāinga Ora–Homes and Communities with powers to undertake urban redevelopment include the ability to—</p> <ul style="list-style-type: none"> • override, add to, or suspend provisions in RMA plans or policy statements in the development plan that applies to the project area: • act as a consent authority (city/district level) and requiring authority under the RMA: • use funding tools for infrastructure and development activities: • levy targeted rates and development contributions: • build and change infrastructure: • reconfigure reserves. <p>Officers broadly support the urban development powers of Kāinga Ora–Homes and Communities but note that given the scale of Whanganui it is unlikely that these functions will affect Whanganui.</p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.hud.govt.nz/urban-development/urban-development-bill</p> <p>Bill - http://www.legislation.govt.nz/bill/government/2019/0197/latest/whole.html</p>	<p>Leading Edge Strategy</p> <p><i>Community, Connectivity, Environment and Economy</i></p> <p>Submission score</p> <table border="1" data-bbox="762 1547 1270 1700"> <tr> <td>Impact</td> <td>3</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>2</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>12</td> </tr> </table>	Impact	3	Lead	2	Significant	2	Capacity	2	Strategic intentions	3	Total score (out of 25)	12
Impact	3	Lead	2										
Significant	2	Capacity	2										
Strategic intentions	3	Total score (out of 25)	12										

Title: Accelerating renewable energy and energy efficiency - Discussion Document
Organisation/ Committee: MBIE
Submission Closes: 28/02/2020
Status: Initial Assessment
Decision \ Recommendation: Make a submission

<p>Brief This discussion paper examines a range of barriers and issues, and seeks feedback on a range of options to accelerate the use and supply of renewable energy and energy efficiency technologies.</p>	<p>Assessment Officers have review the proposal and have commented that greater weight should be given to considering the potential impacts of the proposal on regional New Zealand and better alignment with the provincial growth fund. An excessive reliance on forestry would also have unintended consequences on regions like Whanganui. In addition, consideration should also be given to how smaller companies might be able to access R&D opportunities.</p> <p>Leading Edge Strategy Community, Environment and Economy</p>												
<p>Consultation documents & more info Summary - https://www.mbie.govt.nz/have-your-say/accelerating-renewable-energy-and-energy-efficiency Consultation Document - https://www.mbie.govt.nz/dmsdocument/10349-discussion-document-accelerating-renewable-energy-and-energy-efficiency</p>	<p>Submission score</p> <table border="1" data-bbox="762 1205 1270 1357"> <tr> <td>Impact</td> <td>4</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>4</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>15</td> </tr> </table>	Impact	4	Lead	2	Significant	4	Capacity	2	Strategic intentions	3	Total score (out of 25)	15
Impact	4	Lead	2										
Significant	4	Capacity	2										
Strategic intentions	3	Total score (out of 25)	15										

Title: **Reforming the New Zealand Emissions Trading Scheme - Proposed Settings**
Organisation/ Committee: Ministry for the Environment
Submission Closes: **28/02/2020**
Status: Initial Assessment
Decision \ Recommendation: No submission

<p>Brief This consultation document outlines the Government’s proposals for the provisional emissions budget and the accompanying NZ ETS settings. It discusses New Zealand’s current emissions reduction targets, potential ways to deliver efficient emissions abatement, and the impacts of an increasing NZU price.</p>	<p>Assessment This discussion document is a continuation of the work stream under the Climate Change Response (Emissions Trading Reform) Amendment Bill.</p> <p>If the changes to the cost of carbon are made this will increase the cost of hydrocarbon based energy production and will have flow on affects to electricity and transport costs. In addition an increase to the carbon price will increase the asset value of those holding carbon credits.</p> <p>Leading Edge Strategy Environment and Economy</p>												
<p>Consultation documents & more info Summary - https://www.mfe.govt.nz/publications/climate-change/reforming-new-zealand-emissions-trading-scheme-proposed-settings Consultation Document - https://www.mfe.govt.nz/sites/default/files/media/Climate%20Change/reforming-the-ets-proposed-settings-consultation.pdf</p>	<p>Submission score</p> <table border="1"> <tr> <td>Impact</td> <td>3</td> <td>Lead</td> <td>1</td> </tr> <tr> <td>Significant</td> <td>3</td> <td>Capacity</td> <td>1</td> </tr> <tr> <td>Strategic intentions</td> <td>2</td> <td>Total score (out of 25)</td> <td>10</td> </tr> </table>	Impact	3	Lead	1	Significant	3	Capacity	1	Strategic intentions	2	Total score (out of 25)	10
Impact	3	Lead	1										
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Strategic intentions	2	Total score (out of 25)	10										

Title: Taumata Arowai - The Water Services Regulator Bill
Organisation/ Committee: Health Committee
Submission Closes: 4/03/2020
Status: Initial Assessment
Decision \ Recommendation: No submission

<p>Brief</p> <p>The stated purpose of the Bill is to implement the Government’s decision to create a new regulatory body to oversee, administer, and enforce the drinking water regulatory system. The Bill establishes Taumata Arowai—the Water Services Regulator (Taumata Arowai) as a new Crown agent and provides for its objectives, functions, operating principles, and governance arrangements.</p>	<p>Assessment</p> <p>While it is noted that any new regulations by the new regulator will impact on Council’s water services functions the formation of the regulator itself is in line with central governments existing policy decisions.</p> <p>Officers will keep a watching brief on any new regulation on Councils water services function and how they might affect Councils operations.</p> <p>Leading Edge Strategy <i>Community, Environment and Economy</i></p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_93442/taumata-arowai-the-water-services-regulator-bill</p> <p>Bill - http://www.legislation.govt.nz/bill/government/2019/0202/11.0/whole.html#LMS294345</p>	<p>Submission score</p> <table border="1" data-bbox="762 1149 1273 1301"> <tr> <td>Impact</td> <td>4</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>4</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>15</td> </tr> </table>	Impact	4	Lead	2	Significant	4	Capacity	2	Strategic intentions	3	Total score (out of 25)	15
Impact	4	Lead	2										
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Strategic intentions	3	Total score (out of 25)	15										

Title: **Infrastructure Funding and Financing Bill**
Organisation/ Committee: Transport and Infrastructure Committee
Submission Closes: **5/03/2020**
Status: Initial Assessment
Decision \ Recommendation: No submission

<p>Brief The stated purpose of the Bill is to provide a funding and financing model to support the provision of infrastructure for housing and urban development that supports functioning urban land markets and reduces the impact of local authority financing and funding constraints.</p>	<p>Assessment This bill provides for special purpose funding vehicles to be created to fund infrastructure.</p> <p>No concerns have been raised by officers.</p> <p>Leading Edge Strategy <i>Community, Connectivity, Environment and Economy</i></p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_93461/infrastructure-funding-and-financing-bill</p> <p>Bill - http://legislation.govt.nz/bill/government/2019/0204/16.0/whole.html#LMS235094</p>	<p>Submission score</p> <table border="1" data-bbox="762 1043 1272 1196"> <tr> <td>Impact</td> <td>3</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>2</td> <td>Capacity</td> <td>1</td> </tr> <tr> <td>Strategic intentions</td> <td>2</td> <td>Total score (out of 25)</td> <td>10</td> </tr> </table>	Impact	3	Lead	2	Significant	2	Capacity	1	Strategic intentions	2	Total score (out of 25)	10
Impact	3	Lead	2										
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Strategic intentions	2	Total score (out of 25)	10										

Title: National Policy Statement for Indigenous Biodiversity (NPSIB)
Organisation/ Committee: MfE
Submission Closes: 14/03/2020
Status: Department Feedback
Decision \ Recommendation: Make a submission

<p>Brief</p> <p>The Ministry for the Environment and Department of Conservation is consulting on a National Policy Statement for Indigenous Biodiversity (NPSIB). The stated purpose of the policy is to set out what local authorities must achieve in relation to maintenance of indigenous biodiversity. New work streams for Council include:</p> <ul style="list-style-type: none"> • New District Plan work. • High level of engagement, partnership and delivery of NPS with tangata whenua. • Promotion of new ‘restoration’ work for degraded SNA or connecting area and support for highly mobile fauna. • Increasing indigenous vegetation cover; setting targets of cover 10% cover or greater for rural and urban areas. Our District indigenous cover sits at approximately 26.57%. • Preparing a Regional Biodiversity Strategy. 	<p>Assessment</p> <p>Overall officers are supportive of the proposal however there is concern around potential resourcing costs (~\$500 000 staff and project). There is significant new technical work proposed to deliver this policy. Territorial authorities are expected to complete ecological assessments for ‘Significant Natural Areas’, identify taonga species and ecosystems, complete a series of plan change processes, and promote restoration components.</p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.mfe.govt.nz/sites/default/files/media/Biodiversity/he-kura-koiora-i-hokia-summary.pdf</p> <p>National Policy Statement - https://www.mfe.govt.nz/sites/default/files/media/Biodiversity/draft-npsib.pdf</p>	<p>Leading Edge Strategy <i>Environment, Economy</i></p> <p>Submission score</p> <table border="1" data-bbox="762 1552 1270 1704"> <tr> <td>Impact</td> <td>4</td> <td>Lead</td> <td>2</td> </tr> <tr> <td>Significant</td> <td>4</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>15</td> </tr> </table>	Impact	4	Lead	2	Significant	4	Capacity	2	Strategic intentions	3	Total score (out of 25)	15
Impact	4	Lead	2										
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Strategic intentions	3	Total score (out of 25)	15										

Title: **Review of the Burial and Cremation Act 1964 and Related Legislation**
Organisation/ Committee: Ministry of Health
Submission Closes: **10/04/2020**
Status: Initial Assessment
Decision \ Recommendation: No submission

