



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui

AGENDA

Whanganui Rural Community Board Meeting 4 December 2019

NOTICE IS HEREBY GIVEN that a Meeting of Whanganui Rural Community Board will be convened on:

Date: Wednesday, 4 December 2019

Time: 3.30pm

**Location: Nagaizumi-Cho Room
101 Guyton Street
Whanganui**

**Kym Fell
Chief Executive**

Whanganui Rural Community Board**Membership**

Grant Skilton (Chairman), David Wells (Deputy Chairman),
Bill Ashworth, Michael Dick, Alistair Duff, Sandra Falkner.
Councillor Representatives – Crs Charlie Anderson and Brent Crossan

Terms of Reference

The Whanganui Rural Community Board is a body established by Order in Council. The powers delegated to the Community Board are within the scope defined by the terms of the Local Government Act 2002:

The role of a community board is to —

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c) maintain an overview of services provided by the territorial authority within the community; and
- d) prepare an annual submission to the territorial authority for expenditure within the community; and
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

Whanganui District Council has delegated the following additional responsibilities to the Rural Community Board:

- Exercise delegated authority to determine temporary rural road closure applications.
- The power to make submissions to Government and other agencies (such as local or regional authorities) on issues that fall within the area of responsibility of the Board.
- Make submissions to any organisation relating to matters of interest to the Board in respect of the Board's area (a copy of any such submission is to be given to the Chief Executive).
- To develop and adopt a strategic plan.
- To make submissions to Council on all matters pertaining to the District Plan which impact on the Board's community.

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1 APOLOGIES

2 DECLARATIONS OF INTEREST

Whanganui Rural Community Board members will be provided with the opportunity to declare any disclosable pecuniary or other non-pecuniary interest in any matter to be considered at this meeting, or declare any new conflicts that have arisen since last completing the Elected Members' Interests Register.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE WHANGANUI RURAL COMMUNITY BOARD MEETING HELD ON 31 OCTOBER 2019

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: 1. **Minutes of the Whanganui Rural Community Board Meeting held on 31 October 2019**

<p>Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.</p>
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Recommendation

That the Minutes of the Whanganui Rural Community Board Meeting held on 31 October 2019 are confirmed as a true and correct record.

4 PUBLIC ENGAGEMENT FORUM

No registrations for Public Engagement Forum were received.

5 REPORTS TO BOARD

5.1 COMMUNITY PARTNERS UPDATE

Attending representatives of Horizons Regional Council, Tamaupoko Link, Federated Farmers and New Zealand Police will be invited to provide a verbal update.

5.2 RURAL SECURITY CAMERA MAINTENANCE

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Whanganui Rural Community Board consider options for the maintenance of rural security cameras.

Executive Summary

Graham Palamountain, Town and Country TV and Surveillance Solutions, as a Board-approved installer of rural security cameras, will be present at the Board meeting to discuss options for regular camera maintenance.

Key information

In an endeavour to help prevent crime in the rural area, the Whanganui Rural Community Board has agreed, since October 2017, to make funding available to support rural residents and organisations to set up security cameras.

As part of its criteria for funding, and following approval of the grant application, funds are made available to be paid to a Board approved installer on receipt on an invoice for installation. The amount funded per application is at the discretion of the Board, with an indicative grant of \$500 per camera.

Since the initiation of this project in October 2017, the Board has received 12 applications for funding of security cameras in the rural area. Ownership of the cameras remains with their sponsored individual or community group.

Rural security camera footage had been successfully used in a number of rural incidence offences including boy racers, burglaries and vehicle theft. In its previous meetings, the Board had been advised on the importance of regular maintenance, and checking of the cameras to ensure that usable footage could be captured for use by the New Zealand Police with regard to rural offending.

Graham Palamountain, Town and Country TV and Surveillance Solutions, as a Board-approved installer, will be present at the Board meeting to discuss options for regular camera maintenance.

Key issues

Once installed, the security cameras require maintenance and checking to ensure they are operating correctly. On-site training of the users had been recommended previously by Mr Palamountain, given the value of hands-on training, and that the types of surveillance cameras differed from site to site. There is, however, reliance upon the sponsor community group to undertake this maintenance on a regular basis and to an acceptable level.

Next Steps

That the Board consider options for regular maintenance of rural security cameras.

5.3 APPOINTMENT OF WHANGANUI RURAL COMMUNITY BOARD ELECTED MEMBERS TO WHANGANUI DISTRICT COUNCIL'S COMMITTEES

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Whanganui Rural Community Board recommends an appointee to:

1. each of the Whanganui District Council's Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees, with speaking and voting rights.
2. the Whanganui District Council Youth Committee, with speaking rights.

Executive Summary

Following the adoption of its committee structure for the new triennium, the Council has requested that the Whanganui Rural Community Board (Board) recommends an appointee to each of the Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees.

The Board has also been invited by the Council's Youth Committee to appoint a representative to attend future meetings of the Youth Committee.

Key information

At its meeting held on 19 November 2019, the Council resolved that the Whanganui Rural Community Board recommends an appointee to each of the Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees, with speaking and voting rights.

