

**Application for  
Exemption under Part 1  
clause 2  
Building Act 2004**



**WHANGANUI  
DISTRICT COUNCIL**  
Te Kaunihera a Rohe o Whanganui

**What work requires a building consent?**

Schedule 1 of the Building Act lists the few types of building work that do not require a building consent. Such works tend to be of a small scale, being within certain dimensional or volume limitations. Building works exempt from building consent requirements must still comply with the New Zealand Code.

Exemption 2 allows a discretionary decision to be made by Whanganui District Council to exempt proposed building work from the requirement to obtain a building consent in circumstances specified.

**1. Details of property to which this registration applies**

**Exmpt No:**

1a. Site address

1b. Legal description

Lot

DP

1c. Council property no.

1d. Building name (if applicable)

1e. Current use

1f. Level/unit number

**2. The owner**

2. Name

Postal address

Contact numbers

Phone

Mobile

Fax

Email

**3. Applicant's details (if not the owner)**

3. Name

Postal address

Contact numbers

Phone

Mobile

Fax

Email

First point of contact

Property Owner

Agent

**4. Description of building work**

4a. Description of work, e.g.  
garage, deck, dwelling, shop,  
plumbing and drainage.

Value of work: \$

\$

**OFFICE USE ONLY**

Date received

Application #

Document #

Project #

Property ID

Legal ID

Receipt #

Amount Paid

\$

#### 4. Description of building work—continued

4b. Will the building work result in a change of use of the building?

Yes

No

4c. If yes, please provide details of the new use

  


4d. Intended life of the building if less than 50 years

4e. Type of work

New building

Relocation

Alteration

Addition

Demolition/Removal

Plumbing and drainage only

4f. Category of work

Residential

Outbuilding/Ancillary

Milking shed

Commercial/Industrial/Community

Replacement or upgrade of on-site waste disposal (septic tank)

4g. Total floor area affected by building work

 m<sup>2</sup>

4h. Reason(s) why clause (2) applies

  
  


4i. The trades people engaged are:

Registration No:

Builders/LBPs Name & Registration No.

Plumbers Name & Registration No.

Drainlayers Name & Registration No.

Other Trade Persons & Registration No.

#### 5. Attachments

5a. Type of work

Existing floor Plan

Drainage Plan

As built floor Plan

Plumbing Plan

Elevations

Site Plan

Other (provide details):

5b. Provide two sets of information & plans with this application

Site/floor plan showing location of exempt building work, including measurements to boundaries of new external structures.

Plans showing overall dimensions of structure/building work

**Please do not provide construction specifications. The registration is not a check for compliance with the New Zealand Building Code. It is simply confirmation that this project is exempt work under Schedule 1 of the Building Act 2004.**

#### 6. Applicant's declaration

**PRIVACY STATEMENT:** Information on this form is required to process your application. This information has to be made available to members of the public, including business organisations. In appropriate circumstances, it may also be made available to other council teams, approved contractors and other government agencies. Under the Privacy Act 1993, you have the right to access the personal information held about you by the council, and you can also request that the council corrects any personal information held about you by the council, and you can also request that the council corrects any personal information it holds about you.

I understand that as the applicant, the council will send all invoices and refunds for fees to me, and all correspondence related to the application will be made to me.

I confirm that I have read and understood the Privacy Statement above and that the information provided on the application form is true and correct.

I understand that the Council may put a copy of this application and any attachments on the Council property file for viewing by any prospective purchaser.

**This is a declaration** that I, as owner, am making and is a record of proposed exempt work to be carried out on the property.

I further understand Council will have no liability as the building work is exempt and has not been inspected by Council.

I understand that it is the owner's responsibility that all work is to comply with the NZ Building Code.

Signature of Owner/Agent

Date

Name (print clearly)