<p>Brief</p> <p>The Ministry of Health are reviewing the review of the Burial and Cremation Act 1964 and related legislation. The consultation covers:</p> <ul style="list-style-type: none"> • Death certification and auditing • Regulation of the funeral services sector • Burial and cemetery management • Cremation regulations and the medical referee system • New methods of body disposal. 	<p>Assessment</p> <p>This proposal would change Council’s function around providing cemetery services from prescriptive requirements to a general duty with general powers of competence. In addition, Council would also have the responsibility to inspect all cemeteries.</p> <p>Officers have reviewed the proposal and have not raised any concerns. It is also noted that Ministry of Health’s preferred approach better matches the Council’s powers of general competence under the LGA 2002.</p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.health.govt.nz/publication/death-funerals-burial-and-cremation-review-burial-and-cremation-act-1964-and-related-legislation</p> <p>Consultation Document - https://consult.health.govt.nz/environmental-and-border-health/death-funerals-burial-and-cremation/supporting_documents/deathfuneralsburialandcremationconsultationdocumentnov19.pdf</p>	<p>Leading Edge Strategy <i>Community and Environment</i></p> <p>Submission score</p> <table border="1" data-bbox="762 1283 1270 1435"> <tr> <td>Impact</td> <td>3</td> <td>Lead</td> <td>3</td> </tr> <tr> <td>Significant</td> <td>3</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>14</td> </tr> </table>	Impact	3	Lead	3	Significant	3	Capacity	2	Strategic intentions	3	Total score (out of 25)	14
Impact	3	Lead	3										
Significant	3	Capacity	2										
Strategic intentions	3	Total score (out of 25)	14										

Title:	Resource Management Review
Organisation/ Committee:	Resource Management Review Panel
Submission Closes:	Closed - 3/02/2020
Status:	Finalised / No further action required
Decision \ Recommendation:	No submission

<p>Brief</p> <p>The discussion paper addresses the following issues:</p> <ul style="list-style-type: none"> • Legislative architecture • Purpose and principles of the Resource Management Act 1991 RMA • Recognising Te Tiriti o Waitangi /the Treaty of Waitangi and te ao Māori • Strategic integration across the resource management system • Addressing climate change and natural hazards • National direction • Policy and planning framework • Consents/approvals • Economic instruments • Access to and allocation of resources • System monitoring and oversight • Compliance, monitoring and enforcement • Institutional roles and responsibilities • Reducing complexity across the system 	<p>Assessment</p> <p>The discussion document deals with the issues related to the RMA at a relative high level.</p> <p>Officers have reviewed the proposal and consider that the most substantive impacts for Council would be from changes to the approval processes. The limited detail around these changes, staff availability, particularly of the Christmas period, and prioritisation of projects has meant that Council has not actively engaged in this process.</p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.mfe.govt.nz/rma/improving-our-resource-management-system</p> <p>Discussion Paper - https://www.mfe.govt.nz/sites/default/files/media/RMA/comprehensive-review-of-the-resource-management-system-opportunities-for-change-issues-and-options-paper.pdf</p>	<p>Leading Edge Strategy <i>Community, Connectivity, Environment and Economy</i></p> <p>Submission score</p> <table border="1" data-bbox="762 1675 1273 1832"> <tr> <td>Impact</td> <td>5</td> <td>Lead</td> <td>5</td> </tr> <tr> <td>Significant</td> <td>5</td> <td>Capacity</td> <td>1</td> </tr> <tr> <td>Strategic intentions</td> <td>4</td> <td>Total score (out of 25)</td> <td>20</td> </tr> </table>	Impact	5	Lead	5	Significant	5	Capacity	1	Strategic intentions	4	Total score (out of 25)	20
Impact	5	Lead	5										
Significant	5	Capacity	1										
Strategic intentions	4	Total score (out of 25)	20										

Title: **Holidays (Bereavement Leave for Miscarriage) Amendment Bill (No 2)**
Organisation/ Committee: Education and Workforce Committee
Submission Closes: **14/02/2020**
Status: Initial Assessment
Decision \ Recommendation: No submission

<p>Brief</p> <p>The purpose of this bill would make it clear that the unplanned end of a pregnancy by miscarriage or still-birth constitutes grounds for bereavement leave for the mother and her partner or spouse, and that the duration of the bereavement leave should be up to 3 days.</p>	<p>Assessment</p> <p>The Human Resources Team have reviewed the proposed changes and have not raised any concerns. The team noted that Council has robust processes in place to ensure that Council is compliant with legislation and regulations when changes are made.</p> <p>Leading Edge Strategy <i>Community and Economy</i></p>												
<p>Consultation documents & more info</p> <p>Summary - https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_89457/holidays-bereavement-leave-for-miscarriage-amendment</p> <p>Bill - http://www.legislation.govt.nz/bill/member/2019/0159/latest/whole.html#LMS220706</p>	<p>Submission score</p> <table border="1" data-bbox="762 1048 1270 1200"> <tr> <td>Impact</td> <td>3</td> <td>Lead</td> <td>1</td> </tr> <tr> <td>Significant</td> <td>2</td> <td>Capacity</td> <td>2</td> </tr> <tr> <td>Strategic intentions</td> <td>3</td> <td>Total score (out of 25)</td> <td>11</td> </tr> </table>	Impact	3	Lead	1	Significant	2	Capacity	2	Strategic intentions	3	Total score (out of 25)	11
Impact	3	Lead	1										
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Strategic intentions	3	Total score (out of 25)	11										

Assessing Submission Development Matrix

The following matrix provides guidance to Council officers in determining:

- a) whether Council drafts a submission on a proposed consultation opportunity; and
- b) if Council decides to draft a submission, the form of the submission (letter, full submission etc.)

Criteria	Details	Score
Does this proposal impact on a role, service or activity undertaken by WDC?	Given the scope of WDC's current responsibilities and functions will this proposal have any impact or bearing? Is this to a primary activity as per the purpose of local government or a secondary function? Consideration should be given if there is a likely impact to our agreed levels of services.	Out of 7
Is the proposal significant ?	Is what is being proposed likely to have a significant impact? This could be through our Significance and Engagement Policy as well as through other factors.	Out of 7
Does this proposal align with our strategic intentions ?	Is there a relationship between what is being proposed and our Leading Edge Strategy? What about other key strategies? Will this positively contribute or be a detrimental factor?	Out of 5
Are we a lead agency?	Are we one of the lead agencies that should submit or can we provide feedback or support to another submitter (e.g. as part of a sector response)?	Out of 3
Do we have the staff capacity ?	What is the capacity of the policy team and / or technical experts? Low capacity may mean a letter is drafted rather than a full submission.	Out of 3

Key

Score	Details
0-9	Council should not, unless a specific reason defaults matrix scoring, make a submission.
10-18	Council can consider making a submission, but it is recommended low levels of engagement and staff capacity are applied.
19-25	Council should make a submission.

Whanganui District Council Submission**MfE Discussion Document - Reducing waste: A more effective landfill levy
2019:****1. *Do you agree the current situation of increasing amounts of waste going to landfill needs to change?*****Sector comment:**

General agreement that the 48% increase of waste to landfill over the last decade is a cause for concern and needs to change. Both local and central government recognise the need to move to a circular economy to ensure that resources are used and reused effectively as in the long term our current consumption patterns are unsustainable. Many councils have aspirational goals of working towards zero waste. The levy as an economic instrument provides funding for waste minimisation activities and infrastructure and if set at a higher rate can make recycling and reusing viable financial options to landfilling.

Whanganui District Council Comment:

Agree but everyone needs to understand that waste to landfill is only one measure of sustainability. Focus should also be on our consumption as a society and instruments that encourage less consumption in the first place. There is also room for a more in-depth look at the various types of waste to landfill and their environmental footprint to ensure interventions and services are focused on those waste streams causing greatest environmental harm. This information should then inform which waste minimisation initiatives applying for landfill waste levy funding, are prioritised for support.

2. *Do you think the landfill levy needs to be progressively increased to higher rates in the future (beyond 2023)?***Sector comment:**

General agreement that the landfill levy should be progressively increased to a point where the price differential between landfilling and recycling or other methods of diversion is eliminated. In particular, construction and demolition waste and organics are significant contributors to landfill waste and alternative options and technologies such as composting, reuse and minimisation already exist, but need to be better incentivised.

Whanganui District Council Comment:

General agreement provided benefit/cost analysis and incremental increases show real shift in behaviours and increased waste diversion services. Officials need to watch for other unintended consequences such as higher incidents of littering and unacceptable costs of waste disposal.

3. Do you prefer the proposed rate for municipal (class 1) landfills of:

- I. \$50 per tonne*
- II. \$60 per tonne*
- III. other (please specify, e.g., should the rate be higher or lower?)*

Sector comment:

Based on international experience the industry believes that the levy rate needs to be considerably higher than \$50 - \$60 per tonne if we are to see waste diversion and minimisation outcomes maximised. Therefore, the Forum supports a continued raising of the levy in gradual increments over a longer time period that is signaled well in advance. A 2017 Eunomia report¹ investigating the effectiveness of the waste levy suggests that the best practice waste levy rate for Aotearoa New Zealand would be \$140 per tonne on landfill. Whilst the levy is currently reviewed every 3 years it is noted that councils operate their long term plans on a 10-year timeframe so it would assist local government and business if the Ministry of the Environment also developed a longer term plan or forecast for waste minimisation and levy increases. Aligning the timing of the waste levy review more closely with the long-term plan process would also assist as it currently falls in Year 2 of the long-term plan process.

Whanganui District Council Comment:

No fixed view on one or other rate but agree with taking a long term strategic view to landfill levy charges .