As prescribed within the Local Government Act 2002, the Council may appoint non-elected (non-Councillors) to its committees with speaking and voting rights. The appointment of a Whanganui Rural Community Board member to each of the Council's three committees – Property and Community Services Committee, Strategy and Finance Committee, and Infrastructure, Climate Change, and Emergency Management Committee – will ensure that the Board's view, and the view of the rural community it represents, is heard and understood in the context of the Leading Edge Strategy, the Long Term Plan, Asset Management Plans and other relevant strategies.

The Council also resolved to adopt its committee structure as outlined in "Whanganui District Council Governance Manual 2019-22". The committee structure includes the appointment of the chair of the Whanganui Rural Community Board, with speaking rights at the table, for all Council meetings.

Youth Committee

At its meeting held on 25 November 2019, the Youth Committee invited the Board to appoint a representative to attend future meetings of the Youth Committee with speaking rights. Board representation at the Youth Committee meetings will ensure that a rural perspective is made available for any matters under consideration.

Key issues

There are no identified issues.

Next Steps

Any recommended Board appointments to each of the Property and Community Services, Strategy and Finance, and Infrastructure, Climate Change, and Emergency Management committees will be forwarded to a future Council meeting for its consideration.

5.4 WHANGANUI DISTRICT RURAL COMMUNITY HALLS TRUST

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Whanganui Rural Community Board considers, and appoints, three representatives to the Wanganui District Rural Community Halls Trust.

Executive Summary

The Whanganui Rural Community Board is requested to consider appointments to the Wanganui District Rural Community Halls Trust.

Key information

Prior to 2010, the Whanganui District Council investigated the sale of aging rural halls around the District. However, the rural communities viewed the halls as an integral part of their community identity.

Throughout this review Council worked with the rural communities and established the Wanganui District Rural Community Halls Trust (the Trust) on 9 September 2010. The seven rural halls represented in the Trust are Brunswick, Fordell, Kai Iwi, Mangamahu, Maxwell, Rapanui-Mowhanau and Okoia. The individual halls lease their sites from Whanganui District Council at a 'peppercorn' annual rental of \$1.00 (if demanded) and have a Deed of Lease for a 33 year term from 9 September 2010.

The rural hall buildings concerned have been transferred to the Trust by way of a Memorandum of Agreement dated 16 May 2012 and it is the Trust's responsibility to maintain those buildings and sites with a \$60,000 annual operational grant from Council. The \$60,000 grant has been included within the 2018-2028 Long Term Plan.

In terms of the Trust membership, the Trust Deed requires that three Trust members are appointed by the Whanganui Rural Community Board following each triennial election, and one Trust member is appointed by their respective Hall Committee. The Trust members are appointed for a term of three years, with committee meetings being held quarterly.

Although the Trust has control as to how the grant is distributed, the Council's Finance Team oversees the spending of the Trust. As the grant is ratepayer funded, a financial report, balance sheet and statement of account for the previous year is to be submitted to a member of the Council Finance Team by March each year so they can co-ordinate a report to an auditor appointed by the Trust. This gives a high level of assurance to the ratepayer that all requirements are being met. The grant covers the payment of insurances, rates and capital works. The Wanganui District Rural Community Halls Trust was registered as a charitable entity on 13 January 2011 and is also GST

registered. The Trust has the right to fund raise or apply for a loan for the improvement and development of the rural Community Halls.

Key issues

The Wanganui District Rural Community Halls Trust own and manage the assets / risk.

Next Steps

The Whanganui Rural Community Board is to give consideration to suitable representatives for the Wanganui District Rural Community Halls Trust, and is to appoint three members in accordance with the terms of the Trust Deed.

5.5 NGATURI BIN SITE ISSUES

Author: Stuart Hylton - Contractor
Authoriser: Leighton Toy - General Manager Property
References: Nil

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Whanganui Rural Community Board receives the report and notes that Council officers and the community will continue to monitor use and/or misuse of the Ngaturi Bin Site.

Executive summary

The purpose of this report is to bring to the Whanganui Rural Community Board's attention the ongoing issue with the Ngaturi (rubbish) Bin Site on McCains cutting. Over the years the site has been subject to over use, potentially misuse, resulting in the bins constantly being overflowing and unsightly.

Recent misuse has resulted in extra clearances by the contractor prompting thoughts whether the site is still 'fit for purpose' and/or whether the service specifications are appropriate.

Currently the overflows are handled by the contractor unless it's particularly bad when an alternative contractor is called in.

The option to increase the fortnightly service of the bins to weekly service has an unbudgeted \$13,000 cost and would need to proceed for annual plan consideration if this was recommended.

Background

The outer rural community has the provision of large refuse bins at strategic locations to service the remote areas of the District's refuse needs. These skip bins are for residents to deposit domestic rubbish bags into. They are serviced on either a weekly or fortnightly roster depending on location and numbers of bins at locations range from one to four bins.

Going back a number of years the area out towards Mangamahu was provided with four bins situated near the Mangamahu School. It was decided to shift one of these bins to a site at Ngaturi on the corner of Mangamahu Road and Mangawhero Valley Road to help service residents closer to Reid's Hill. This site proved very popular but on occasions was misused with the dumping of large non domestic waste causing litter and an eyesore.