4. Do you support expanding the landfill levy to more landfills, including:

- i. waste disposed of at industrial monofills (class 1)*
- ii. non-hazardous construction, demolition waste (e.g., rubble, concrete, plasterboard, timber) (class 2)*
- iii. contaminated soils and inert materials (class 3 and 4) (whether requiring restrictions on future use of site or not)?*

Sector comment:

The sector supports extending the landfill levy to all class 1-4 landfills. Diversion and minimisation opportunities exist for all classes of landfills and extending the levy to all

¹ Wilson et al, Eunomia, 2017. The New Zealand Waste Disposal Levy: Potential Impacts of Adjustments to the Current Levy Rate and Structure: Final Report.

classes would reduce the risk of unintended consequences such as waste being disposed of inappropriately to avoid a levy.

Whanganui District Council Comment:

Agree, although with some practical price differentials as suggested including realistic lead in timeframes.

5. *Do you think that some activities, sites, or types of waste should be excluded from being classified as disposal facilities subject to the landfill levy, including:*
- i. cleanfills (class 5)*
 - ii. farm dumps*
 - iii. any others (e.g., any exceptional circumstances)? If so, please specify.*

Sector comment:

The sector acknowledges that there is currently limited data available on the number and location of cleanfills, as well as limited data on the number and size of farm dumps. The sector therefore believes both should be excluded from any levy in the first instance.

However, the sector strongly encourages the Ministry to establish and implement a programme of work to identify and register cleanfills and investigate how they can be monitored to prevent their misuse as a way to avoid the levy.

Equally, the sector sees the need for a programme of work to identify and register farm dumps and their compliance status. Many farm dumps are located next to vulnerable waterways and there are concerns that chemicals may be leaching into these waterways.

Whanganui District Council Comment:

Agree with staged approach to have them included. There is obvious need to better define, identify, work with and register cleanfills and farm dumps to ensure environmental effects are managed and the various waste streams disposed of effectively.

6. *Do you think that the levy rate should be the same for all waste types? If not:*
- i. should the levy be highest for municipal landfills (class 1)?*
 - ii. should the levy be lower for industrial monofills (class 1) than municipal landfills (class 1)?*
 - iii. should the levy be lower for construction and demolition sites (class 2) than municipal landfills (class 1)?*
 - iv. should the levy be lowest for contaminated soils and other inert materials (class 3 and 4)?*

v. should a lower levy apply for specified by-products of recycling operations?

Sector comment:

Views from the sector were mixed as to the preferred option. The key concerns for TAOs was their ability to implement changes in time and the potential for perverse outcomes from levy avoidance disposal behaviour.

Whanganui District Council Comment:

Agree. See no issue with fees structure as proposed across all types.

7. Do you support phasing in of changes to the levy, and if so, which option do you prefer – increase then expand (option A); expand and increase (option B); expand then increase (option C); expand then higher increase (option D); or none of the above?

Sector comment:

If the levy is initially only increased, then most councils would be able to incorporate this into their annual and long-term planning processes by July 2021. However, if an increase was planned for July 2020 i.e. Option A, councils would need a minimum of 3 months' notice in order to be able to incorporate that increase into their budgetary processes.

If the levy is expanded a longer lead-in time would be needed.

Changes that some councils would need to make if the levy was expanded include:

- Redefining existing landfill classes to make sure they comply with the definitions in Technical Guidelines for Disposal to Land
- Changing or amending software used at weighbridges to comply with any data reporting requirements
- Creating reporting processes for reporting on data from transfer stations.

Currently at least 15 transfer stations which process more than 1,000 tonnes per annum do not have a weighbridge so some councils may need to install weighbridges. Other councils have unmanned transfer stations and fills.

Many rural councils have only a part time FTE allocated to the waste portfolio, yet many rural councils have multiple transfer stations servicing small communities. For example, the Far North District Council has 16 transfer stations located in small communities.

Whanganui District Council Comment:

Unlike Whanganui District Council who don't own a landfill or transfer station, a number of councils have indicated a fair amount of work and cost to bring their landfills/transfer stations up to speed to capture the desired data and fees indicated

by the proposal. This will be the same for some private smaller type landfills/transfer stations.

8. What do you think about the levy investment plan?

Sector comment:

The sector supports the development of a levy investment plan. Whilst it agrees with the six priorities listed in the consultation document, it notes that the following two items:

- monitoring and enforcement of the levy, including measures to combat inappropriate forms of disposal (littering, fly tipping, illegal dumping)
- data on waste quantities and composition, behaviour or economic incentives may not strictly meet the criteria under the existing wording of the Act as Section 32 1a states that levy expenditure must be spent on matters to promote or achieve waste minimisation.

The sector also suggests two additional priorities:

- initiatives that have the potential to prevent waste being created in the first instance i.e. designing out waste. E.g. the redesign of products and packaging and
- education and behaviour change initiatives. For example, the funding of programs such as Para Kore Marae Incorporated and Enviroschools. Public understanding and support of waste minimisation and the circular economy is crucial to the success of other waste minimisation initiatives.

The sector asks the Ministry for the Environment to also consider placing a climate lens over the levy investment plan, prioritising projects and initiatives that have a clear climate change mitigation or adaptation focus in line with the Zero Carbon Act, which allows decision-makers to make specific considerations to climate impacts. In particular, both construction and demolition waste and organic waste (food and biosolids) make a significant contribution to the total tonnage of waste to landfill and contribute significantly to methane emissions from landfill. These have huge diversion potential and a combination of increasing the levy while investing in projects which aim to circularise these waste types could have very positive outcomes for waste and emissions prevention.

Additionally, the sector calls for transparency from the Ministry for the Environment on what the remaining 50% of waste levy funding is invested in. The consultation document proposes mandatory reporting from local authorities to the Ministry on their levy expenditure but does not mention mandatory reporting back on Ministry expenditure. In particular, timely reporting on what projects have been funded and whether the project achieved its goals or not is suggested.

Whanganui District Council Comment:

Council notes that the six priorities listed are very broad and could encompass almost any project and that more detailed guidance would assist. In 2013, the Ministry developed a framework for assessing waste streams by priority. The tool assessed different waste types using three criteria – risk of harm, quantity of waste, and benefits from minimisation – and developed a simple rating for each waste type. The creation of an investment plan could include such a framework to determine expenditure priority.

9. *If the Waste Minimisation Act 2008 were to be reviewed in the future, what are the changes you would like a review to consider?***Sector comment:**

As noted previously, the sector view is that the Waste Minimisation Act should be amended to allow for an exemption from the levy if waste from a closed landfill is uncovered due to sea level rise and /or flooding or if a landfill needs to be relocated due to sea level rise.

Secondly, the wording of the Act may need to be amended to allow monitoring and enforcement of the levy; data on waste quantities and composition; ongoing behaviour change and education; and economic incentives eligible to be funded by the levy.

Finally, the waste definition in the Act needs to include diverted materials for the purposes of data collection. It's not possible currently to license collectors and operators that deal with diverted materials, so no data can be collected on recycling / reuse / recovery data through licensing.

Whanganui District Council Comment:

Agree with sector comments.

10. *Do you agree that waste data needs to be improved?***Sector comment:**

The sector called for better waste data in the Local Government Waste Manifesto and thus strongly agrees that waste data needs to be improved and a national waste data framework implemented so that data currently collected can be accurately aggregated at a national level. Better waste data will have a significant positive effect across all aspects of the sector. It will allow councils, the private and community sectors, and government to benchmark their performance, identify areas where performance could be improved, plan with greater confidence, and to monitor and measure the effectiveness of actions.

New Zealand lacks comprehensive, reliable waste data. We have good data on the quantity of material that goes to Class 1 (levied) disposal sites, and most councils hold reasonable data on the waste that they manage through their services and facilities. But there is a lack of data on the total amount of waste generated, the amount of material that goes to Class 2-4 disposal sites and farm dumps (together about 70% of all material disposed to land), material that is collected or managed by private operators, and material that is recycled and recovered. This means that our overall understanding of waste flows is severely limited.

Three key actions are required to improve waste data

- Require (under section 37 of the WMA) the Waste Data Framework to be used by TAs for compiling and reporting data.
- Develop and implement regulations under Section 86 of the WMA to provide a mechanism for requiring reporting of recovered material data.
- Establish a platform for key parties to enter data into, compile data, and make aggregated data available. Such platforms are already used by some States in Australia.

Whanganui District Council Comment:

Council strongly supports the move to increase better waste data capture from the industry, including landfills.

Council only controls around 10% of the waste stream locally with the majority of services being supplied by the waste industry direct. This means we have real difficulty in collecting meaningful data to inform Council and the community on areas of new improvements and services and to measure the effectiveness of our interventions.

Whilst we have sought waste data from waste companies delivering landfill, transfer station and kerbside collection services, the data supplied has always been somewhat non-specific and its reliability questionable.

Moves toward collecting waste source and type data and making this data available to councils, would be an excellent step forward and will certainly assist our Waste Management and Minimisation Planning processes.

11. If the waste data proposals outlined are likely to apply to you or your organisation, can you estimate any costs you would expect to incur to collect, store and report such information? What challenges might you face in complying with the proposed reporting requirements for waste data?

Sector comment:

The main challenges and concerns that TAs have are:

- Implementing changes in short time frames

- Complying with reporting requirements without funding or resource support
- Some councils have no or only a part time FTE to complete this work
- A lack of necessary infrastructure such as software or weighbridges
- Levy spend reporting is challenging to use

Whanganui District Council Comment:

Very little costs or issues for us as we only control 10% of the waste stream and this data is already reported to our Council and informs our WMMP. We are conscious though, that other TAs own and run landfills and transfer stations which would require additional capital and operational resources to enable full reporting as envisaged.

12. What are the main costs and benefits for you of the proposals to increase the levy rate for municipal landfills, expand the levy to additional sites and improve waste data?

Sector comment:

The sector believes that at the proposed rates of increasing the levy the main benefit would be the corresponding increased revenue which would allow the funding of additional waste minimisation projects, enable onshore processing of recyclables and fund the capital infrastructure needed to sort more waste before it is sent to landfill i.e. construction and demolition materials recovery facilities. International experience suggests that the levy may need to be raised even higher than what is proposed before substantial diversion from landfill takes place.

Improved data collection will also be a significant benefit as it will improve the accuracy of future waste assessment reporting and allow better investment decisions to be made. Although the cost of disposal will be higher for the community, councils are confident that this can be offset with improved recycling opportunities.

Sector comment:

Agree with sector comments with caveat that increased costs of disposal will hurt those parts of our community that can least afford it. We also are of the opinion that the proposed financial effects from the proposal on householders could be understated and therefore the consequences of the proposed increases need to be monitored closely as prices are increased incrementally.

In general terms the proposal from a waste minimisation perspective makes good sense. It widens the levy to encompass most waste to landfill, it will collect data we've been after for many years to inform our waste plans, it significantly increases the fund to invest in waste minimisation infrastructure both nationally and locally and it will

dis-incentivise waste disposal and incentivise resource recovery – for the first time waste disposal will be discernibly more costly than resource recovery (on average).

The flip side to the proposal is that some will see it as another unnecessary tax; that the levy rise will just increase waste disposal charges affecting those that can least afford any cost increases; that the proposal will have unintended consequences of fly tipping and shift waste disposal from one type of landfill to another; that the levy increase in itself is not enough and needs greater Government lead waste disposal alternatives, regulation and programmes.

Dated: 3rd February 2020

Signed on behalf of the Whanganui District Council



.....
Hamish McDouall
Mayor



.....
Kym Fell
Chief Executive

8.7 LOCAL GOVERNMENT REMIT**Author:** Stephanie Macdonald-Rose - Policy & Governance Manager**Authoriser:** Charlotte Almond - General Manager Strategy**References:** 1. LGNZ Remit Policy ↓ **Significance of decision** – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.**Recommendation**

That Council determines whether to submit any remits for consideration at the Local Government New Zealand Zone Three meeting in April 2020.

Executive summary

The purpose of this report is to identify the need for any remits to be submitted to Local Government New Zealand (LGNZ).

Background

Council's process for determining its support for remits is:

- That the Council will consider at its first meeting each year whether it has any items/issues it wishes to progress as remits to the Local Government New Zealand Annual General meeting for consideration.
- That any remits to be considered at each Local Government New Zealand Annual General meeting be brought to the Council, prior to the Annual General meeting, to consider any recommendations to our representatives at the Local Government New Zealand Annual General meeting in regard to voting.

The following remits were voted on and passed at the 2019 Annual General Meeting (AGM):

REMIT	SUPPORT
Climate change – local government representation (Auckland Council) <i>That LGNZ calls on the Government to include local government representation (as determined by local government) at all levels of policy development, technical risk and resilience assessment, and data acquisition on climate change response policies – with an emphasis on climate adaptation: policy; legal; planning; and financial compensation regimes.</i>	Passed – 100%

<p>Social housing (Napier City Council, Tauranga City Council and Wellington City Council)</p> <p><i>That LGNZ, in conjunction with central government, urgently focus on the development and implementation of a broader range of funding and financing tools in respect of community/social housing provision, than those which currently exist in the housing needs space. These should include funding to support the operation, upgrade and growth of council housing portfolios and, where a council chooses, access to Income Related Rents for eligible tenants.</i></p>	Passed – 96%
<p>Procurement (New Plymouth District Council)</p> <p><i>That LGNZ investigate the ability of the sector to collaborate in procuring open-source designs and plans for bulk infrastructure that are largely similar, with an initial approach to look at water and wastewater treatment facilities.</i></p>	Passed – 96%
<p>Road safety (Whakatane District Council)</p> <p><i>That LGNZ acknowledges that the New Zealand Transport Agency's (NZTA's), Code of Practice for Temporary Traffic Management (CoPTTM) is a comprehensive and robust document, and that NZTA ensures the CoPTTM system is regularly reviewed, refined and updated. However, in light of the recent road worker fatalities LGNZ requests NZTA, in partnership with Road Controlling Authorities (RCAs);</i></p> <ol style="list-style-type: none"> 1. <i>Review afresh its Code of Practice for Temporary Traffic Management (CoPTTM) to satisfy themselves that;</i> <ul style="list-style-type: none"> ▪ <i>The document provides sufficient guidelines and procedures to ensure approaching traffic are given every possible opportunity to become aware of the worksite ahead and to respond appropriately and in a timely manner.</i> 2. <i>Review its CoPTTM Training System to ensure;</i> 	Passed – 96%

<p>1. <i>Trainers are sufficiently qualified and adequately covering the training syllabus.</i></p> <p>2. <i>Site Traffic Management Supervisors (STMS's) and Traffic Controllers (TC's) are only certified when they can demonstrate competence in the application of CoPTTM.</i></p> <p><i>A robust refresher programme is in place to ensure those in charge of Traffic Management on worksites remain current in the required competencies.</i></p> <p>1. <i>Review its Site Auditing requirements to ensure the traffic management at worksites is independently audited at a sufficient frequency to ensure compliance, and that a significantly robust system is put in place to enable enforcement of compliance.</i></p> <p><i>That LGNZ takes steps to remind its members of their duties with respect to their role as Road Controlling Authorities including;</i></p> <p>1. <i>Appointing and sufficiently training and resourcing a Traffic Management Co-ordinator to ensure their obligations under the Health and Safety Work Act 2015, with respect to traffic management, are being met.</i></p> <p>2. <i>Adequately resourcing and undertaking audits of road work sites to ensure compliance with CoPTTM.</i></p>	
<p>Nitrate in drinking water (Christchurch City Council)</p> <p><i>That LGNZ recommend to the Government the funding of additional research into the effects of nitrates in drinking water on human health, and/or partner with international public health organisations to promote such research, in order to determine whether the current drinking water standard for nitrate is still appropriate for the protection of human health.</i></p>	<p>Passed – 95%</p>

<p>Local Government Official Information and Meetings Act (1987) (Hamilton City Council)</p> <p><i>That LGNZ initiates a review of Local Government Official Information and Meetings Act (1987) (LGOIMA) request management nationally with a view to establishing clear and descriptive reporting for and by local authorities that will create a sector-wide picture of:</i></p> <ul style="list-style-type: none"> • <i>Trends in the volume and nature of LGOIMA requests over time.</i> • <i>Trends in users.</i> • <i>The impacts of technology in terms of accessing information sought and the amount of information now held by local authorities (and able to be requested).</i> • <i>The financial and resource impacts on local authorities in managing the LGOIMA function.</i> <p><i>That LGNZ use the data obtained to:</i></p> <ul style="list-style-type: none"> • <i>Identify opportunities to streamline or simplify LGOIMA processes.</i> • <i>Share best practice between local authorities.</i> • <i>Assess the value of a common national local government framework of practice for LGOIMA requests.</i> • <i>Identify opportunities to advocate for legislation changes on behalf of the sector (where these are indicated).</i> 	<p>Passed – 95%</p>
<p>Single use polystyrene (Palmerston North City Council)</p> <p><i>That LGNZ advocates to the Government to phase out single use polystyrene.</i></p>	<p>Passed – 95%</p>

<p>Climate change – policy framework (<i>Greater Wellington Regional Council</i>)</p> <p><i>That LGNZ recommends to government that they establish an independent expert group to develop a new policy framework for adapting to climate change impacts as recommended by the Climate Change Adaptation Technical Working Group (CCATWG). This new expert group would be supported by a secretariat and stakeholder advisory group.</i></p>	Passed – 95%
<p>Weed control (<i>Hamilton City Council</i>)</p> <p><i>That LGNZ encourages member councils to consider using environmentally friendly weed control methods.</i></p>	Passed – 93%
<p>Building defects claims (<i>Napier City Council</i>)</p> <p><i>LGNZ calls on central government to take action as recommended by the Law Commission in its 2014 report on “Liability of Multiple Defendants” to introduce a cap on the liability of councils in New Zealand in relation to building defects claims whilst joint and several liability applies.</i></p>	Passed – 93%
<p>Local Government Act 2002 (<i>Rangitikei District Council</i>)</p> <p><i>That LGNZ pursue an amendment to the Local Government Act 2002 to:</i></p> <p><i>Re-number sub-sections 181 (5) and (6) to sub-sections (6) and (7);</i></p> <p><i>and</i></p> <p><i>Introduce a new sub-section (5) to read: For all purposes the term “any work” in subsection 4 means any works constructed before xx Month 20xx; and includes any works that were wholly or partly in existence, or work on the construction of which commenced, before xx Month 20xx.</i></p>	Passed – 92%

<p>Museums and galleries (Whanganui District Council)</p> <p><i>That central government funding be made available on an annual basis for museums and galleries operated by territorial authorities with nationally significant collections.</i></p>	Passed – 91%
<p>Sale and Supply of Alcohol Act (Wellington City Council and Hastings District Council)</p> <p><i>LGNZ, on behalf of its member councils ask for a review of the effectiveness of the Sale and Supply of Alcohol Act 2012 in reducing alcohol harm (e.g. price, advertising, purchase age and availability) and fully involve local government in that review.</i></p>	Passed – 88%
<p>Traffic offences – red light running (Auckland Council)</p> <p><i>That LGNZ request the Government to bring into line camera and officer detected red light running offences with other traffic offences that incur demerit points.</i></p>	Passed – 87%
<p>Campground regulations (Thames-Coromandel District Council)</p> <p><i>That LGNZ request the Government to amend the Camping – Ground Regulations to allow councils to approve remote camp facilities on private property, subject to any such conditions as deemed required by a council, including the condition that any approved campground is x distance away from an existing campground, unless the existing campground operator agrees to waive this condition in writing.</i></p>	Passed – 86%
<p>Beauty industry (Whangarei District Council)</p> <p><i>That LGNZ calls on the Government to develop and implement national guidelines, policy or regulations to achieve national consistency for the largely unregulated ‘health and beauty clinic’ industry.</i></p>	Passed – 84%