The matter was raised in 2013 with the Whanganui Rural Community Board and directly with residents at a community meeting. Alternatives to move the bins back into the old playcentre site were not favoured by some neighbouring residents. Instead it was decided to trial moving the bin closer to town by 2.2 kilometres (km) on Mangamahu Road some 4km after Wylies Bridge (Ngaturi).

The bins have remained at this site on a fortnightly collection although in 2017 the number of bins were doubled from two to four. This site is currently Council's most expensive site at \$13,000.00 per annum. The next most expensive are Te Hue Rd (weekly collection), Mangamahu and Pipiriki. At the time the cost to double the number of bins as opposed to increasing the frequency to weekly collection, was approximately half.

Key issues

Council has received information from that the site continues to be overused and misused causing further overflow of waste, unsightliness and inconvenience for the contractor. The overuse often relates to non-domestic rubbish along with rubbish being deposited but non locals.

Small scale overflows are managed by the contractor during scheduled clearances however large scale overflows result in unscheduled clearances which results in added costs. For the current calendar year two extra clearances had to be scheduled at a cost of \$600 and \$550 each.

In terms of controlling the issue, the site has surveillance cameras installed and the signage has been improved to make it clear who can use the bins and for what.

Despite these management measures and the fact the bins capacity was doubled in 2017, the issues continue. This issue needs to be kept in perspective with the whole rural bin collection contract district wide which has most other sites under similar pressures. Council also needs to be mindful that waste disposal fees will continue to rise meaning added pressures for these rural drop off sites.

Options

The options available in this current situation appear to be:

1. **Status Quo** – Leave the bins where they are and monitor the situation further. Under this option Council would continue to pay the contractor for picking up greater quantities than contracted as well as engaging other contractors as and when to 'clear' the site when the 'dumping' is not able to be managed by the contractor.

Officer Assessment: This site has always been problematic due to its openness to traffic and 'outsiders'. That said it's always very difficult to change a site that suits everyone. Whilst the 'dumping' is an eyesore to locals, the degree of dumping is no worse than other sites and the alternative options come with a price. Two or slightly more extra pick-ups at \$1,000 to \$2,000 per annum is a lot cheaper than the option of increasing service frequency.

2. **Alternate Site** – Look at moving the bins to a better site in consultation with the community.

Officer Assessment: This option has been investigated before with little joy. Unless there's a sense from the community for a change of site then I don't see this as a realistic option.

3. **Increase Service Frequency** – Service the bin on a weekly rather than fortnightly basis. Currently this site has four bins having a total of 16 cubic metres (the highest of all District

sites), serviced on a fortnightly collection cycle. An increase to weekly collection was costed at around \$500 per trip in 2017 resulting in an annual \$13,000 site service increase.

Officer Assessment: This option comes with a hefty price tag that would take the site costs and service arrangements well in excess of other sites, making the option unattractive from a budget perspective. Any increase of service of this magnitude and cost would have to be considered by Council within its annual planning/budget cycle. An alternative would be to increase to weekly collections but decrease the bins down to two from four. This would result in roughly half the increased costs of this option.

SUMMARY OF CONSIDERATIONS

Fit with purpose of local government

This discussion contributes to meeting the current and future needs for the Community in local public services and performance of regulatory functions in a way that is proactive and cost effective. The effectiveness or otherwise of these decisions needs to be monitored to ensure ongoing effectiveness and efficiency.

[Link: Section 10 of the Local Government Act 2002](#)

Fit with strategic framework

Select checkboxes to indicate whether the decision / report contributes, detracts or has no impact

	Contributes	Detracts	No impact
Leading Edge Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infrastructure Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Policies or Plans -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This discussion fits into Councils strategic framework around reputation and waste management/minimisation.

[Link: Leading Edge Strategy](#)

Risks

The recommended decision has a very minor degree of risk.

The following risks have been considered and identified:

- Financial** risks related to the financial management of Council and the ability to fund Council activities and operations, now and into the future
- Service delivery** risks related to the meeting of levels of service to the community
- Reputation / image** risks that affect the way the Council and staff are perceived by the community - nationwide, internationally, by stakeholders, and the media
- Legal compliance (regulatory)** risks related to the ability of management to effectively manage the Council, comply with legal obligations and avoid being exposed to liability

Environmental risks related to the environmental impacts of activities undertaken by the Council. Includes potential or negative environmental and / or ecological impacts, regardless of whether these are reversible or irreversible

Health, safety and wellbeing risks related to the health, safety and wellbeing of Council staff, contractors and the general public when using Council's facilities and services

Information technology and management risks related to the integrity of the Council's IT network, including security, access and data management

Infrastructure / assets risks related to the inability of assets to provide the required level of service in the most cost effective manner

Project completion risk of failure to complete on time, on budget and to plan

[Link: Risk Management Policy](#)

Policy implications

Council has a legal responsibility when providing services to ensure no statutory nuisances or littering occurs. Being aware of this issue brings responsibility on Council to provide suitable mitigation measures

Financial considerations

Currently the service is within a capped budget and the overflow is causing added cost implications. Option 3 will result in additional costs that are currently not budgeted for. Option 2 should be cost neutral apart from some site works depending on preferred site.

Nil

Approved in LTP / AP

Unbudgeted \$

Legislative considerations

Under the Local Government Act Council is tasked to ensure its services are fit for purpose and waste management is performed adequately in the District.

Significance

The recommended decision is considered not significant as per Council's Significance and Engagement Policy.

[Link: Significance and Engagement Policy](#)

[Link: Determining significance overview](#)

Engagement

This report is the result of a local rural community's vigilance in bringing this issue to Council's attention. Discussions around this report have been held with community reps, contractor and Council officers.

[Link: Significance and Engagement Policy 2018](#)

PRE-ENGAGEMENT Community groups / stakeholders	Date / Status	Techniques to engage
CONSULTATION Community group / stakeholder	Level of engagement on spectrum	Techniques to engage

5.6 RURAL ROADING INFORMATION REPORT - NOVEMBER 2019

Author: Brent Holmes - Senior Roading Engineer
Authoriser: Mark Hughes - General Manager Infrastructure
References: Nil

Recommendation

That the Whanganui Rural Community Board receive the report – Rural Roading Information Report - November 2019.

Executive Summary

The purpose of this report is to ensure the Whanganui Rural Community Board (Board) is kept up to date on roading activities and proposed projects in the rural network.

Key information

The road maintenance contract is continuing under an Alliance model, with co-delivery by a singular Council-Contractor team.

On Thursday, 3 October 2019, New Zealand Transport Agency (NZTA) advised the SH4 Parapara's had closed due to a large underslip near Matahiwi. The officially sanctioned detour is via SH1 in accordance with advertised material and media messages. A secondary detour is now in place via Fields Track onto Whangaehu Valley Road, into the Ruapehu network and out onto SH49. Both our Whanganui District Council (WDC) road sections are only an "access" hierarchy road with average daily traffic of between 60 and 90. Traffic to Fields Track has increased 500% since.



Photo: Matahiwi Slump site

Our maintenance and patrolling regime to Fields Track and Whangaehu Valley Road has been upscaled to an arterial hierarchy accordingly, following discussions with NZTA. Significant additional maintenance, including an increase in advance warning signage and “KEEP LEFT” signs has been installed to the Fields Track and Whangaehu Valley Road Route. Further information signage installation and monitoring is ongoing. We have placed traffic counters on Fields Track, the Whanganui River road and Kaimatira Road to quantify any increases in traffic volumes resulting from the October long term closure of SH4. Changes to the inspection of these routes will be made in response to any significant changes in the traffic flows. Initial counts suggest that Fields Track is bearing the brunt of the displaced light to medium classed traffic which is a concern as there are a number of lengths along the Whangaehu Valley Rd that are significantly stressed.

According to Higgins Contractors, work has commenced in earnest on a temporary road across the slump site, with crews back onto the slip site following a karakia on Monday, 11 November. They believe the site has now stabilised to the degree that machinery is able to begin construction on the temporary road. The early focus was on drainage and revegetation on the slip face via 'hydroseeding' by helicopter. NZTA is tempering expectations of this temporary road hoped to be completed by early January, noting 33 hectares of unstable ground immediately behind it.

Mowing and high vegetation is in full swing across the network in typical spring conditions, with plenty of growth coming through.

Maintenance Grading works to metal roads continue on our unsealed network. The grader has been working overtime on rural roads, particularly in the Okoia area and the Kauarapaoa.

Unsealed road maintenance to maintain a reasonable level of service continues to be challenging with the impact of logging activities. The Kauarapaoa area (north of Whanganui) has been taking substantial punishment from logging operations and the subsequent metal cartage for preparation of skid sites to a number of logging sites.

A number of bridges in the Whanganui network are under strain due to these logging activities also.

Drainage maintenance of rural surface water channels is an area of concern that was raised in a recent NZTA technical audit of our area, and will become more of a focus for our drainage efforts.

The Whanganui Alliance intends to progress a trial to better understand the effectiveness of different pavements, stabilisation products and recycled crushed concrete for use in its rural network. Crushing of concrete is happening at present in our Rogers Street yard. The one matter to resolve is how to effectively remove the steel fragments of reinforcing bar from the crushed concrete to avoid contamination in the crushed product. A magnetic process is being looked into.



Photo: Concrete demolition material being crushed into roading aggregate for trials

Pre-reseal repairs are underway leading into reseal season beginning November. This year's reseal season has been cut back by one third to allow additional pre-reseal repairs to increase, in order to gain one year preparation in advance for resilience purposes.

Two roading rehabilitation projects are targeted along Papaiti Road for the 2019/20 financial year.

- Project 1 (currently underway) runs from RP 2.300km to 2.596km (just short of Waireka Road). The deteriorated pavement is receiving a 150mm overlay of new metal over the existing seal, and a new sealcoat on completion. Roadside drains and culverts are being upgraded in conjunction. This work is weather dependent however is expected to be completed by Christmas. The shared pathway is closed through this section during the duration of the project.
- Project 2 runs from RP 0.00km (Flemington Road) to 0.945km (Sandy Hook corner). This area is programmed for the same treatment due to deterioration, in the New Year.