<p>Mobility scooter safety (Whanganui District Council)</p> <p><i>That LGNZ requests that government investigate the introduction of strengthened rules to govern the safe use of mobility scooters, particularly in relation to speed limits and registration.</i></p> <p>E-scooter safety was subsequently added.</p>	<p>Passed – 73%</p> <p>Passed – 49% (this passed because of the number of abstentions)</p>
<p>Prohibit parking on grass berms (Auckland Council)</p> <p><i>To seek an amendment to clause 6.2 of the Land Transport (Road User) Rule 2004 to prohibit parking on urban berms.</i></p>	<p>Passed – 71%</p>
<p>Short-term guest accommodation (Christchurch City Council)</p> <p><i>That LGNZ advocates for enabling legislation that would allow councils to require all guest accommodation providers to register with the council and that provides an efficient approach to imposing punitive action on operators who don't comply.</i></p>	<p>Passed – 70%</p>

<p>Ban on the sale of fireworks to the general public (<i>Auckland Council</i>)</p> <p><i>That LGNZ works with central government to introduce legislation to ban the sale of fireworks to the general public and end their private use.</i></p>	Passed – 64%
<p>Greenhouse gases (<i>Wellington City Council</i>)</p> <p><i>Wellington City Council asks that LGNZ members collectively adopt the position that government should revise the Resource Management Act 1991 to adequately consider the impact of greenhouse gases when making decisions under that law and to ensure that the Resource Management Act 1991 is consistent with the Zero Carbon Bill.</i></p>	Passed – 64%
<p>Living wage (<i>Wellington City Council</i>)</p> <p><i>Wellington City Council asks that LGNZ members consider engaging with the Living Wage Aotearoa New Zealand Movement when developing policies on payment of the Living Wage.</i></p>	Passed – 62%
<p>Mayor decision to appoint Deputy Mayor (<i>Invercargill District Council and Whanganui District Council</i>)</p> <p><i>That LGNZ request the Government to amend S.41A of the LGA2002 to give mayors the same powers to appoint a deputy mayor as held by the Mayor of Auckland.</i></p>	Failed – 28%
<p>Resource Management Act (<i>Whanganui District Council</i>)</p> <p><i>That the selection of all independent commissioners for Resource Management Act hearings be centralised to improve independence and enhance the quality of decisions.</i></p>	Failed – 24%

Additional remits that did not proceed

The following remits were not considered at the AGM and were instead referred to the National Council of LGNZ for action. This occurs when proposed remits are already LGNZ policy, currently on the LGNZ work programme or too technical in nature.

REMIT	COUNCIL
<p>Earthquake strengthening – tax relief</p> <p><i>That LGNZ lobby central government to provide tax relief for buildings owners for the compulsory earthquake strengthening of their buildings either by way of reinstating depreciation or some other tax relief for earthquake compliance costs.</i></p>	Horowhenua District Council
<p>Benchmark programme</p> <p><i>That LGNZ investigate and implement an infrastructure delivery benchmark programme, including working with the Department of Internal Affairs to improve the Non-Financial Performance Measures Rules 2013 to be more meaningful measures of infrastructure service delivery.</i></p>	New Plymouth District Council
<p>On-line voting</p> <p><i>That LGNZ advocates to the Government for it to provide financial support for the Local Government on-line voting trial.</i></p>	Palmerston North City Council
<p>E-waste</p> <p><i>That LGNZ advocates to the Government to introduce a mandatory product stewardship programme for e-waste.</i></p>	Palmerston North City Council
<p>Tourism Industry Aotearoa</p> <p><i>That LGNZ actively consider the Tourism Industry Aotearoa Local Government Funding Model to Support Regional Tourism Growth</i></p>	Ruapehu District Council

<p>Official business scheduling</p> <p><i>That councils aim to schedule their official business in such a way as to making standing for office a more viable option for candidates.</i></p>	<p>Dunedin City Council</p>
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In addition, it is worth noting that LGNZ is already in discussions to progress Council's museum and gallery funding remit.

Key issues

Remits are generally requests to LGNZ to advocate on behalf of the sector for a particular policy change by central government. When considering whether a remit is suitable to submit to LGNZ it is important to note that a remit must be relevant to local government as a whole, rather than to just a single zone or sector group, and it must cover a major policy issue (as opposed to something that can be dealt with administratively). However, this does not mean that it cannot still have a relationship to Whanganui's overarching strategic interests and objectives.

If Council has an issue that fits the above criteria then it must receive formal support from at least one zone or sector group meeting (or five councils).

The next Zone Three meeting is on 1 and 2 April 2020. If the remit was successful then it would proceed to the LGNZ AGM in July 2020.

Last year Council chose to hold a short workshop in late February to consider potential remit topics. This approach worked well. There are a couple of existing workshops that this could be added to or a new meeting time found.

Additional criteria for the submission of remits can be found in the Local Government Remit Policy (**Ref 1**).

Options

There are no particular options to support this recommendation. However, if Council would like the opportunity to consider possible remit topics in more detail then it is suggested that a dedicated workshop is a more suitable forum to undertake this exercise.

Council has enjoyed success with its remits in recent years and it is assumed that further issues will be submitted this year.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

The remit process is developed to ensure that proposals align with the purpose of local government and address major sector-wide policy issues.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Although remits must have sector-wide significance, proposed topics have historically also been linked to the advancement of Council’s strategic priorities. As the remit issues have not yet been considered it is too early to assess the fit of this year’s topics with Council’s strategic priorities.

[Link: Leading Edge Strategy](#)

Risks

The recommended decision has a very minor degree of risk.

The following risks have been considered and identified:

- Financial** risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future
- Service delivery** risks related to the meeting of levels of service to the community
- Reputation / image** risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media
- Legal compliance (regulatory)** risks related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability
- Environmental** risks related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible
- Health, safety and wellbeing** risks related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council’s facilities and services
- Information technology and management** risks related to the integrity of the Council’s IT network, including security, access and data management
- Infrastructure / assets** risks related to the inability of assets to provide the required level of service in the most cost effective manner

Project completion *risk of failure to complete on time, on budget and to plan*

There are no risks identified in relation to the proposed recommendation. Any further risk assessment will be conducted as the remit topics are finalised.

[Link: Risk Management Policy](#)

Policy implications

The proposed recommendation has no impact on existing policy.

Policy implications will be considered as remit issues are explored.

Financial considerations

The proposed recommendation has no costs associated with it.

Financial considerations will be addressed as remit issues are explored.

Nil

Approved in LTP / AP

Unbudgeted \$

Legislative considerations

The proposed recommendation has no legislative impact.

Legislative considerations will be addressed as remit issues are explored.

Significance

The recommended decision is considered not significant as per Council's Significance and Engagement Policy.

[Link: Significance and Engagement Policy](#)

[Link: Determining significance overview](#)

Engagement

There has been no external engagement conducted. The Executive Leadership Team were provided with the opportunity to identify remit topics.

Any engagement on final remit topics will be undertaken as required.

[Link: Significance and Engagement Policy 2018](#)

Local Government New Zealand Remit Policy

The criteria for considering remits were reviewed in March 1999 and National Council adopted the following Remits Screening Policy:

1. Remits must be relevant to local government as a whole rather than exclusively relevant to a single zone or sector group (or an individual council.)
2. Remits should be of a major policy nature (constitutional and substantive policy) rather than matters that can be dealt with by administrative action.
3. Remits must have formal support from at least one zone or sector group meeting, or five Councils, prior to their being submitted, in order for the proposer to assess support, clarity of the proposal etc.
4. Remits defeated at the AGM in two successive years will not be permitted to go forward.
5. Remits will be assessed to determine whether the matters raised can be actioned by alternative, and equally valid, means to achieve the desired outcome.
6. Remits that deal with issues or matters currently being actioned by LGNZ may also be declined on the grounds that the matters raised are "in-hand." This does not include remits that deal with the same issue but from a different point of view.
7. Remits must be accompanied by background information and research to show that the matter warrants consideration by delegates. Such background should show:
 - the nature of the issue;
 - the background to its being raised;
 - the issue's relationship, if any, to the current Work Programme and its objectives;
 - the level of work, if any, already undertaken on the issue by the proposer, and outcomes to date;
 - the outcomes of any zone or sector meetings which have discussed the issue; and
 - suggested actions that could be taken by LGNZ should the remit be adopted.

Process

Under the remits process:

- a remits committee (comprising the President, Vice Presidents and chief executive) is to be formed to review and assess proposed remits against the criteria described in this policy
- to allow time for the remits committee to properly assess remits, all proposed remits and accompanying information are forwarded to LGNZ within two months prior to the AGM
- prior to their assessment meeting, the remits committee will receive a staff report on each remit. The reports will assess each remit against the criteria outlined in this policy

- proposers whose remits fail to meet the tests imposed by this policy will be informed prior to the AGM of the Committee's decision, alternative actions available, and the reasons behind the decision.

To ensure quality preparation for members' consideration at the AGM, the committee will not consider or take forward proposed remits that do not meet this policy, or are received after the due date.

General

Remits discussed at the AGM will be presented in the AGM Business Papers that will be with delegates not later than 2 weeks before the AGM, as required by the Rules.

8.8 REPRESENTATIVE UPDATE - FEBRUARY 2020

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Recommendation

That the Council receive the report – Representative Update - February 2020.

Executive Summary

Elected Members may provide a brief verbal update on conference/forums attended, or the activities of those organisations/groups for which they are a Council representative.