Emergency Works – April 2017 (Cyclone Cook)

The final project arising from the April 2017 weather event has been deferred to the 2019/20 financial year:

- Whangaehu Valley Road dropout (RP1.7km) – This fill site was to commence in October 2019 having achieved resource consent and iwi approval for amendments to an adjacent stream, to allow full restoration of the carriageway. Rip rap rock armouring is to be installed at the toe of the fill having previously been stockpiled near the site in readiness. This project is funded 61% by NZTA. It is currently on hold pending negotiations around a practical timeframe due to SH4 Matahiwi dropout.



Photo: Whangaehu Valley Road Plan View of proposed fill site (April 2017 site)

Emergency Works – August 2018

Currently there are 8 Emergency Works project sites still awaiting completion from our most recent event in August 2018. Of these 2 are “Significant” and make up 75% of the remaining budget to spend. The other 6 sites are “rats and mice” and will be complete by Christmas 2019. Funding was approved by NZTA in early January 2019 for reinstatement recovery from a localised storm event back in August 2018. These 2 significant projects are to be designed and earmarked for completion in the early part of 2020. They are:

- Whanganui River Road (immediately prior to Bridge 31 Jerusalem – Route Position 50.1 kilometres (RP 50.10). Feasibility and options are currently being explored and costed in detail in order to select and appropriate treatment repair, in conjunction with a specialist river engineer. The likely option is a rock toe repair however this location is tenuous due to the acute angle of river flow with a vortex effect. Substantial survey is required to establish a hard foundation level to avoid the cost of rock toe blowing out in volume and cost.
- Kauarapaoa Road 15.8 kilometres (RP 15.8) – The in-bend (west side) of this narrow carriageway section slumped away near the adjacent creek. The east side is flanked by steep papa cliffs limiting the usual retreat repair. Feasibility and options are currently being explored and costed in detail in order to select and appropriate treatment repair.



Photo: Taken standing on the August 2018 Jerusalem dropout, looking over to the June 2015 completed repair

Additional matters of interest

Whanganui District Council has engaged consultants to undertake a Network Operating Framework (NOP) model to steer and map its future evidence-based funding requirements aligned with optimum travel modes. The NOP, once produced shall help to support business cases to NZTA in relation to structure replacements. A workshop took place on Monday, 9 September involving key stakeholders to confirm use and outcomes of the NOP, to update and discuss levels of service, to agree and confirm strategic objectives for each travel mode, and to map land use and priority routes. A second workshop to lock in amendments is programmed to take place on Monday, 25 November 2019.

The hardware needed to carry out video inspections of our network has now been purchased. Collection of video during inspections shall now start to build a good visual library of the network. As coverage increases it is expected that this will be utilised by both Downer and council staff who will be able to access the video through their internet browsers and minimise risk exposure for inspectors on the road, noting recent fatalities in our industry.

We recently purchased a drone for use within the Alliance. This tool will allow us an alternative option when undertaking inspections and surveys on assets that hasn't been readily available to us at previously. We have already used the tool to negate the use of an elevated work platform (scaffolding) when assessing a bridge component, which reduced the risk of this task significantly.

5.7 STRATEGY AND POLICY UPDATE

Author: Kirsty Milham - Policy Adviser - Research and Engagement

Authoriser: Charlotte Almond - General Manager Strategy

References:

1. **Strategy and Policy Update - November 2019** ↓ 
2. **Workshop material - Review of Keeping Animals, Poultry and Bees Bylaw** ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

1. That the Whanganui Rural Community Board receive the Strategy and Policy Update – November 2019.
2. That the Whanganui Rural Community Board hold a workshop to consider a response to the review of the Keeping of Animals, Poultry and Bees Bylaw and that any feedback resulting from the workshop be approved by the Chair in consultation with the other Board members.

Executive summary

The Strategy and Policy Update - November 2019 (**Ref 1**) is attached.

Officers recommend that the Community Board hold a workshop following its Board meeting to consider a response to the review of the Keeping of Animals, Poultry and Bees Bylaw. Background material and questions for the Community Board are included in Workshop Materials - Review of Keeping of Animals, Poultry and Bees Bylaw (**Ref 2**).

It is recommended that the Chair of the Board be given delegated authority to approve any feedback as a result of the workshop, in consultation with the other Board members.

WHANGANUI LEADING EDGE

Strategy and Policy Update November 2019

The Strategy and Policy Update provides information on projects the Community, Policy and Research team is currently leading on or assisting with. This includes work that is underway or due to begin shortly to enable early opportunities for engagement and involvement.

Note: When this work is finished the information will be removed from this update.