8.9 MAYOR'S REPORT - JANUARY 2020

Author: Eva Osborne - Executive Assistant

Authoriser: Hamish McDouall - Mayor

References: Nil

Recommendation

That the Council receives the report – Mayor's Report - January 2020.

Executive Summary

A monthly report highlighting the Mayor's activity for January 2020 will be tabled at the Council meeting..

9 MINUTES FOR RECEIPT

9.1 TAMAUPOKO LINK HUI - 20 NOVEMBER 2019

Author: Anna Palamountain - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Tamaupoko Link Hui Minutes - 20 November 2019 ↓ 

Recommendation

That the Council receives the minutes of the Tamaupoko Link Hui held on 20 November 2019.

Tamaupoko Link

Meeting held at 1.00pm on Wednesday, 20 November 2019

In the Nagaizumi-cho Room,

Whanganui District Council, Guyton Street, Whanganui

Present: Rāwiri Tinirau (in the Chair), Cr Josh Chandulal-Mackay (Co-Chair), Cr Brent Crossan, Michael Dick, Cr Alan Taylor, Peter and Evelyn Broad, Tumanako Haami, Cr Graeme Young, Te Aroha McDonnell, Richard Kingi, Cr Hadleigh Reid, Cr James Barron, and Toreheikura Puketapu.

In attendance: Kirsty Milham (Policy Advisor – Research & Engagement), Bryan Nicholson (Chief Operating Officer), Sandy Nepia (Pou Herenga/Heritage & Community Services Manager), Brent Holmes (Senior Roading Engineer), Ellen Young (Town Centre Regeneration Project Manager), Ngāwai Matthews (Governance Support Officer) – minutes.

Apologies: Mayor Hamish McDouall, Chief Executive Kym Fell, Meri Haami, David Wells, Ron Hough, Paora Poutini, Josephine Takarangi-Firmin, Kataraina Millen, Bill Rangnui, Marilyn Tamakehu, Cr Hadleigh Reid (for lateness), Cr James Barron (for lateness).

Item
<p>1. Mihi me karakia/Introductions</p> <p>The meeting was opened with karakia and mihihihi from Rāwiri Tinirau.</p>
<p>2. Apologies</p> <p>Resolution: <i>THAT the apologies, as listed above, are accepted.</i> <div style="text-align: right;">Te Aroha McDonnell/ Cr Josh Chandulal-Mackay CARRIED</div> </p>
<p>3. Confirmation of Minutes – 10 October 2018</p> <p>Resolution: <i>THAT the minutes of the hui of Tamaūpoko Link held on 10 October 2018 are confirmed.</i> <div style="text-align: right;">Cr Alan Taylor/Cr Josh Chandulal-Mackay CARRIED</div> </p>
<p>4. Matters arising</p> <p><i>Action #115 – Relationship Document Review:</i> Document has been reviewed and refined, and all hapū have been sent copies for feedback. An item on the next agenda for adoption. ACTION</p>

5. Town Centre Regeneration Presentation – Ellen Young

Majestic Square Redevelopment: From the Town Centre Regeneration Strategy adopted in 2016 came the preliminary design, created from a consultation process with the community. The redevelopment will look at creating a visual link between the spaces, from Cooks Gardens to Majestic Square to Sarjeant Gallery. Feedback has been sought.

Audio/Augment Reality Arts and History Tour:

An experimental audio-based story app with augmented reality experiences linked, a version of Whanganui's story from a different world view. The idea is to first create a test pilot with three experiences. Meri Haami nominated to the project team until a representative has been formalised.

Recommendation that Tamaūpoko formally nominate a representative to the project team.

Cr Chandulal Mackay/Te Aroha McDonnell

6. Whanganui River Road Update

Traffic counts undertaken by Council since SH4's closure show a 500% increase for Fields Track and a 22% increase for Whanganui River Road. The official detour road is SH1 until a temporary road along SH4 opens in December 2019.

Patrolling and maintenance measures have been introduced along Whanganui River Road and Fields Track to monitor the temporary increased traffic – convex mirrors, additional signage, chevron boards and a high vegetation mower. Two reseal sites have also been planned – one north of Parikino and one in Rānana.

A request for speed bumps to be installed near Rānana School/Te Kura o Te Wainui-ā-Rua.

ACTION

7. Iwi Climate Change Workshop

Council to host its first workshop with Tūpoho and Tamaūpoko on 21 November 2019. Development of a strategy in partnership with iwi. Further invitations sought for future iwi workshops.

8. Strategy and Policy Update

Keeping of Animals, Poultry and Bees Bylaw: Discussion regarding an increase of beekeeping along the Whanganui River, and a suggestion for input. Pre-consultation on the review of the bylaw is underway, with a paper expected to go to Committee early-2020.

Recommendation to Board: THAT the information is noted.

Tumanako Haami/Richard Kingi

9. 2020 Hui Schedule

Confirmation sought on the following suggested dates and venues:

Wednesday, 29 January 2020

Rānana

Wednesday, 11 March 2020	Whanganui District Council
Wednesday, 22 April 2020	Pipiriki
Wednesday, 3 June 2020	Whanganui District Council
Wednesday, 15 July 2020	Ngā Tāngata Tiaki Office
Wednesday, 26 August 2020	Whanganui District Council
Wednesday, 7 October 2020	Matahiwi
Wednesday, 18 November 2020	Hiruharama

Ngāwai Matthews to confirm venue with Ngā Tāngata Tiaki for 15 July 2020. **ACTION.**

10. General Business

Operational – Iwi Engagement: An introduction to the Council’s interim Operational Iwi Engagement team – Bryan Nicholson, Sandy Nepia and Ngāwai Matthews.

Funding – Rānana Marae Development: A mihi to the Whanganui District Council on behalf of Rānana Marae. Funding was received in 2018 that supported their Marae and Hapū Development Plan. Consequently, an Oranga Marae Implementation Grant was awarded, and Rānana Marae received \$646000.00 towards the marae kitchen. Acknowledgements made to Sandy Nepia and former Council Officer, Marama Laursen.

Next meeting

The next Tamaūpoko Link hui is scheduled to be held at Rānana Marae, on Wednesday, 29 January 2020.

The meeting closed with karakia from Richard Kingi at 2.12pm.

9.2 YOUTH COMMITTEE MEETING - 25 NOVEMBER 2019

Author: Anna Palamountain - Democracy Advisor

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. Youth Committee Meeting Minutes - 25 November 2019 

Recommendation

That the Council receives the minutes of the Youth Committee Meeting held on 25 November 2019.

Executive Summary

Co- Chair Yth Cr Ahimsha Saravanapavan will present to the Council at 3.30pm



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

MINUTES

**Youth Committee Meeting
25 November 2019**

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Youth Committee Meeting Minutes

25 November 2019

**MINUTES OF THE YOUTH COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, 101 GUYTON STREET, WHANGANUI
ON 25 NOVEMBER 2019 AT 4.00PM**

PRESENT: Yth Cr Ahimsha Saravanapavan, Cr Mia Perkins, Yth Cr Ariana Cronshaw, Cr Brianne Drefko, Yth Cr Charlotte Hardy, Yth Cr Firooze Colaabavala, Yth Cr Jonty Tripe, Yth Cr Nikita Ebbutt-Moorhouse, Yth Cr Sophie Archer, Cr James Barron

APOLOGIES: Yth Cr Haris Khan

IN ATTENDANCE: Kate Barnes (Senior Democracy Adviser) Kim Fielder (Governance Officer), Kirsty Milham (Policy Advisor), Nicole Grey (Youth Committee Project Support Officer), Ngāwai Matthews (Governance Support Officer), Josh Chandulal-Mackay (Councillor), Brent Crossan (Councillor)

1 REFLECTION

Youth Councillors responded to the question proposed by Yth Cr Ahimsha Saravanapavan – “If you had no physical or financial obstacles, what skill would you like to learn?”

2 APOLOGIES

Apologies for lateness from Yth Cr Jonty Tripe were noted.

Committee Resolution 2019/29

Moved: Yth Cr Ahimsha Saravanapavan

Seconded: Yth Cr Sophie Archer

That the apology from Yth Cr Haris Khan is received.

CARRIED

3 CO-CHAIR’S WELCOME

4 REPORTS TO COMMITTEE

4.1 COUNCIL RELATED UPDATES NOVEMBER 2019

Author: Nicole Grey - Youth Committee Project Support Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Recommendation

That the Youth Committee receive the report – Council Related Updates November 2019.

Moved: Yth Cr Ahimsha Saravanapavan

Youth Committee Meeting Minutes

25 November 2019

Seconded: Yth Cr Firooze Colaabavala

CARRIED

Recommendation

That the Youth Committee invites the Whanganui Rural Community Board to nominate a member to attend Youth Committee meetings with speaking rights.

Moved: Yth Cr Charlotte Hardy

Seconded: Yth Cr Ariana Cronshaw

CARRIED

Kirsty Milham emphasised the importance of a youth perspective in the development of the Local Approved Products Policy highlighting the harmful effects of psychoactive substances, particularly in youth.

Nicole Grey thanked the Committee for their input since commencing her new role. Moving forward in to 2020, key Communication levels and engagement outside of formal meetings, new vacancies to fill and new recruitment and more diversity across the youth, review of the business plan to ensure alignment with the Working Party Review with a compulsory workshop.

Cr Josh Chandulal-Mackay spoke about the following:

- Acknowledged new Councillors James Barron and Brent Crossan and welcomed them to the Committee Meeting, with Cr James Barron being appointed to the Youth Committee.
- Encourage the value of youth input and contribution in the decision making process across Local Government

Cr James Barron spoke about an exciting direction for Youth Committee and broader engagement with Council.

PUBLIC FORUM

Yth Cr Ahimsha Saravanapavan moved a motion to have a public forum without notice.

Moved: Yth Cr Mia Perkins

Seconded: Yth Cr Nikita Ebbutt-Moorhouse

CARRIED

Discussion: Heather Marion-Smith, of the Social Credit Party requested time at a future Committee Meeting to make a presentation regarding the economic future of youth.

THAT the Committee receive the presentation.

Moved: Yth Cr Firooze Colaabavala

Seconded: Yth Cr Mia Perkins

CARRIED

4.2 YOUTH COMMITTEE BUSINESS PLAN - 2019/2020**Author:** Nicole Grey - Youth Committee Project Support Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Significance of decision** – In terms of the Significance and Engagement Policy 2018, the decision is not significant.**Recommendation**

That the Youth Committee

- (a) receives the activity updates from the working parties
- (b) rescinds the current business plan 2019/20
- (c) approves the new business plan 2019/20
- (d) directs Ariana Cronshaw and Project Support Officer to provide a plan at the next formal meeting in line with option 3

Moved: Yth Cr Ariana Cronshaw

Seconded: Yth Cr Nikita Ebbutt-Moorhouse

CARRIEDYouth Hub (Nikita)

Cr James Barron mentioned Pride Whanganui's interest in Youth Hub, and suggested Light Youth as a first point of engagement with Pride Whanganui looking to drive a space for the LGBTQIA+ community.

Advertising (Brienne)

The Youth Committee were reminded of the Committee's current processes regarding posting from the Committee's social media accounts, and the need to develop a better process.

Future Working Party Leadership and Membership

- Yth Cr Sophie Archie has stepped down from Consultation, with Yth Cr Ariana Cronshaw in her place.

BUSINESS PLAN ADJUSTMENTS

Nicole Grey opened the discussion about the adoption of a proposed new business plan in regards to Vibe, and the vision, need and place it has in Whanganui.

- Option 3 voted as top preference across the majority of present Committee Members – Seek to collaborate significantly and run Vibe with other organisation
- Yth Cr Ariana Cronshaw to lead Vibe with Yth Cr Charlotte Hardy and Yth Cr Sophie Archer as co-deputy.

- A look at the budget and what that means for the business plan proposal.

Yth Cr Ahimsha Saravanapavan moved that Yth Cr Ariana Cronshaw and Youth Committee Project Support Officer Nicole Grey provide a business plan with financial details and budget for Vibe to the next Youth Committee Meeting.

Moved: Yth Cr Sophie Archer

Seconded: Yth Cr Brianne Drefko

CARRIED

5 FUTURE AGENDA ITEMS

The Meeting closed at 6:17pm.

The minutes of this meeting were confirmed at the Youth Committee Meeting held on 25 December 2019.

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CHAIRPERSON

9.3 WHANGANUI RURAL COMMUNITY BOARD MEETING MINUTES - 4 DECEMBER 2019**Author:** Anna Palamountain - Democracy Advisor**Authoriser:** Kate Barnes - Senior Democracy Advisor**References:** 1. **WRCB Minutes - 4 December 2019** ↓ **Recommendation**

That Council receive the Minutes of the Whanganui Rural Community Board Meeting held on 4 December 2019.

The Whanganui Rural Community Board recommends that Council:

- (a) appoints the following Rural Community Board members, with speaking and voting rights, to each of the Whanganui District Council's three committees of full Council, as follows :

Sandra Falkner – Property and Community Services Committee

David Wells – Strategy and Finance Committee

Michael Dick – Infrastructure, Climate Change, and Emergency Management Committee

- (b) Considers alternate appointments of Rural Community Board members, with speaking and voting rights, to each of Whanganui District Council's three committees of full Council, as follows:

David Wells – Property and Community Services Committee

Grant Skilton – Strategy and Finance Committee

Bill Ashworth – Infrastructure, Climate Change, and Emergency Management Committee

Executive Summary

The Whanganui Rural Community Board met on 4 December 2019 and considered the following report, making the following recommendations to Council:

5.3 Appointment of Whanganui Rural Community Board Elected Members to Whanganui District Council's Committees – Board Resolution 2019/20

In accordance with a request by Council, the Board agreed upon its respective nominees to the Whanganui District Council's Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees, with speaking and voting rights.

In addition to the above nominees, the Board proposes that Council consider an alternate appointment, with speaking and voting right to each of the above named standing committees. This would ensure that the views of the rural community are maintained in the absence of the primary appointee.



MINUTES

Whanganui Rural Community Board Meeting 4 December 2019

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**MINUTES OF THE WHANGANUI RURAL COMMUNITY BOARD MEETING
HELD IN THE NAGAIZUMI-CHO ROOM, 101 GUYTON STREET, WHANGANUI
ON 4 DECEMBER 2019 AT 3.30PM**

PRESENT: Chairperson Grant Skilton, Deputy David Wells, Member Bill Ashworth, Member Alistair Duff, Member Sandra Falkner, Member Michael Dick, Cr Brent Crossan, Cr Charlie Anderson

APOLOGIES: Nil

IN ATTENDANCE: Marianne Cavanagh (Customer Solutions Manager), Brent Holmes (Senior Roading Engineer), Sarah Pomeroy (Communications & Marketing Manager), Angus Murray (Communications Officer), Colleen Sheldon (Strategic Lead – Agribusiness), Graeme Paulger (Senior Property Analyst), Justin Walters (Policy Analyst), Kirsty Milham (Policy Advisor), Stuart Hylton (Contractor), Louise Davies (Governance Services Officer).

VISITORS Graham Palamountain (Town & Country TV and Surveillance Solutions), Brian Doughty (Federated Farmers) and Cr David Cotton (Horizons Regional Council).

The apology from Cr David Cotton (Horizons Regional Council), for lateness, was noted.

1 APOLOGIES

Nil

2 DECLARATIONS OF INTEREST

No new declarations of interest had arisen since Board members had last completed the Elected Members' Interests Register.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE WHANGANUI RURAL COMMUNITY BOARD MEETING HELD ON 31 OCTOBER 2019

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Board Resolution 2019/17

Moved: Member Sandra Falkner

Seconded: Deputy David Wells

That the Minutes of the Whanganui Rural Community Board Meeting held on 31 October 2019 are confirmed as a true and correct record.

CARRIED**4 PUBLIC ENGAGEMENT FORUM**

Nil

5 REPORTS TO BOARD**5.1 COMMUNITY PARTNERS UPDATE****Author:** Louise Davies - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor

Federated Farmers/Ruapehu-Whanganui Rural Support Trust (RWRST) – update provided by Brian Doughty:

- Low confidence in farming due to changes being proposed by central government.
- RWRST issues were generally finance-related. Estimated that there were 22 high-risk cases within the Whanganui-Waimarino district.

Whanganui & Partners – update provided by Colleen Sheldon

- Introduction and brief outline of her role. A formal presentation to be made in 2020.
- Noted the importance for rural connectivity and offered support and advocacy to build business and knowledge to drive rural areas through to 21st century technology.

5.2 RURAL SECURITY CAMERA MAINTENANCE**Author:** Louise Davies - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Graham Palamountain (Town and Country TV and Surveillance Solutions) outlined the current issues and requirements regarding the operation and maintenance of security cameras. He proposed that a regular servicing and maintenance programme for rural security cameras be undertaken and suggested possible options to undertake this. Mr Palamountain was invited to submit a proposal accordingly.

Board Resolution 2019/18

Moved: Deputy David Wells

Seconded: Member Sandra Falkner

That a report is brought back to the Whanganui Rural Community Board on the servicing and maintenance of rural security cameras.

CARRIED**5.3 APPOINTMENT OF WHANGANUI RURAL COMMUNITY BOARD ELECTED MEMBERS TO WHANGANUI DISTRICT COUNCIL'S COMMITTEES****Author:** Louise Davies - Governance Services Officer**Authoriser:** Kate Barnes - Senior Democracy Advisor**Significance of decision** – In terms of the Significance and Engagement Policy 2018, the decision is not significant.**Discussion**

In accordance with a request by Council, the Board agreed upon its respective appointments to the Whanganui District Council's Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees, with speaking and voting rights.

The Board also proposed that Council consider an alternate appointment to each of the above named standing committees. This would ensure that the views of the rural community are maintained in the absence of the primary appointee.

Board Resolution 2019/19

Moved: Chairperson Grant Skilton

Seconded: Member Sandra Falkner

That the Whanganui Rural Community Board recommends the appointments of Rural Community Board members, with speaking and voting rights, to each of the Whanganui District Council's three committees of full Council, as follows :

Sandra Falkner – Property and Community Services Committee

David Wells – Strategy and Finance Committee

Michael Dick – Infrastructure, Climate Change, and Emergency Management Committee

CARRIED**Board Resolution 2019/20**

Moved: Chairperson Grant Skilton

Seconded: Cr Charlie Anderson

That Whanganui District Council consider alternate appointments of Rural Community Board members, with speaking and voting rights, to each of the Whanganui District Council's three committees of full Council, as follows :

David Wells – Property and Community Services Committee

Grant Skilton – Strategy and Finance Committee

Bill Ashworth – Infrastructure, Climate Change, and Emergency Management Committee

CARRIED**Board Resolution 2019/21**

Moved: Member Sandra Falkner

Seconded: Member Michael Dick

That the Whanganui Rural Community Board recommends the appointment of Alistair Duff, with speaking rights, to the Whanganui District Council Youth Committee.

CARRIED

Board Resolution 2019/22

Moved: Deputy David Wells
Seconded: Member Alistair Duff

That the Whanganui District Council Youth Committee is invited to appoint two representatives, with speaking rights, to attend Whanganui Rural Community Board meetings.