Project & Description	Status	What's new?	Overview	Responsible Officer
<p>Climate Change Strategy</p> <p>This strategy will guide Council's response to climate change, from both a mitigation and adaptation perspective</p>	Underway	<ul style="list-style-type: none"> Feedback received during the engagement period is being analysed and will be used to inform a draft strategy and action plan. Council Officers are hosting a first workshop with Tupoho and Tamaupoko on 21 November to ensure that their voice is fully represented in the draft strategy and action plan. Other Iwi have also been offered the opportunity to workshop this issue with Council Officers to ensure their views are well represented. Multiple workshops may be needed with each Iwi. 	<ul style="list-style-type: none"> A discussion document was approved for community engagement. Community engagement took place in September and October 2019. 	Charlotte Almond/ Kirsty Milham
<p>Keeping of Animals, Poultry and Bees Bylaw</p> <p>This bylaw regulates the control of animals, poultry and bees to protect the public from nuisance, to maintain and promote public health and safety, and to protect the welfare of animals.</p>	Underway	<ul style="list-style-type: none"> Pre-consultation on the review of the bylaw is underway. A paper on the review of the bylaw is expected to go to committee early-2020. 	<ul style="list-style-type: none"> Pre-consultation on the review of the bylaw is underway. 	Justin Walters
<p>Town Centre Regeneration</p> <p>Economic and social regeneration strategy focused on delivering improvements to the town centre.</p> <ul style="list-style-type: none"> Work is commencing with mana whenua to develop a GIS cultural overlay layer to inform development and regeneration proposals. 	Underway	<ul style="list-style-type: none"> Tramshed Fence and shelter – One of the builders that provided a more cost effective quote for the fence is available to build it at any time. It will be much easier to build once the toilets are installed. For this reason we are awaiting the outcome of the TIF funding application and probable install of the toilet before actioning this. Majestic Square Rejuvenation – The project and engagement plan were presented to the Town Centre Regeneration Steering group on Monday the 4th November. The engagement process is expected to be rolled out through November and December, with 	<ul style="list-style-type: none"> Whanganui Walls will be going ahead in March of 2020 following the success of the 2019 event. 	Ellen Young

Project & Description	Status	What's new?	Overview	Responsible Officer
		<p>a public consultation meeting set down for the first week of December.</p> <ul style="list-style-type: none"> • Block 4 toilet – The build is complete. There are two elements to be signed off by compliance and then a media release can be sent out announcing the opening. • Lighting – The hanging wooden lights have required some extra refinements but are almost completely assembled. They will be installed over the next 2 weeks. • Maria Pop Up – Planned opening date 30 November. A mobile business has been selected and a contract is being drawn up between the business and the land owners. The youth committee has offered to take responsibility for some elements. The giant pool table is under construction. We have a completion/opening date of 30th November. • Street art lighting – An application for funding for solar lighting has been completed. • Guyton St – A design for the streetscape is being created by an urban designer. Currently there is a safety issue at the intersection of Guyton and Wicksteed Street. Any project remedying this will be part funded by NZTA. This is a good opportunity to tick some Town Centre Regeneration objectives at the same time. • Drews Avenue Painted Road – Three designs have been created by artists and were presented to Town Centre Regeneration Steering group on the 4th November for feedback. 		
<p>Development Contributions Policy (Mill Road Manufacturing Zone)</p> <p>This policy will set out a framework for securing development contributions for the expected growth in the Mill Road manufacturing zone</p>	Underway	<ul style="list-style-type: none"> • A draft policy is currently being prepared. 	<ul style="list-style-type: none"> • Pre-engagement sessions with key stakeholders have been undertaken. • The draft policy is currently being prepared. 	Kirsty Milham/ Damien Wood
<p>Review of Parks and Open Spaces Strategy</p> <p>This intent of this strategy is to ensure that Council provides quality parks that meets the needs of the current and future community.</p>	This project is on hold	<ul style="list-style-type: none"> • Evaluation of the current Parks and Open Spaces Strategy is has commenced, with background work currently being undertaken. 		Jasmine Hessell/ Wendy Bainbridge

District Plan Updates – The District Plan policy work programme and consultations are available on the Council's Have Your Say page: <https://www.whanganui.govt.nz/our-district/have-your-say>

Rural Broadband and Mobile Black Spots rollout

<p>Repeater Installation – RBI2 and MBSF</p> <p>Rural Broadband and Mobile Black Spots rollout</p>	Underway	<ul style="list-style-type: none"> Phase Two of the network upgrade is going to be complete by 2021 (Business Partnership Agenda New Zealand Government, 28 August 2018). 	<ul style="list-style-type: none"> The RCG advises that the build for the Upokongaro North site will commence before the end of the year. The RCG also advises that that they are in the process of finalising the leases for the Mangamahu and Fordell North sites with the land owners. The transmission issues that they had identified for those sites have now been resolved. 	Kirsty Milham
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Consultation

Project	Engagement	Timeframe
<p>NZTA – State Highway 3 Whanganui to Westmere– Changes to speed limits</p> <p>https://nzta.govt.nz/media-releases/nzta-consulting-on-safer-speeds-on-sh3-whanganui-to-westmere</p>	Formal	16 December 2019



WHANGANUI
DISTRICT COUNCIL
Te Kaunihera a Rohe o Whanganui

Review of Animal Control Bylaw 2015

Whanganui Rural Community Board Workshop
4 December 2019



Objectives

2015 Bylaw

The purpose of this Bylaw is to:

- a) Regulate the control and keeping of Animals, Poultry and Bees within the District to protect the public from nuisance, maintain and promote public health and safety, and protect the welfare of Animals;
- b) Control the slaughter of Animals in urban areas;
- c) Minimise adverse effects on roads and to road users caused by the movement of Stock; and
- d) Control roadside grazing.



Objectives

Changes proposed under the review

The purpose of this Bylaw is to:

- (a) Regulate the control and keeping of Animals, Poultry and Bees within the District to protect the public from nuisance, maintain and promote public health and safety;
- (b) Control the slaughter of Animals in urban areas;
- (c) Minimise adverse effects on roads and to road users caused by the movement of Stock and Roadside Grazing.

Main changes reflect that Council is not responsible for animal welfare which is dealt with by MPI and SPCA.



General

- No pigs or roosters allowed in the urban area.
- No bees, poultry, cats, dogs, stock or other animal that is / becomes a nuisance or is injurious to health or dangerous.
- No stallions, bulls, uncastrated male goats within the urban area.
- Designated specific urban roads as stock routes OR where the movement of stock is prohibited or restricted.
- Stock movement only during daylight hours.
- Stock road crossings – permitted, conditional, restricted.
- Grazing of road reserve – electric fencing:
 - 1 metre from water table;
 - 2 metres from the edge of the road.
- Cattle stops – the use of swing gates or cattle stops.



Are Rural Concerns Being Addressed

- Are these issues still relevant?
- Are there new issues?





Changes being considered

Definition of Urban

- Currently – Properties Zoned Residential
- Considering – Including Rural Settlement
 - Urban rules more appropriate for smaller sections

Any comments or views?



Changes being considered

Bees

- Currently – No limit on number of hives on properties subject to minimum setback:
 - Rural - 40m to boundary
 - Urban – 3m to boundary and 10m to dwelling plus screening
- Considering:
 - Urban - Limiting number of hives on urban properties
 - Rural Lifestyle in close proximity urban – Treating the same as Urban



Any comments or views?



Changes being considered



Pigs

- Currently
 - Rural – Required to be a minimum of 50m from any boundary
 - Urban – Prohibited
- Considering:
 - Should the 50m only apply to pigsties or pigs themselves?
 - Should this rule be allowed to be relaxed with neighbours consent?

Any comments or views?



Changes being considered

Grazing of Road Reserves

- Currently
 - Requires a permit
 - Public Liability insurance
 - The Temporary Electric Fence shall be at least:
 - 1.0 metre from any water table; and
 - 2.0 metres from the edge of any Road.
 - Only on the road reserve directly adjacent to the licensee's property, unless written permission is gained from the licensee's neighbour to graze that neighbour's road reserve frontage.
- Considering:
 - Waiving the requirement for a permit on low volume rural roads provided other conditions are met.

Any comments or views?





Any other questions or
Comments?

5.8 COMMUNITY BOARD EXECUTIVE ELECTIONS - CALL FOR NOMINATIONS

Author: Louise Davies - Governance Services Officer

Authoriser: Kate Barnes - Senior Democracy Advisor

References:

1. **Community Board Executive Elections - call for nominations** ↓ 
2. **Community Board Executive Election - nomination form** ↓ 

Significance of decision – In terms of the Significance and Engagement Policy 2018, the recommended decision is not significant.

Recommendation

That the Whanganui Rural Community Board:

- (a) consider nominations for representatives and deputies on the New Zealand Community Boards' Executive Committee.
- (b) delegates authority to exercise its vote to the Chairperson, Whanganui Rural Community Board.

Executive Summary

The Whanganui Rural Community Board is requested to consider nominations for representatives and deputies on the New Zealand Community Boards' Executive Committee (CBEC).

Key information

Nominations for representatives and deputies on the New Zealand Community Boards' Executive Committee (CBEC) are currently being sought and must be received by LGNZ by Friday, 6 December 2019.

A memo outlining the nomination and election process, and nomination form, is attached. **(Refs 1-2).**

Key issues

Voting papers and nominee curriculum vitae (CV) will be sent out to the community board by Friday, 13 December 2019.

Completed voting forms are due back to the Returning Officer by Friday, 7 February 2020 however the next scheduled meeting of the Whanganui Rural Community Board is not until Wednesday, 19 February 2020. It is therefore proposed that that Board delegates the authority to exercise its vote to the Chairperson.

Next Steps

Voting papers will be circulated to Board members for consideration.

MEMORANDUM**We are.
LGNZ.**

Date: 6 November 2019
To: Community Board Members
CC: Mayors, Chief Executives, Community Board Co-ordinators
From: Malcolm Alexander, Chief Executive, LGNZ
Subject: Community Board Executive Elections: call for nominations

Introduction

Nominations for representatives and deputies on the New Zealand Community Boards' Executive Committee (CBEC) are now due and must be received by LGNZ by **5.00pm Friday 6 December**.

The Executive Committee is made up of six representatives, one from each of the six LGNZ zones which are described in the LGNZ rules (please check the [LGNZ website](#) if you are not sure what Zone your board and council is located in). A description of CBEC and its role is attached.