CARRIED

5.4 WHANGANUI DISTRICT RURAL COMMUNITY HALLS TRUST

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Board Resolution 2019/23

Moved: Member Sandra Falkner
Seconded: Member Alistair Duff

That the Whanganui Rural Community Board appoints Bill Ashworth, Michael Dick and David Wells as its representatives to the Wanganui District Rural Community Halls Trust.

CARRIED

5.5 NGATURI BIN SITE ISSUES

Author: Stuart Hylton - Contractor

Authoriser: Leighton Toy - General Manager Property

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Stuart Hylton (Consultant – Waste Minimisation Advisor) spoke to his report. The Board noted that the issue of waste dumping in rural areas was not isolated to the Ngaturi bin site, and was continuing despite signage having been installed. An approach had also been made to Rangitikei District Council officials for options to address the problem at the Ngaturi bin site however it was considered that this was unlikely to be progressed.

In addition to continued monitoring of the site, the following options were discussed:

- Solar powered cameras.
- Signage that includes infringement penalty wording.

- Review of contracts for rural bag and bin collections to ensure they are fit-for-purpose – it was noted that the current contracts were due to expire in July 2020.

Concern was also raised regarding overflowing rubbish collection bins at Maxwell's Birch Pool site, particularly when this site was visible to passing traffic on SH3. It was proposed that a letter be raised to the New Zealand Transport Agency (NZTA), who was responsible for the rubbish collection, requesting improvements to its level-of-service.

Stuart Hylton and Graeme Paulger (Senior Property Analyst) were thanked.

Board Resolution 2019/24

Moved: Member Alistair Duff

Seconded: Cr Charlie Anderson

That the Whanganui Rural Community Board:

- (a) receives the report.
- (b) notes that Council officers and the community will continue to monitor use and/or misuse of the Ngaturi Bin Site.
- (c) requests that Council officers investigate options for solar power cameras for the Ngaturi bin site and report back to the Board.
- (d) requests that Council officers commence work on a review of the rural bin and bag collection contracts.

CARRIED

Board Resolution 2019/25

Moved: Member Michael Dick

Seconded: Member Sandra Falkner

That the Whanganui Rural Community Board write a formal letter to New Zealand Transport Agency (NZTA) requesting an improved level-of-service for its rubbish collection at the Birch Pool site, State Highway 3, Maxwell.

CARRIED

5.6 RURAL ROADING INFORMATION REPORT - NOVEMBER 2019

Author: Brent Holmes - Senior Roading Engineer

Authoriser: Mark Hughes - General Manager Infrastructure

Discussion

Brent Holmes (Senior Roading Engineer) spoke to his report. A revised date for re-opening a temporary road on State Highway (SH) 4 Parapara Road was now expected to be prior to Christmas 2019 but would remain cautionary subject to weather, and decisions on safety.

Concerns were raised regarding bridge weight limits being exceeded at night.

It was anticipated that the New Zealand Transport Agency (NZTA) presentation to Council at its upcoming meeting on 10 December 2019 would be predominantly focused on SH4. Should there

be any opportunity to do so, the Board requested that the issue of the impact of logging on rural roads, be raised.

Consideration to be given to inviting NZTA to present to the Board at a future meeting.

Board Resolution 2019/26

Moved: Member Michael Dick

Seconded: Deputy David Wells

That the Whanganui Rural Community Board receive the report – Rural Roading Information Report - November 2019.

CARRIED

5.7 STRATEGY AND POLICY UPDATE

Author: Kirsty Milham - Policy Adviser - Research and Engagement

Authoriser: Charlotte Almond - General Manager Strategy

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

Kirsty Milham (Policy Advisor) provided an update to her report:

- Feedback on the Climate Change Strategy engagement would be reported to Council at its 10 December 2019 meeting.
- Funding applications to the Tourism Infrastructure Fund for toilets near the Taupo Quay Tramshed, and for solar lighting of street art, had been approved.
- Confirmation on the timeframe for starting work on rural broadband tower installation sites once the legalities had been performed, was to be sought.

Justin Walters (Policy Analyst) sought the Board's view on the current consultation by NZTA on changes to the speed limit on State Highway (SH) 3 Whanganui to Westmere. In discussion on the matter, the Board raised its serious concerns regarding traffic safety at the intersection of Blueskin Road and SH3.

It was agreed that the Board submit on its support for lowering of the speed limit as proposed in the consultation document, and to request that improvements be made to the Blueskin Road/SH3 intersection to address safety concerns.

Board Resolution 2019/27

Moved: Deputy David Wells

Seconded: Member Sandra Falkner

That the Whanganui Rural Community Board:

- (a) submits in support of the New Zealand Transport Agency's (NZTA) proposal to set lowered permanent speed limits on State Highway 3, Whanganui to Westmere;

- (b) notes its request to NZTA that improvements be made to the Blueskin Road/SH3 intersection to address safety concerns.
- (c) delegates its authority to Grant Skilton, Chair, to approve the submission to NZTA on the Board's behalf.

CARRIED

Board Resolution 2019/28

Moved: Member Sandra Falkner

Seconded: Member Bill Ashworth

1. That the Whanganui Rural Community Board receive the Strategy and Policy Update – November 2019.
2. That the Whanganui Rural Community Board hold a workshop to consider a response to the review of the Keeping of Animals, Poultry and Bees Bylaw and that any feedback resulting from the workshop be approved by the Chair in consultation with the other Board members.

CARRIED

5.8 COMMUNITY BOARD EXECUTIVE ELECTIONS - CALL FOR NOMINATIONS

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Discussion

No nominations were received from the Whanganui Rural Community Board for Zone 3 representatives on Local Government New Zealand's (LGNZ) Community Boards' Executive Committee.

Board Resolution 2019/29

Moved: Deputy David Wells

Seconded: Member Michael Dick

That the Whanganui Rural Community Board delegates authority to exercise its vote on the LGNZ New Zealand Community Boards' Executive elections to the Chairperson, Whanganui Rural Community Board.

CARRIED

5.9 PORTFOLIO UPDATE

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

Significance of decision – In terms of the Significance and Engagement Policy 2018, the decision is not significant.

Cr David Cotton (Horizons Regional Council) was invited to provide an update to the Board.

- Newly elected council (six returning and six new members) was setting its tone and new vision.
- Personal view of issues to be addressed by Horizons including One Plan; affordability of rates; clean-up of streams; communication with stakeholder groups; and central government funding for Horizons' business.

The Board sought an update from Horizons on the current status of the consent application from the Department of Corrections to discharge stormwater into a creek between Wiritoa and Pauri lakes.

Communication Plan

In light of results from previous community views surveys regarding the public's perception of the Rural Community Board, Sarah Pomeroy (Communications & Marketing Manager) offered communications support for engagement with the public.

It was proposed that the Board:

1. Workshop a Communications Plan following the Board's meeting in February 2020;
2. Identify key communication messages at the end of each Board meeting to inform items to the Whanganui Chronicle's weekly farming insert "The Country".

6 MOTION TO EXCLUDE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Board Resolution 2019/30

Moved: Member Michael Dick

Seconded: Cr Charlie Anderson

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

CARRIED

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Whanganui Rural Community Board Meeting Minutes

4 December 2019

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
8.1	Rural Security Camera Funding Grant	s7(2)(a)	Privacy	To protect the disclosure of personal information.	4 December 2019 Resolution to be released at the conclusion of the meeting. The report and attachments must remain confidential.

7 CONFIDENTIAL CONFIRMATION OF MINUTES

NIL

8 CONFIDENTIAL REPORTS TO BOARD

8.1 RURAL SECURITY CAMERA FUNDING GRANT

9 MOTION TO REOPEN THE MEETING TO THE PUBLIC

Board Resolution 2019/31

Moved: Member Michael Dick

Seconded: Member Sandra Falkner

That the Whanganui Rural Community Board

- (a) reopens the meeting to the public
- (b) agrees that the reports and discussion in the part of the meeting held with the public excluded will not be restated in public
- (c) agrees that the following decisions contained in the part of the meeting held with the public excluded can be restated in public:

7.1 Rural Security Camera Funding Grant

That the Whanganui Rural Community Board approves a security camera funding grant of \$500 to Putiki Community Cameras as a contribution towards the installation of a security camera outside 17 Wikitoria Road, Whanganui.

CARRIED

The Meeting closed at 5.35pm.

The minutes of this meeting were confirmed at the Whanganui Rural Community Board Meeting held on 19 February 2020.

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CHAIRPERSON

10 MOTION TO EXCLUDE THE PUBLIC**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
12.1	Confidential Minutes of the Council Meeting held on 10 December 2019			Refer to the previous public excluded reasons in the agenda for this meeting	
13.1	Whanganui Rural Community Board Meeting Minutes - 4 December 2019			Refer to the previous public excluded reasons in the agenda for this meeting	
14.1	Whanganui Heritage Restoration Trust - Building Purchase	s7(2)(b)(ii), s7(2)(h), s7(2)(i)	Commercial Position, Commercial Activities, Negotiations	The Council are being asked to financially support the Trust in purchasing a building. This item refers to purchase price details which are confidential. Also the item contains details of possible seismic upgrade plans which are of commercial value to the Applicant.	
14.2	Chief Executive's Report - February 2020	s7(2)(a), s7(2)(b)(ii), s7(2)(i)	Privacy, Commercial Position, Negotiations	Privacy, Commercial Position, Negotiations	

11 CONFIDENTIAL CORRESPONDENCE / ADDITIONAL INFORMATION**Recommendation**

That the Council receives the following additional information and considers it with the relevant items of business.

12 MOTION TO REOPEN THE MEETING TO THE PUBLIC**Recommendation**

That the meeting be reopened to the public and the preamble, discussion and resolutions associated with **Items 12.1, 13.1, 14.1, 14.2** remain confidential until all parties have either accepted to the terms of the proposals or agreed to cease negotiations, unless otherwise specified in the agenda. The Council and Chief Executive may then release press reports on the matter.