Following the close of nominations, voting papers, where a contested election is required, will be sent to all community boards by **Friday 13 December 2019**.

Nominations

A nomination form is attached. Please note that your nomination form must be signed by two community board members from within your zone. The form must be **received** by the Returning Officer no later than **5.00pm Friday 6 December**. It is recommended that nominations are accompanied by a brief curriculum vitae (CV) outlining the nominee's relevant experience for the position being sought. CVs will be distributed to members along with the voting papers. Please note that late nominations will not be accepted.

Nominations and CVs can, if you wish, be returned by email to leanne.brockelbank@lgnz.co.nz.

Elections

If more than one nomination for a position is received, voting papers and CVs will be sent out to community boards by **Friday 13 December**. Completed voting forms are due back to the Returning Officer by **5:00pm Friday 7 February 2020**. Please note that late votes will be declared informal.

We recommend that you make provision for voting for the Zone CBEC representative on the agenda of your next community board and, once voting papers are sent out, delegate the authority to exercise the board's vote to the Chairperson or a sub-committee prior to the close of voting on Friday 7 February 2020.

Information for Nominees

For more information on what it means to be a member of CBEC, please contact:

- The current CBEC chair, Mick Lester, mickandjanelester@gmail.com or 027 546 0755;
- Your current CBEC Zone representative; or
- Mike Reid, Local Government New Zealand, 04 924 1204.

Please direct any general enquiries regarding the nomination and election process to Leanne Brockelbank, phone 04 924 1212, or email leanne.brockelbank@lgnz.co.nz.



Malcolm Alexander
Chief Executive
Local Government New Zealand

Attachment 1: The role of CBEC

The Executive Committee meets four times a year, usually in Wellington and travel expenses will be reimbursed by Local Government New Zealand. Since mid 2002 the Executive Committee has been working with Local Government New Zealand. A Memorandum of Understanding has been negotiated which gives the Executive Committee the status of an advisory committee to the National Council of Local Government New Zealand. This role involves:

1. Providing advice to the National Council of Local Government New Zealand on all matters involving community boards;
2. Liaising between Local Government New Zealand and community boards to gather information on issues and matters of national interest;
3. Keeping the National Council of Local Government New Zealand informed of current and future issues of concern to community boards that may have implications for local government generally; and
4. Advising on training needs of community boards and their members that might be included in a national capacity building strategy.

Attachment 2: Conduct of elections

The election of the Executive Committee members will be conducted in accordance with these guidelines:

1. The Returning Officer for the elections is Malcolm Alexander, Chief Executive, LGNZ. He will appoint a Deputy Returning Officer.
2. Nominations are being called for by LGNZ.
3. Successful candidates assume office following the completion of the election in each zone and serve in office until their successor assumes office.
4. Nominators and seconders must be from within the Zone in which the election is taking place. Nominations will be accepted only from members of the Zone in which the election is taking place. Every person who holds office as a community board member is qualified to be elected to the Executive Committee.
5. If only one nomination is received, that person will be declared elected and no voting will take place. If no nominations are received by the date nominations close, the Executive Committee shall consider the action required to fill the position at its next meeting.
6. If more than one nomination is received for any position, elections will be held and will be conducted by way of a postal vote. Each community board has a single vote for the purpose of the elections (Rule E6(c)). Your community board may now wish to consider the procedures it will follow to ensure that the matter is given attention and any nomination and your voting papers are completed on time.
7. Candidates may stand for both positions, but if they are elected to both positions they are required to vacate the Deputy's position.
8. Voting papers must be signed by the Community Board Chair or notified alternative. If the voting paper is signed by a person other than the Chair, the notification of approval must be either forwarded to the Returning Officer prior to the election taking place, or attached to the voting paper. Approval may take the form of a signed approval from the Chair or a resolution from the relevant community board.
9. Voting papers will be destroyed by the Returning Officer after the results have been declared.



Nomination for office of
New Zealand Community Boards' Executive Committee
Zone Representative

To: Leanne Brockelbank
Local Government New Zealand
PO Box 1214
Wellington
leanne.brockelbank@lgnz.co.nz

to be received by LGNZ by 5.00pm, Friday 6 December 2019.

We, the undersigned acting on behalf of the Community Boards shown below, hereby nominate

.....[name] of

.....[address/council]

as a candidate for election to the office of Zone.....(please complete) Representative on the New Zealand Community Boards' Executive Committee.

Nominated by:
[Community Board]

Signed by:

Title:

Nomination is seconded by:
[Community Board]

Signed by:

Title:

ACCEPTANCE: I,[name],
being a community board member, hereby accept the above nomination

Signed:

Date:

5.9 PORTFOLIO UPDATE

Whanganui Rural Community Board members will provide a verbal update on their respective portfolios.

6 MOTION TO EXCLUDE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
8.1	Rural Security Camera Funding Grant	s7(2)(a)	Privacy	To protect the disclosure of personal information.	4 December 2019 Resolution to be released at the conclusion of the meeting. The report and attachments must remain confidential.

That <Enter name(s)> be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of <Type reason>. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because <Type reason>.